COUNCIL SUBCOMMITTEE ON APPOINTMENTS MEETING
MONDAY, JANUARY 19, 2023
PRESCOTT, ARIZONA

MINUTES OF THE REGULAR MEETING OF THE COUNCIL SUBCOMMITTEE FOR APPOINTMENTS HELD ON JANUARY 19, 2023, IN CITY COUNCIL CONFERENCE ROOM, LOCATED AT 201 SOUTH CORTEZ STREET, PRESCOTT, ARIZONA.

1. Call to Order

Chairman Goode called the meeting to order at 12:47 p.m.

2. Roll Call

Present:
Chairman Goode
Member Sischka
Member Moore

Staff Present:
Jennifer Wiita, Deputy City Clerk
Joseph Young, City Attorney
Chelsea Walton, Quality Assurance Manager

3. Call to enter into Executive Session

Upon a public majority vote of the members constituting a quorum, the Council may hold an executive session that is not open to the public for the purposes set forth below. When the executive session ends, Council may adjourn or return to open session.

MOTION BY MEMBER SISCHKA TO CONVENE INTO EXECUTIVE SESSION; SECONDED BY MEMBER MOORE: PASSED [3-0].

The City Council Subcommittee for Appointments convened into Executive Session at 12:48 p.m.

4. EXECUTIVE SESSION

Legal advice from the City's attorneys and discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee, or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting. A.R.S. 38-431.03(A)(1) & (3)

Discussion, consideration, and recommendation of interview questions for the Workforce Housing Committee finalist interviews.

5. Reconvene Council Subcommittee for Appointments

The Executive Session was adjourned, and the Council Subcommittee for Appointments Meeting reconvened at 1:29 p.m.

Consider recommendation of the following five (5) interview questions for the Workforce Housing Committee finalist interviews:

Standard Questions to all Interviewees
1. How do you define workforce housing, and what is the difference between workforce housing, affordable housing, and low-income housing?
2. Which talents, knowledge, and professional experience do you have on the subject matter of workforce housing?
3. How do you see the role of government (the public sector) and developers (the private sector) in making Workforce Housing a reality in Prescott?
4. Describe your leadership abilities and how you collaborate with others to achieve an actionable goal and give an example.
Additional Question - Time Permitting
5. What does the end result of this process look like to you, and what is your realistic expectation of how quickly we will actually have housing units available for occupancy for qualifying candidates (teachers, nurses, firefighters, police officers, etc.)

MOTION BY MEMBER SISCHKA TO USE THE FIVE INTERVIEW QUESTIONS LISTED ABOVE FOR THE WORKFORCE HOUSING INTERVIEWS; SECONDED BY MEMBER MOORE: PASSED [3-0]

6. Adjournment

There being no further business to discuss, the City Council Subcommittee for Appointments meeting adjourned at 1:41 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Council Appointment Committee held on the 19th day of January 2023. I further certify the meeting was duly called and held and a quorum was present.

Dated this 23rd day of January 2023.

Jennifer L. Wiita, Deputy City Clerk