



# AIRPORT ADVISORY COMMITTEE Minutes

**Airport Advisory Committee  
Minutes  
Tuesday, April 19, 2022  
1:00 p.m.**

**Airport Administration Conference Room  
6630 Airport Ave  
Prescott, Arizona 86301  
(928) 777-1114**

## **A. Call to Order**

Chairman Mike Gjede called the meeting to order at 1:05 p.m.

## **B. Roll Call**

Committee Members: Parker Northrup, Daryl Austermiller, Jim Huffman, Mike Gjede, Yvonne Gibbs, Frank Newman, Jason Kopscak

Council Liaison: Steve Sischka

City Staff: Robin Sobotta - Airport Director, Jason Kadah – Airport Operations Supervisor; Kristi Miller – Airport Services Manager and Roxanne Alexander – Airport Account Specialist

Citizen - Mike Schnell

## **C. Approval of Minutes for the 03/25/2022 Airport Advisory Committee Meeting**

Chairman Mike Gjede made a motion to approve the minutes from 03/25/2022 and Jim Huffman second the motion. Motion passed on a 7-0 vote.

## **D. Administrative & Operations Update**

### **I. Airport Activity**

Administration & Operations Updates, Robin Sobotta, Director, discussed the Crooks fire explain that Fire season has opened 3 weeks earlier than scheduled.

Air Carrier Enplanements is up over this time last year for January, February, and March. In addition, Aircraft Activity for 2022 January - February 28th is at 50,740 up 9.24% from this time last year – 46,447.

Robin also mentioned that the TSA lifted the mask mandate for airports. She also cautioned that although the FAA lifted the mandate, individual carriers may still have them in place.

- a. Airport Operations & Community Engagement - Jason Kadah, Operations Supervisor, presented some information on Noise Reports/ Complaints. He went on to state the following: that in 2019 there were 19 reports; 2020 56 reports, 2021 308 reports and to date in 2022 there are 22 reports. Also, stated that since 2021, 153 of 330 complaints, 47%, were from the same 5 residents. There were in Pinon Oaks, Walden Farms and Forest Trails. Since the last meeting, Whispertrack is gone. We determined that the best way to receive collective agreement on voluntary noise abatement procedures/program to be discussed through meetings with: PRC Flight Schools - June 15 @ Local Operations

Safety Meeting, PAUA on May 17th and an Airport Director meeting – TBD. Being a Towered + High DA Airport, don't want to suggest anything that compromises SAFETY.

II. Construction Update presented by Kristi Miller, Airport Account Specialist

Taxiway-C Relocation Project

- Phase II Construction (90 days) started on 03/28/2022
  - RW 3L/21R Closure begins 04/25/2022
  - Approved Weather Days: 1
- Phase III Construction
  - Currently out to Bid (Bid Opening on May 19, 2022)
  - Contract Award upon receipt of Federal grant

Perimeter Security Project

- Contracts have been awarded
  - Asphalt Paving & Supply - Contractor
- Construction anticipated to begin late Summer/early Fall due to supply chain restraints

TSA Baggage Screening

- Installation of updated Baggage Screening technology is being installed week of April 25<sup>th</sup>.
- Equipment is paid for by the TSA and valued at \$400-500K with installation costs.

Projects Under Planning, Environmental, Design

- Runway 21L Extension, Taxiway-D Rehab, APMS 12-30 Section 10 (Mill & Overlay), APMS 21R (Seal Coat), Various Pavement Preservation, Runway 21R Lighting, Signage, and PAPI's, Wildlife Hazard Assessment, SAFE Complex

III. Airport Passenger Terminal Art (APTA) Committee presented by Kristi Miller, Airport Account Specialist

E.A. Love Statue

- \$125K funding received/dedicated
- Meeting with Bill Nebeker & Foundry regarding next steps
- Coordinating with Art in Public Places Committee to get to Council for contract

Gates: Granite Dells

- The art to be displayed has been selected by subcommittee and Nicole Sorensen and Ron Miller are working with vendors for printing and the art installation process

Whiskey Row artwork

- To be Located on corridor between Ticket Counter and Baggage Claim
- Continuing to seek funding opportunities for printing and installation. We hope to gain funding from the Prescott Fly Girls, a local group of former Flight Attendants who raise funds for various organizations in Aviation.

E. Airport Layout Plan (ALP) Update

Robin explained what an Airport Layout Plan is:

- Provides a graphical representation of the existing and long-term development plan for the airport.
- Demonstrates preservation and continuity of safety, utility, and efficiency of the airport to FAA's satisfaction.
- Consists of a 42-sheet "ALP drawing set".
- Grant Assurance 29 - requires and up-to-date ALP.

ALPs are outdated when they do not:

- Adequately provide for future needs.
- Conform with current [FAA] design standards.
- Adequately reflect existing features; and/or,
- Reflect airport and critical land use changes, which may affect the navigable airspace or the ability of the airport to expand.

What has changed since 2019?

- ✓ Completed Focused Runway Planning Study
- ✓ Completed Airport Capital Projects
- ✓ Experienced Community Growth/Development
- ✓ Experienced Global/National Aviation Industry Changes
  - Pilot shortage (↑Flight Training)
  - Airline Changes – COVID, Acquisitions
  - PRC Impact: 311K (Comparison: CY20 235K, CY97 353K)

Runway Extension Study: Focus Areas

- Airline Operational Challenges
  - Hot/High Airport = Longer RWY Needs
  - Terrain Challenges to West
  - One-Engine (OEI) FAA Requirement
  - Weight Restrictions = Seat Limits
- Critical Aircraft
- Required Runway Length
- Alternatives Evaluation
- Other Benefits
  - USFS Tanker/Ops Support
  - Aircraft Height ↑ Over Sensitive Areas
- Conclusion: Extension Needed
- Next Steps: Land Acquisition, Environmental, BCA, Design, Construction, ILS Relocation
- Council briefed 12/15/2020

Airport Capital Projects

Prescott Regional Airport Passenger Terminal – Recent Awards

- Real Estate and Development (RED) Award - Recreation and Public Works (2022)
- Engineering News Record (ENR) Award of Merit: Best Regional (Southwest) Project - Airport/Transit (2021)

Additional Projects:

- Taxiway C – Phase I (2021)
- Taxiway C – Phase II (2022, underway)
- Taxiway C – Phase III (100% designed, bidding soon)

Future Planned Projects

- Strategic Academic Flight Education (SAFE) Complex

- Land Acquisition
  - Runway Approach Protection
  - Runway Extension Project Borrow/Fill Source
  - Future Airport-Compatible Development
- Apron for Large Aircraft, Isolation, Events

In Summary, per the City Council Meeting Voting Session dated April 12, 2022, the ALP was accepted for submission to the FAA.

**F. Airport Area Development**

- Cutter Aviation Development – site improvements: new hangar, new payment, parking lot improvements and terminal building expansion
- Monarch New Hangar Construction Phase II

**G. There was no New Business suggested from the committee members.**

**H. Adjournment**

Chairman Mike Gjede made a motion to adjourn the meeting and was seconded by Jim Huffman. Motion passed 7-0. Chairman Gjede adjourned the meeting at 2:15 p.m.

Submitted by:



\_\_\_\_\_

Mike Gjede, Committee Chair

Date

JUN 21, 2022



\_\_\_\_\_

Roxanne Alexander, Staff Liaison

Date

June 21, 2022