



**PRESCOTT PRESERVATION
COMMISSION MINUTES**

**PRESCOTT PRESERVATION COMMISSION
REGULAR MEETING/PUBLIC HEARING
FRIDAY, OCTOBER 14th 2022,
8:00 AM**

**Virtual Zoom Meeting + Council Chambers
201 S. CORTEZ ST.
PRESCOTT, AZ 86303
928-777-1207**

Minutes of the Prescott Preservation Commission on October 14th 2022, on a Virtual Zoom Meeting and Council Chambers at 201 S. Cortez St. Prescott, Arizona.

1. CALL TO ORDER

Chairman Burford called the meeting to order at 8:00 A.M.

2. ROLL CALL

Members:

Robert Burford, Chairman
Michael Mirco, Vice-Chairman
Mike King
James McCarver
Rob Johnson
Richard Sprain
Mary Ann Suttles, Absent

Staff:

Cat Moody, Historic Preservation Specialist
Kirby Snideman, Community Development Director
George Worley, Planning Manager
Tammy Dewitt, Community Planner
Kaylee Nunez, Recording Secretary

City Leadership:

Councilman Eric Moore, Liaison
Mayor Phil Goode

3. REGULAR AGENDA

A. Approval of the minutes from the August 12th, 2022 meeting.

Commissioner King moved to approve the minutes of the August 12th, 2022 Preservation Commission meeting, seconded by Commissioner Mirco: Passed (6-0).

B. **HP22-012** 101 W Goodwin St. APN: 109-02-075. Historic Preservation District #1, Courthouse Plaza. Request approval for new free standing monument sign.

Historic Preservation Specialist Cat Moody announced that there are two items today that are on West Goodwin Street and that she will be covering the history of West Goodwin under this item (HP22-012) as a result. She presented plats from the late 1800s & early 1900s which detailed stables and a jail, the jail being moved shortly thereafter. The stables were cleared in the 1920s. The post office and other business and mercantile uses were established in the 1930s.

Ms. Moody presented a rendering of the proposed monument sign, which is 135” tall and 60” wide. It features fluted columns and an arched top with several changeable sign panels for tenants within the building. The colors and architectural details match the building, and the scale is appropriate. It will be placed to the east of the building in the existing landscape planter area. She shared that the building itself is undergoing several interior renovations while agreeing to maintain key architectural elements. The post office will continue to lease the first floor, the basement, second and third floors will contain offices. Ms. Moody also shared that, due to the conservation easement on the building, signage on the building itself would be problematic.

Chairman Burford asked whether the sign would be illuminated. Ms. Moody answered that it would not.

Commissioner McCarver asked whether the City would have any restrictions or requirements for the size of the sign. Ms. Moody answered that there are, and they will be addressed during the zoning review for the permit.

Commissioner King asked whether the number of tenants (panels) would be subject to change.

Project representative Mike Freet answered that they may subdivide the panels to accommodate more tenants, but the styling would remain the same.

Commissioner King moved to approve HP22-012, seconded by Commissioner Johnson: Passed (6-0).

- C. **HP22-013** 336 S Mount Vernon Ave. APN: 110-03-017. Historic Preservation District #13, Southeast Prescott. Request approval for covered carport with a covered deck above carport in rear of property.

Historic Preservation Specialist Cat Moody presented an aerial photo of the subject property, stating that the main residence was constructed in 1924. It is Victorian Vernacular style. She presented topographical contours detailing the steep nature of the property which rises from the rear to front. Ms. Moody then presented a site plan detailing the existing footprint of the residence. She also presented an elevation of the project (west) side provided by the applicant.

The existing deck will be removed and a new carport with a deck above will be constructed in its place. The style, finish materials and paint scheme will be consistent with the main home. There was not a representative at the meeting for the project applicant/owner.

Commissioner Mirco asked how the carport would be attached. Ms. Moody presented a south elevation detailing that it will be attached with fascia that are even with the existing eave line.

Chairman Burford expressed that there may be a challenge constructing the proposed design with the given topography. Specifically, if they are trying to get vehicular access from the alley to the west. Ms. Moody specified that there is a driveway to the [project] area from the front of the property and she believes they will maintain this access.

Chairman Burford answered that he would like the owner or a representative to be able to answer some more questions about the proposal.

Chairman McCarver asked whether Preservation Commission is to evaluate construction details. Ms. Moody explained that the [Commission's] primary concern is the appearance of the addition from the street, however, if the construction details/site layout aren't feasible it may change the appearance considerably.

Commissioner Mirco moved to table HP22-013 until a[project] representative can be made available, seconded by Commissioner Sprain: Passed (6-0).

- D. **HP22-014** 101, 113, 115, and 117 W Goodwin St. APN's: 109-02-075, 109-02-074, 109-02-073. Historic Preservation District #1, Courthouse Plaza. Request approval for installation of holiday lights mounting systems.

Historic Preservation Specialist Cat Moody presented a street view of the subject properties, which span one block and three buildings. The lighting will compliment an annual holiday event on Goodwin Street. Ms. Moody gave sample photos of the lighting designs the applicant intends to use. The lighting will be hung in vertical strands using eye bolts. The bolts will be mounted into stucco or mortar joints (in lieu of stone) wherever possible and painted to match the buildings. She presented a hand drawn schematic provided by the applicant detailing the attachments.

Ms. Moody clarified that mounting to the stone and brick on the Post Office will not be allowed due to the conservation easement across the building. As such, a steel rod will be mounted behind the building's parapet for the strands to hang from, which will be fastened along the façade with special brick fasteners.

Applicant Tony Snyder explained that the lights are RGB (LED) lights and can be changed to any color by the tenant. He also answered that the lights will be up for the same duration as the courthouse lights.

Ms. Moody explained that the only permanent elements will be the eye bolts on the Chamber of Commerce building but that the brick fasteners on the Post Office façade will be removed after the project duration.

Chairman Burford asked whether there would be any concern with these lights violating our Dark Sky Ordinance. Planning Manager George Worley explained that holiday lighting is exempt from the code.

Commissioner Sprain asked whether there is an intention to expand this lighting to other buildings on the square. Ms. Moody answered that she believes it will be constrained to this block as part of a grant to the Chamber [of Commerce] for a new holiday event. Applicant Tony Snyder confirmed that there are no intentions to expand the lighting.

Commissioner King moved to approve HP22-014, seconded by Commissioner Sprain: Passed (6-0).

4. UPDATE OF CURRENT EVENTS OR OTHER ITEMS OF NOTE

Historic Preservation Specialist Cat Moody gave an update regarding Historic Preservation Master Plan Update which is being partially funded by a grant. Five more districts will be added, and obsolete, repetitive language is being pared down.

Ms. Moody also shared that the Preservation Commission meeting for next month falls on Veterans Day, which is a staff holiday. She asked the Commission if November 18th would be a suitable alternative. All but Commissioner McCarver would be able to attend, it was confirmed that the 18th will be the [new] November Preservation Commission date.

Ms. Moody also shared that the Post Office on Goodwin has been nominated and is receiving a Governor's Heritage Award for their recent efforts to restore and revitalize the building.

5. ADJOURNMENT

There being no further business to discuss Chairman Burford adjourned the meeting at 9:12 A.M.



Kaylee Nunez, Recording Secretary

ATTEST:



Robert Burford, Chairman