



**AIRPORT ADVISORY COMMITTEE  
MINUTES**

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**Airport Advisory Committee  
Tuesday, October 18, 2022,  
2:00pm**

**Airport Administration Conference  
Room  
6630 Airport Ave.  
Prescott, AZ 86301  
(928) 777-1114**

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1. Call to Order

Chairman Mike Gjede called the meeting to order at 2:02 p.m.

2. Roll Call

Committee Members: Daryl Austermilller, Mike Gjede, Yvonne Gibbs, Jim Huffman, Jason Kopschak, Parker Northrup and Frank Newman -*telephonically present*.

City Staff: Robin Sobotta, Airport Director; Tammi Schreier, Airport Services Manager; Carl Berghoefer, Airport Operations Superintendent; Roxanne Alexander, Administrative Services Specialist; Julia Metivier, Airport Operations Specialist; Nolan Manalo, Airport Operations Technician

3. CONSENT ITEMS

- A. Approval of Minutes for the 09/20/2022 Airport Advisory Committee Meeting Daryl Austermilller made a motion to approve the minutes from 09/20/2022 and Jim Huffman seconded the motion.

Motion passed on a 7-0 vote.

4. DISCUSSION/ACTION ITEMS

- A. Administration & Operations Updates, Robin Sobotta, Director

- i. Airport Activity – 2157 Air Carrier Enplanements in September and 15,241 total for 2022. Tower Operations 201,063 year to date 2022. Down by the 203,953 from this time last year, however it reflects the reduced aircraft operations from a Spring runway closure for maintenance.
- ii. Construction Update - Capital Projects
  - Perimeter Security Project
    - Preconstruction Meeting Held 10/12/2022
    - Will be starting on the fencing portion of the project first.

Multiple project coordination- all scheduled for spring of 2023

- Runway 3L/21R Lighting and Signage
  - Runway 3L/21R Papa's
  - ADOT APMS RWY 3L/21R Seal Coat
  - ADOT APMS RWY 12-30 Seal Coat
  - RWY 3R/21L Maintenance
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## B. Director's Update

### i. AVO Status Update

#### Timeline of Proposed AVO

- Beginning June 14<sup>th</sup> Staff presented AVO concept to City Council; July 19<sup>th</sup> staff presented a AVO concept to joint meeting of council and Planning & Zoning Commission; August 4<sup>th</sup> Presentation to Mayor's Ad Hoc Committee; August 11<sup>th</sup> 1<sup>st</sup> Presentation to Planning & Zoning Commission; August 25<sup>th</sup> began Public Hearing at Planning & Zoning Commission; September 8<sup>th</sup> continued Public Hearing at Planning & Zoning Commission; September 15<sup>th</sup>, 20<sup>th</sup> and 22<sup>nd</sup> and October 5<sup>th</sup> Public Open House were conducted at the Airport's Passenger Terminal building; October 13<sup>th</sup> Continued Public Hearing at Planning Commission and possible action; October 27<sup>th</sup> Planning & Zoning Commission

#### AVO Evolution: Listened & Made Changes

##### Key AVO Language Changes:

- Elimination Non-Conforming Use Language. "Underlying Uses" may continue as before the AVO.
- Eliminated Land Use Limits Outside of Impact Zones. Safety First.
- Added Definitions for Airline One-Engine Inoperative (OEI) Departure Splay and Contours/DNL Method.
- Relaxed Hospital and Hotel/Motel Limits. Approved outside the 2021 60 DNL (instead of 55).
- Removed Medical Offices from "sensitive" designation.
- Clarified "Church" to "Place of Worship" and added "Large Gathering Venues" to Land Use Chart.
- Allowed Off-Airport Fuel Storage in selected zones (tanks must be underground).

##### Additional Information Gathered and Shared:

- Received Airport Forecast & Generated 2026 Noise/Overflight Contours.
- Validated the Airline One-Engine Departure Splay.
- Provided Comparative (Representative) Arizona Airport Information.
- Created three AVO options (+ "modified 55 DNL" original proposal).
- Robin mentioned a petition that was received by the City signed by 45 residents that were in opposition of the AVO.

To better explain and understand the processes, the AVO slides presented in the meeting included with these minutes as attachment # 1.

- 5-Year (2026) HMMH Contour & Coffman 2026 Draft 5-Year Forecast
  - Representative Airports and Overlay Districts
  - Airline "Splay": One Engine Inoperative (OEI) Departure Path Boundary Protections
  - Current Code: Airport Noise Overlay (ANO)
  - AVO Options - Common Features
  - AVO Additional Options: Option 1
  - AVO Additional Options: Option 2
  - AVO Additional Options: Option 3
  - AVO Original (55 DNL) Proposal Option 4
  - Protecting 65 DNL vs. 60 DNL vs. 55 DNL -Comparisons
  - Why 55DNL or 60DNL Contours?
  - Runway Extension Purpose: Supporting Commercial Air Service: Needs and Safety
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5. New Business: Daryl Auster Miller provided the Beacon Script and Fact Sheet, attachment #2, to be used for the Beacon display to be installed for the Airport Passenger Terminal Art Project.
6. Adjournment: Jim Huffman made a motion to adjourn the meeting and was seconded by Daryl Auster Miller Motion passed 7-0. Chairman Gjede adjourned the meeting at 3:10 p.m.

Submitted by:

  
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Mike Gjede, Committee Chair

Nov 10, 2022  
Date

  
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Roxanne Alexander, Staff Liaison

11-10-22  
Date

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