

MINUTES OF THE AIRPORT ADVISORY COMMITTEE MEETING HELD ON October 19, 2021, located at the Airport Administration Upstairs Conference Room at 6630 Airport Ave, Prescott, Arizona (public attendance available in person).

A. Call to Order

Chairman Mike Gjede called the meeting to order at 2:06 p.m.

B. Roll Call

COMMMITTEE MEMBERS: Mike Gjede, Frank Newman, Daryl Austermiller, Jim Huffman, Yvonne Gibbs, Parker Northrup, Jason Kopscak

COUNCIL LIASION: Steve Sischka

CITY STAFF: Robin Sobotta, Airport Director; Kristi Miller, Airport Services Manager; LaTona Jones, Airport Administrative Assistant

C. Approval of Minutes for the 9/21/2021 Meeting

Committee Member Jim Huffman made a motion to approve the 9/21/2021 minutes. Committee Member Frank Newman seconded the motion. Motion passed on a 7-0 vote.

D. Mayor's Commission on Airport Passenger Terminal Art Update

Once the new Mayor and council members are sworn in on November 23, 2021, some commissions appointed by the current Mayor will be decommissioned. They can continue to meet to finalize projects; however, formal announcements and notes are no longer needed.

E. Staff Reports

1. Administration & Operation Updates, Kristi Miller, Airport Services Manager

TSA Precheck event is happening November 15 -19, 2021, anyone interested can go to www.identogo.com/precheck to sign up and schedule an appointment.

i. Airline Service

- a. Kristi updated the commission on SkyWest's enplanement numbers through September 2021.
- b. The 2nd Denver departures -8 additional flights.

ii. Capital Projects

- a. TW-C Relocation Phase II (Construction): \$5.4M 100% Federally funded Grant announced today
- b. Wildlife Hazard Assessment (Planning): FAA grant received (\$105,263). Underway.
- c. Perimeter Security Project (Construction): Design Update 100% plans, bid in September 2021 (\$1,575,000).
- d. RW 3L/21R Lighting, Signage, and PAPIs (Construction): ADOT grant, Construction in Spring (\$1,030,500).

- e. West Ramp Rehabilitation (Design): ADOT grant, starting Fall 2021 (\$76,500).
- f. TW-D Rehabilitation (Design): ADOT grant, starting Fall 2021 (\$144,000).

2. Director's Update; Robin Sobotta, Airport Director

i. Increased Aircraft Operations and Community Engagement

- a. 2021 Monthly Average: 25,401 Total Aircraft Ops
- b. 2021 Estimated Annual: 304,800 Total Aircraft Ops

ii. Aircraft Overflight/ Noise Concerns / Complaints

- a. Noise/Overflight Reports and historical operations tracking.

iii. Noise/Overflight Education and Management Efforts:

- a. Improve Noise Tracking (Better Define Areas of Concern)
- b. Increase Community Outreach and Education
- c. Encourage Compatible Land Use (Industrial/Commercial)
- d. Implement Operational Changes:
- e. Flight Training Bases (Lenore and ERAU/Split) to North Side – To Equalize 3/21 (Parallel Runways) Use
- f. Exploration of Possible Aux Field Location(s)
- g. Support Runway Extension – Increase Departing Aircraft Elevation over Sensitive/Residential Areas
- h. Increase Transparency: Street Signs, Fair Notice Disclosure (to buyer/renter) and Avigation Easements (land holder and buyers)

F. Presentation

1. Cutter Aviation – Peter Hokinson

a. Questions and Answers

- i. Any Ideas for future or history with Legend and Pilots and with Fuel issues? (Daryl Austermilller)
 - 1. Cutter currently deals with General Aviation Pilots.
 - 2. Cutter does give a discount to based tenants on fuel. Cutter will investigate the current fuel prices in the area and work with the community and organizations to have price adjustments based on these prices and for full services vs self-service.
- ii. Will emergency and routine maintenance be offered with Cutter? (Elliott Schulman)
 - 1. Cutter wants to work with the people and will continue to do the same as Legend for Maintenance.
- iii. Will maintenance be in-house for engine services? (Mike Liveridge)
 - 1. Cutter will work with a vendor to help with engines.
- iv. Will Cutter be keeping the crew that Legend has now? (Jeff Wiesel)
 - 1. Yes, all employees will stay on.
- v. Will the pass-through flowage fee be lower than it currently is? (Loren Harmen)
 - 1. This fee is set by the city and is currently at 15 cents.
- vi. Daryl Austermilller will get Peter from Cutter the fuel survey.
- vii. Any possibility of other fuels, UL? (Lance Leighnor)

1. Unless there is a good number of planes using UL, it would not be feasible. If it becomes mandated for low lead or unleaded then Cutter will need to figure out a way to inject the lead on the planes that still will need it.

G. Adjournment

Chairman Mike Gjede made a motion to adjourn the meeting and was seconded by Parker Northrup. Motion passed 7-0. Chairman Gjede adjourned the meeting at 3:25 p.m.

Submitted by:



Mike Gjede, Committee Chair

1-18-2022

Date



LaTona Jones, Staff Liaison

1-18-2022

Date