



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
CITIZEN ADVISORY COMMITTEE
AGENDA**

**CDBG CITIZEN ADVISORY COMMITTEE
REGULAR MEETING
February 16, 2022
1:30 PM**

**Council Chambers and Zoom
201 S CORTEZ ST
PRESCOTT, ARIZONA
(928) 777-1205**

The following agenda will be considered by the **CDBG** (COMMUNITY DEVELOPMENT BLOCK GRANT) **CITIZEN ADVISORY COMMITTEE** at its meeting to be held on **February 16, 2022 at 1:30 PM in Person at 201 S. Cortez St., Prescott AZ and via Zoom**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. Zoom Information is located below.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88143721654?pwd=Sk1jbndkbEVnYWVxcDZKS04zTW11Zz09>

Or Telephone: US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 881 4372 1654

Passcode: 658945

- I. **CALL TO ORDER** – Housekeeping – Please keep your phone on mute and speak into the microphone.

II. ATTENDANCE

MEMBERS	
Mary Ann Suttles, Chair	Jon Rocha
Sandy Griffis, Vice-Chair	Deborrah Miller
Bob Painter	Tom Benson
Debbie Savoini	Council Liaison
	Clark Tenney

III. REGULAR AGENDA ITEMS

1. Approve the minutes of the January 19, 2022 CAC meeting.
2. Discuss the 2022 CDBG Applications and Sub Committee Recommendations.

IV. ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall and on the City's website on 02.14.2022 at 9:00 AM in accordance with the statement filed with the City Clerk's Office.

Sarah M. Siep

Sarah Siep, City Clerk

THE CITY OF PRESCOTT ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES. With 72 hours advanced notice, special assistance can be provided for sight and/or hearing-impaired persons at this meeting. Reasonable accommodations will be made upon request for persons with disabilities or non-English speaking residents. Please call the City Clerk (928) 777-1272 to request an accommodation to participate in this public meeting. Prescott TDD number is (928) 445-6811. Additionally, free public relay service is available from Arizona Relay Service at 1-800-367-8939 and more information at www.azrelay.org.



CITIZENS ADVISORY COMMITTEE

January 19, 2022, MINUTES

PRESCOTT, ARIZONA

MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZENS ADVISORY COMMITTEE (CAC) MEETING held on January 19, 2022, at 1:30pm in Council Chambers and Via Zoom (Virtual Meeting).

I. CALL TO ORDER

Member Benson called the meeting to order at 1:30 p.m.

II. ATTENDANCE

MEMBERS PRESENT	STAFF PRESENT
Mary Ann Suttles, (Absent)	Michelle Chavez, CDBG Program Coordinator
Sandy Griffis, Vice Chair (Absent)	Bryn Stotler, Director of Comm. Development
Robert Painter	George Worley, Planning Manager
Tom Benson	Tammy DeWitt, Community Planner
Deborah Miller	
Jon Rocha	COUNCIL PRESENT
Debbie Savoini (Absent)	Clark Tenney

III. REGULAR ITEMS

1. **Approve the minutes of the October 20th and December 15th, 2021, CAC meetings** – A motion to approve these minutes was made by member Miller, seconded by member Rocha and approved unanimously by the four members present.

2. 2022 CDBG Application Presentations

Agency	Type of Application	Presenter	Zoom / In Person
US VETS	Construction	Carole Benedict	In Person
Carole Benedict did a PowerPoint presentation on their proposed CDBG project to rehabilitate the VA Historic Officers Quarters at the VA Fort Whipple campus. They are building over 100 new apartments for low-income veterans but are applying for CDBG funds only to rehab the Officers Buildings which will be 24 units. The proposal is to use CDBG dollars for appliances rather than labor costs. Doug Stroh the architect was also present for questions. Committee members asked questions regarding other funding sources, rental rates, subsidy rates, maintenance, purchasing strategy, access, and working with SHPO State Historic Preservation Office.			
City of Prescott Rec. Svcs.	Construction	Ellen Bashor	In Person
Ellen Bashor gave a presentation on their proposal to fund accessibility improvements at Prescott Community Nature Center. She gave an overview of the Nature Center, usage numbers, location,			

benefits of outdoor recreation and education, disability numbers in Prescott, lack of ADA accessible trails, what has been done thus far to improve the trail at the Nature Center, what are benefits of accessible nature trails, and partners. Committee members asked questions regarding; the size of the trail, materials used such as pavers vs. concrete, doubling of ADA accessibility, and maintenance of the trail and park.

People Who Care	Public Service	Lisa McKinney	Zoom
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Lisa McKinney gave an overview of the services they provide at People Who Care (PwC) which goes beyond just transportation. Transportation Services are free however they cannot provide transportation for wheelchair bound residents. Wheelchair users are referred to New Horizons. PwC takes people shopping and can do their shopping for them. They also provide a slew of computer classes and assistance, home safety assessments, volunteer caregiving, paperwork assistance, wellness check-ins, medical loan supplies, support group for low vision residents, setting up appointments, finding affordable home repairs, and more. PwC clients need more than just transportation and have complex needs that go beyond just pick up and drop off. Lisa clarified budget information from the application and new building purchase. Committee members asked questions about funding uses, communications and marketing, volunteer activities, and number served.

WYGC dba Polara Health	Public Service	Darlene Golson / Connie Boston	In Person
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Darlene Golson gave a presentation on their Senior Peer Program. They have 55 trained volunteers age 60 and above. Services are non-billable, so support of funders and donors is critical. She talked about the vulnerability of seniors in isolation and how having peer support can increase resilience. Visits are one on one, and there are workshops and support groups. Ms. Golson read testimonials from Senior Peer Program participants. She gave statistics of negative impacts and health outcomes for seniors in our community. Committee members asked questions about how long the visits are, number of participants, and number of volunteers.

New Horizons	Public Service	David Seigler	Zoom
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David Seigler gave an overview of New Horizons Center for Independent Living. He stated their mission is helping folks with disabilities live their best lives. This includes sports, activities, transportation, and more. CDBG has funded 280 resident's trips in Prescott in the past year. New Horizons have a large wheelchair accessible fleet (over 20). There are over 3600 mobility impaired residents in Prescott. Mr. Seigler spoke about challenges such as the pandemic, gas costs, repair costs and labor needs. The agency is requesting a bit more in grant funding in 2022 due to increased costs. Committee members asked questions regarding the number of Prescott residents served (over 200) and trips per week (10 or 12). Fare costs are around \$2.89 per mile depending on the contract. Average cost per trip is approx.\$33.00. They differ from PwC who cannot transport people in wheelchairs. New Horizons has very specialized transportation and works very closely with PwC for referrals. Close to 80% of use in Prescott is wheelchair or other special needs. What is bucket fee? This is a pick up fee and ranges from \$2.00 to \$5.00.

Arizona Serve	Public Service	Annie Reifsnyder	In Person
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Annie Reifsnyder presented to the Committee about their program AZ Serve which is an AmeriCorps Program in Prescott. Many of the agencies funded by CDBG utilize the AmeriCorps members. They are asking for \$10K to serve 10 AmeriCorps members service learning. This is paid internships in the non-profit sector. Committee members asked questions about how to find an AmeriCorps member, time frame of internships (it varies but typically 10 hours per week for 8 to

10 months), who the employers may be, and what the different numbers served meant in the application.			
Yavapai Big Brothers Big Sisters	Public Service	Carol Henderson Dahms / Marlo Dykeman	In Person / Zoom
Ms. Henderson Dahms presented about the history of BBBS (over 100 years and 50 years in Yavapai Co.) She described the mentoring programs and how folks get matched. There have been some challenges with the pandemic. They are looking to expand services up to age 24. They need to do a needs assessment and connect a workforce development component. What are the skills that Prescott employers need from students graduating high school? The grant seeks to help with the assessment of what is needed in the community. Ms. Dykeman spoke about expanding services to youth 18-24 and impact of mentorship. Committee members asked questions if this is national or local (new nationally and locally), partners (NACOG, Wells Fargo, United Way, ACF, and more). They clarified that this move in expanding services is already approved by national and the local board to move ahead.			
Prescott Chamber of Commerce Foundation	Public Service	Sheri Heiney	In Person
Ms. Heiney gave a PowerPoint presentation about the Chamber of Commerce Foundation including its history, strategic plan, mission, five focus areas, how the program fits the economic goals of CDBG, and how the Technical Assistance to Business Program will be rolled out. Ms. Heiney went over the quarterly activities planned and budget. Committee members asked questions about who is eligible, how Micro Businesses would engage, number of participants served, and how to certify low-income businesses.			
Solari Inc.	Public Service	Tyler Rosensteel	Zoom
Ty Rosensteel gave a PowerPoint presentation on 211 and Solari. He introduced Hillary Evans and Jen Hernandez. 211 is a statewide service that anyone in the State can call about Health and Human Services. Services were re-started in 2020 as a COVID hotline (after having lost funding in the year before). He shared how and where the calls to 211 are distributed throughout the State of Arizona. He specifically highlighted the transportation service need. They first refer and then they can provide voucher for Lyft Ride (3 round trips per person). Employment, Food, and Housing are the largest amount of referrals. Committee members asked about Lyft availability in the Quad City area, percent of calls with transportation barrier (approx. 20%), income eligibility (self-reported), political vulnerability, and their United Way relationship,			
MATFORCE	Public Service	Lori Deutsch	In Person
Lori Deutsch presented to the committee on the Yavapai Reentry Project (YRP) which began in 2010. It has expanded and there are now 6 counties replicating the model. The CDBG request is for matching funds for clients to get into housing. Committee members asked about how many residents are served (100 inmates plus other family members bring the numbers higher with parenting and education classes, etc.), job placement, other matching funds, recidivism rate (out of 200 participants 1 or 2 percent), integration into the corrections system.			

IV. ADJOURNMENT

Meeting adjourned at 4:00pm

Mary Ann Suttles, Chairwoman

Michelle Chavez, CDBG Coordinator



MEETING DATE: February 16, 2022

AGENDA ITEM: Staff Report on 2022 Applications and Sub Committee Recommendations

Approved By:

Date:

Director:	Bryn Stotler	<i>BS</i>	2/11/22
Planning Manager:	George Worley	<i>gw</i>	2/11/22
CDBG Coordinator:	Michelle Chavez	<i>MC</i>	2/11/22

Item Summary

This item is to provide a Staff Report on the 2022 CDBG Application Review and Sub Committee Recommendations

Background

On January 19, 2022 the CDBG Citizen Advisory Committee (CAC) met with all the PY22 CDBG Applicants to hear presentations regarding their proposed 2022 funded projects. There were two construction applications and eight public service applications. There were three new applicants for 2022.

In addition to the presentations in January, several CAC members toured two potential CDBG construction projects at the Prescott Community Nature Center and the VA Historic Officer's Homes.

On February 9th, the CAC Sub-Committee met to review the scores of the applications and discuss how to divide the limited funds available for 2022. All funding is estimated until the City receives its notification from HUD on what the 2022 allocation will be. It could be higher or lower than estimated.

There is approximately \$37, 778 available for public service projects and \$113,707 available for construction projects. Note that Agape House of Prescott was awarded a three-year grant in PY21, so the total allocation for PY22 and PY23 will be less their grant award.

The attached spreadsheet shows the overall scores of all the applications ranked from high to low. It also includes the funding recommendations based on the Sub Committee's discussion on February 9, 2022.

Attachments: CDBG Citizen Advisory Scores and Funding Recommendations

Recommended Action: Approve the recommendations of the CAC sub-committee with or without modification.

2022 CDBG Application Overview and Funding Recommendations													Funding Available	
PUBLIC SERVICE PROJECTS	Project Description	1	2	3	4	5	6	7	TOTAL	AVERAGE	Funding Requested	Match	Funding Recommended	\$37,778
People Who Care	Transportation Program for low income and disabled people	96		100	98	85	85	85	549	92	\$13,000.00	\$329,384.00	\$7,438.00	
Arizona Serve of Prescott College	Economic Opportunity, AmeriCorps Members	93		90	95	85	74	90	527	88	\$10,000.00	\$54,000.00	\$7,000.00	
WYGC dba Polara Health	Senior Peer Mentoring	86	85	89	98	83	75	90	606	87	\$25,000.00	\$97,598.00	\$9,000.00	
MATFORCE	Yavapai Rentry Project / Rental Assistance	95	79	100	90	91	66	90	611	87	\$9,600.00	\$18,400.00	\$6,000.00	
Yavapai Big Brothers Big Sisters	Youth Workforce Development 18-24	94	71	86	100	90	48	87	576	82	\$2,340.00	\$8,315.33	\$2,340.00	
New Horizons Disability Empowerment Center	Transportation Program for low income and disabled people	87	79	88	87	85	81	65	572	82	\$16,000.00	\$0.00	\$6,000.00	
Prescott Chamber of Commerce Foundation	Technical Assistance to Businesses	90	71	86	80	91	26	75	519	74	\$10,000.00	\$11,400.00	\$0.00	
Solari Inc.	Transportation Navigation for Prescott Residents	79	78	87	83	53	52	81	513	73	\$10,000.00	\$750,000.00	\$0.00	
TOTAL PUBLIC SERVICE PROJECTS											\$95,940.00	\$1,269,097.33	\$37,778.00	
CONSTRUCTION PROJECTS	Project Description	1	2	3	4	5	6	7	TOTAL	Average	Funding Requested	Match	Funding Recommended	\$113,707
US VETS	Rehab of old Officer's Quarters into Veterans Housing	84	92	83	96	88	67	90	600	86	\$125,732.00	\$27,874,268.00	\$68,707.00	
City of Prescott	Rec Services / Community Nature Center / Accessibility Improvements	86	97	100	100	94	39		516	86	\$49,000.00	\$31,000.00	\$45,000.00	
TOTAL CONSTRUCTION PROJECTS											\$ 174,732.00	\$ 27,905,268.00		
Total amount requested											\$270,672.00	\$29,174,365.33	\$113,707.00	