

# Community Development Block Grants CDBG Annual Action Plan Program Year 2021



**Community Development Department**  
Michelle Chavez, CDBG Coordinator  
City of Prescott, 201 S. Cortez Street, Prescott, AZ 86303  
Phone: 928-777-1205

Email: [michelle.chavez@prescott-az.gov](mailto:michelle.chavez@prescott-az.gov)  
Website: <http://www.prescott-az.gov/business-development/community-grants/community-development-block-grants/>

**CITY OF PRESCOTT**

**ANNUAL ACTION PLAN  
Program Year 2021**

CDBG Funding Cycle: July 1, 2021 – June 30, 2022



Mayor

Greg Mengarelli

City Council Members

Alexa Scholl (Pro Tem)

Steve Blair

Phil Goode

Kathey Rusing

Alexa Scholl

Steve Sischka

Clark Tenney (CDBG Liaison)

Citizens Advisory Committee

Mary Ann Suttles, Chair

Sandy Griffis, Vice Chair

Deborrah Miller

Robert Painter

Jon Rocha

Tom Benson

Debbie Savoini

City Staff

Michael Lamar, City Manager

Bryn Stotler, Community Development Director

George Worley, Planning Manager

# CDBG ACTION PLAN PROGRAM YEAR 2021 FISCAL BUDGET YEAR 2022

## EXECUTIVE SUMMARY

The City of Prescott's CDBG Program Year 2021 Action Plan addresses the community public service and housing needs of low to moderate income residents living in the City of Prescott. Both the Consolidated Plan 2021-2024 and the 2021 Annual Action Plans are implemented by the City's Community Development Department.

The City of Prescott is proposing projects in the 2021 Annual Action Plan (PY21-2022) that implement goals spelled out in the City of Prescott CDBG Consolidated Plan 2020-2024.

As a HUD funded entitlement community, the City will receive federal funds in the amount of approximately \$251,857 in Community Development Block Grants (CDBG).

It is the City's responsibility to competitively select grant funded projects with public participation in accordance with federal guidelines.

Funding guidelines are based on HUD –CDBG program annual funding allocation using the following HUD required formula.

- A. Program Administration – 20% of annual allocation
- B. Public Service Projects – 15% Cap of annual allocation
- C. Public Facility Development - 65% Cap of annual allocation

Community Development staff, community leaders, public service providers and homeless advocates encourage citizen participation throughout the Consolidated Plan and Action Plan process. This includes consulting local service organizations, holding public meetings, and encouraging public comment during the public review period.

## OBJECTIVES

The City's key objectives for the PY2021 funding period will address Public Services and Public Facility/Infrastructure Development.

The public service projects address the community activities that will directly serve at least 51% Low to Moderate Clientele: Projects include the following services provided by eligible 501c3 organizations.

### **Public Services**

- Providing workforce readiness training to low to moderate youth via the Launch Pad
- Providing essential transportation assistance for elderly and disabled adults primarily LMI via People Who Care
- Providing essential transportation assistance for elderly and disabled adults via New Horizons Disability Empowerment Center
- Provide workforce development training to low to moderate income youth via Arizona Serve of Prescott College.

### **Public Facility/Infrastructure Development**

- Provide an improved building via external painting for LMI families seeking temporary shelter via Prescott Area Shelter Services (PASS)
- Provide improved transitional housing to Prescott area residents who are homeless, (LMI) and in need of wrap around services via Agape House.
- Provide improved facilities for LMI Prescott youth via The Launch Pad Teen Center
- Provide Improved facilities for the Boys and Girls Club of Prescott

### **CDBG Program Administration**

- Continue to expand partnerships with non-profit groups, government agencies, and private entities to widen the reach of the Prescott CDBG Program.
- Lead and administer the PY21 CDBG Annual Action Plan according to federal guidelines.
- Work with the Prescott CDBG Citizen Advisory Committee to execute the CDBG 2020-2024 Comprehensive Plan.
- Coordinate with sub-recipients to ensure execution of projects and timely reporting of outcomes.
- Work to ensure completion of past CDBG programs and projects.
- Ensure required expenditures of CDBG program funds are met in a timely fashion.
- Purchase operational supplies and services associated with delivering the CDBG program.

### **OUTCOMES**

The City's outcomes for this planning period are directed at increased social service availability; and building improvements which serve LMI seniors, youth, veterans, homeless persons and people with disabilities. The City anticipates the following outcomes from its PY 2021 Action Plan activities:

- Free rides for approximately 350 people to meet transportation needs for the elderly, disabled and those with physical challenges
- Provide 42 LMI youth with workforce development training and job placement
- Provide improved safe housing and services for 160 homeless and highly mobile Prescott residents who are mainly women with children
- Provide up to 65 low income, formerly homeless residents with improved housing
- Provide improved facilities for 540 LMI youth
- Provide improved facilities for 186 LMI youth during out of school time activities
- Provide 10 LMI youth internship opportunities related to what they are studying in College.

### **INTRODUCTION**

The U.S. Department of Housing and Urban Development (HUD) requires all government entities receiving federal Community Development Block Grant (CDBG) funds to prepare an annual Action Plan. The 2021 Action Plan outlines funding priorities and discusses how activities will meet the community needs identified in the CDBG Consolidated Plan 2021-2024. The activities described in this Action Plan are proposed to be undertaken during the period between July 1, 2021 and June 30, 2022.

The City's General Plan acts as the primary guide for housing and community development practices. Currently, the approved General Plan in effect includes the following elements: Land Use,

Growth and Cost of Development, Circulation, Open Space, Environmental Planning, Water Resources, Economic Development and Community Quality. Goals and strategies that address the varied needs of Prescott’s low- and moderate-income households are found throughout the General Plan. Many of these goals and strategies are incorporated into the CDBG Consolidated and Annual Action Plans.

Prescott has “Entitlement Status” by the U. S. Department of Housing and Urban Development (HUD) which occurred in August, 2003. The City of Prescott initiated activity associated with the development of its first Consolidated Plan and Action Plan in autumn, 2004. Both plans were adopted by City Council in May, 2005 and approved by HUD in July, 2005.

The 2020-2024 Consolidated Plan identifies four priority areas with ten strategies.

<b>5-year Consolidated Plan Goals</b>			
<b>Activity</b>	<b>Special Population</b>	<b>Priority Level</b>	<b>5-year Goal</b>
<b>Revitalization, Public Facilities &amp; Infrastructure</b>			
Facilities & Infrastructure in Target Areas		High	4,700 people
Facilities & Infrastructure for Housing	X	High	220 people
<b>Public/Human Services &amp; Economic Opportunities</b>			
Services to Meet Basic Needs	X	High	400 people
Health Related Services		High	200 people
Support Services & Shelter for People Experiencing Homelessness	X	High	100 people
Job Creation and/or Retention		Low	40 jobs
<b>Homelessness</b>			
Add Emergency Shelter & Transitional Housing Beds	X	Low	20 beds
<b>Decent Affordable Housing</b>			
Owner-occupied Housing Unit Rehabilitation	X	High	50 units
Renter Services	X	Low	50 people
Direct Assistance to 1 <sup>st</sup> -time Homebuyers		Low	10 households

An annual review of the goals occurs as part of the planning process for the Action Plan. The process includes the evaluation of proposed projects in relation to the goals and the readiness of a project for funding. The City added two new strategies as part of the 2020-2024 Consolidated Planning process. Those two strategies are Health Related Services, and Renter Services.

The City of Prescott can amend this Annual Action Plan if there are unused funds or new funds that become available via CDBG.

The application process for provider requests for both construction and public service activities was presented at the annual CDBG workshop held in January of 2021 via Zoom. There were 25 persons in attendance primarily representing non-profit agencies. The workshops encouraged applicants to address new activities, consider collaborative projects and provided an overview of the CDBG 2021 program, application and timelines.

Eleven funding requests were received from ten agencies for PY 2021.

**The major objectives of activities undertaken during the Program Year 2021, Fiscal Year 2022 will be:**

- Provide services to LMI youth, disabled, and aging adults.
- Support efforts to help homeless or near-homeless Prescott residents secure adequate temporary and permanent housing and receive necessary supportive services.
- Improve the quality of public facilities, homeless shelters and transitional housing
- Improve accessibility to community services directed to youth, elderly and special needs populations.

**BACKGROUND**

Prescott comprises about 8.3 square miles of land and has over 40,000 residents. The community's residents are older; more educated, and generally have higher income than the residents of Yavapai County. Nonetheless, Prescott does have significant low-income households. The community needs found within Prescott revolve heavily around the lack of affordable housing, homelessness resources, and social service needs.

The City of Prescott Community Development Department serves as the lead agency for the administration of CDBG funds. The department, through an extensive public process, coordinates the development of the five year Consolidated Plan, which serves as a five-year strategy to address the needs of low-income residents in Prescott. The plan identifies community needs and provides a strategy to address those needs using CDBG, as well as other federal, state, and local resources. In addition to the Consolidated Plan, the City prepares an annual Action Plan. The Action Plan describes how funds will be spent each year to address the needs identified in the Consolidated Plan. The Action Plan is submitted to HUD 45 days prior to the start of the City's fiscal year.

**RESOURCES**

The development of the Consolidated Plan and Action Plan provide a foundation for the use of federal, state and local resources to address community development priorities. The HUD Community Development Block Grant PY2021 allocation is projected at \$251,857(subject to change upon release of funding).

Agencies requesting CDBG funds are advised that these are anticipated funding amounts; consequently, funds may be eliminated, reduced or increased when the actual HUD funding allocations for PY2021 occur.

Potential recipients of funds are advised that program administration requires that no expenditures or contracts for service are allowed before an actual CDBG PY 2021 sub-recipient agreement is signed or a "notice to proceed" is issued by the City of Prescott.

A City and HUD CDBG program goal is to increase the ability to leverage federal, state and local funds to support community development and housing improvements. The following amounts are based on the *anticipated* funding and are subject to change:

The funding allocation for CDBG Program Year 2021 is \$251,857. Of this amount, a maximum of 15% (\$37,778.85) may be used for public service projects; 20% for administrative costs (\$50,371.40) which include legal notification, advertisements, fair housing workshop, administrator training, personnel and (non-construction) contractor costs. The balance (\$163,707.05) will be programmed and available for infrastructure development.

In order to address community needs and the goals identified in the Consolidated Plan the City may augment CDBG funds using additional funding sources. These funding sources may include the City's General Fund, Public Works, capitol improvement one cent sales tax funds, and other local public and not for profit resources.

## **GOALS**

City of Prescott receives CDBG funding and also uses a variety of other local state and federal resources in support of housing and community development activities. The overall goal of these programs is to serve low-income persons by developing viable urban communities through the following actions:

- Provide decent housing
- Provide suitable living environment
- Expand economic opportunities

## **PUBLIC PARTICIPATION**

The City of Prescott encourages citizen involvement in the planning, implementation and evaluation of its CDBG Annual Action Plan. This includes activities intended to assist residents of the City, particularly those with low incomes and those with supportive housing needs. The following section details the opportunities for public involvement in the preparation of this Action Plan.

The City of Prescott's Annual Action Plan for Program Year 2021 has been developed in conjunction with input from citizens, social service agencies, non-profit providers, the Prescott CDBG Citizens Advisory Committee (CAC) and other interested persons.

### ***Public Hearings***

On March 17, 2021 the Citizen Advisory held the first meeting with all of the applicants for 2021 dollars. All eleven applicants presented either in person, or via Zoom.

On April 21, 2021, the Citizen Advisory Committee (CAC) held the second public hearing to discuss project award decisions.

A 30 day review and comment period was held from April 21 to May 21, 2021.

On May 11th, 2021 the Prescott City Council held a public hearing (3<sup>rd</sup>) regarding the Annual Action Plan.

On May 25th the Prescott City Council held the fourth and final hearing. The Community Development Staff 2021 Annual Action Plan to the City Council. Members of the public were provided an opportunity to comment. The Council included in the resolution, permission to submit the Prescott Consolidated Plan and Action Plan to HUD.

### ***Public Comment Period***

A draft of the Consolidated Plan and Program Year 2021 Action Plan was made available for public review and comment for a 30 day period from April 21 to May 21, 2021. The draft document was made available at: City Hall, Office of Grants Administration and in the City Hall lobby area, 201 S. Cortez Street, Prescott; Prescott Downtown Library, 215 E. Goodwin Street, Prescott; and is posted on the City's CDBG web page.

### ***Citizen Participation***



The Citizens Advisory Committee (CAC), appointed by the Mayor and City Council is made up of a committee of seven local residents. The CAC works with City staff, advisors and the community on issues and subjects associated with housing and community needs and advises the City Council on the best way to address those needs. The meetings are open to the public. Prescott City Council supports the CAC recommendations and collective community service providers' efforts in delivering programs and projects funded by Community Development Block Grants.

**CONSOLIDATED PLAN PRIORITY GOALS AND ACTIVITIES**

<b>Revitalization, Public Facilities &amp; Infrastructure</b>			
Facilities & Infrastructure for Housing	X	High	220 people
<b>Public/Human Services &amp; Economic Opportunities</b>			
Services to Meet Basic Needs	X	High	400 people
Health Related Services		High	200 people
Support Services & Shelter for People Experiencing Homelessness	X	High	100 people
<b>Homelessness</b>			
Add Emergency Shelter & Transitional Housing Beds	X	Low	20 beds

**Goal:** Increase supportive services to homeless and special populations.

**Project:** People Who Care – Transportation and non-medical care support.

**Project:** New Horizons – Transportation for Elderly and Disabled residents.

**Project:** Prescott Area Shelter Services – Upgrading their facility including rehabilitation of infrastructure for support of homeless individuals.

**Project:** Agape House – Improving transitional housing for homeless families.

<b>Revitalization, Public Facilities &amp; Infrastructure</b>			
Facilities & Infrastructure in Target Areas		High	4,700 people

**Goal:** Increase services to basic needs and better outcomes for LMI youth including job creation and retention.

**Project:** The Launch Pad Teen Center - Provide infrastructure improvements for LMI youth in Prescott that includes job creation and improved outcomes.

**Project:** Boys and Girls Club Public Facility Improvements. Improve facilities in target areas that serve LMI youth.

<b>Public/Human Services &amp; Economic Opportunities</b>			
Services to Meet Basic Needs	X	High	400 people

**Project:** Arizona Serve– Job Placement Services for LMI Youth



**Project:** The Launch Pad – Project Launch, workforce training and job placement for LMI youth

The proposed CDBG funded organizations are local Prescott agencies serving special populations: seniors, the seriously mentally ill, veterans, individuals recovering from drug and alcohol dependency, LMI youth, families escaping domestic violence and the chronically homeless.

### ***Collective Impact***

Many of the organizations that serve the special needs population and those with low- to moderate-incomes participate in a County-wide initiative called “Collective Impact.” This group convenes on a monthly basis to tackle affordable housing and homeless and highly mobile issues. The group has a very progressive “Housing First” approach to meeting the needs of the homeless and highly mobile populations. They have also collaborated on a resource brochure and are uniquely connected to track services as they are provided.

The list of projects and activities provided in the Introduction and Executive Summary of this action plan is intended to assist with future coordination between the City and other organizations wanting to develop housing projects. The City participates in a regional coalition to find solutions to the impediments to workforce and affordable housing issues. Municipalities participating in the regional coalition include the City of Prescott, the Town of Prescott Valley and Chino Valley.

Given the limited financial resources and the combined capacity of the City and other jurisdictions to deliver needed housing services; the system functions satisfactorily. With the availability of CDBG funds annually, and with a CDBG-dedicated staff person, the delivery system may be further refined as follows:

**Goal:** Increase coordination within city government, with other organizations and with organizations that serve low- and moderate-income and special needs populations.

**Project:** Update and maintain a current list of non-profit 501(c)(3) providers; and, offer a workshop for understanding the goals, eligible and ineligible activities, timeliness, monitoring and reporting requirements of the CDBG program.

**Strategy:** Participate in Collective Impact meetings

**Strategy:** Continue to partner to host Fair Housing Workshops.

**Strategy:** Partner with other jurisdictions such as NACOG to create strategies to expand the reach of the CDBG program dollars.

### **Barriers to Affordable Housing**

The Prescott City Council has identified workforce housing as a planning priority with an expectation that a housing plan will be developed. Both the Consolidated Plan and the General Plan support this effort. Both plans suggest that government policies, regulations and procedures may impede development and/or increase the cost of development. Both plans provide information on: the local real estate market, the increasing land values and increasing construction costs; subsequently, the following priority strategies involve the local decision-making process.

**Goal:** Provide for a balanced community with a diversity of neighborhoods and residential housing types and prices.

**Project:** Agape house will update their transitional housing for homeless families and provide services to help them obtain permanent affordable housing.

**Objective:** Decent Housing

**Outcome:** Availability/Accessibility

## **Public Housing**

The City of Prescott does not participate in, or operate, a public housing program. No program of this type exists within the community. The Community Development Department staff will continue to engage other jurisdictions to discuss the potential to develop a Yavapai County Housing Authority.

## **Anti-Poverty Strategy**

Consistent with the Consolidated Plan, reducing the number of households living below the poverty level include the following goal and related strategies:

**Goal:** Reduce the number of impoverished households in Prescott.

**Strategy:** Identify the populations with the greatest poverty level and incorporate housing and services for these populations into program development.

**Strategy:** Support Low Income Housing Tax Credit and other similar projects that incorporate housing and/or services for poverty-level households.

**Project:** Provide supportive services to LMI Prescott youth via Boys and Girls Club, and The Launch Pad Teen Center.

**Project:** Provide free transportation to LMI adults and disabled residents

**Strategy:** Expand jobs and internship availability for low-income persons through mentorships, internships and summer jobs.

**Project:** Arizona Serve– Job Placement Services for LMI Youth

**Project:** The Launch Pad – Project Launch, workforce training and job placement for LMI youth

**Project:**

## **Lead-Based Paint Hazard Reduction**

The Residential Lead-Based Paint Hazard Reduction Act of 1992 emphasizes prevention of childhood lead poisoning through housing-based approaches. The City has established the following goals and strategies to address lead-based paint hazards. Houses or facilities built before 1978 that are being rehabilitated with CDBG assistance will be tested for lead in painted surfaces; consequently, if lead is present, it will be abated through removal or encapsulation as part of the rehabilitation contract.

**Goal:** Strengthen efforts to educate the public and private sector about lead-based paint poisoning hazards.

**Project:** Conduct a fair housing workshop / seminar for residents of Prescott, landlord/tenants, non-profit agencies, real estate agents, homeowner association representatives, LIHTC personnel, etc.

**Strategy:** Incorporate lead-based paint information and notification procedures into appropriate city-operated and sponsored housing and public service programs.

**Strategy:** Ensure sufficient equipment and environmental service resources are available to provide the testing necessary to conduct public facility and housing rehabilitation programs or projects.

## **Fair Housing**

The City has and continues to make use of media tools (public service announcements, advertisements and mailings) to apprise the public on fair housing topics including predatory lending practices and landlord-tenant rights. The City holds annual Fair Housing Workshops with SWFHC. In 2021 that training was virtually held on April 20<sup>th</sup>, 2021. Our target audience are our local realtors, landlords and tenants.

The fair housing seminar notification was promoted on-line, radio ads, and emailed out to interested stakeholders.

**Goal:** Ensure equal housing access for all persons regardless of race, color, religion, sex, handicap, familial status or national origin.

**Project:**

Conduct a fair housing workshop for residents of Prescott, Landlord/tenants, non-profit agencies, real estate agents, homeowner association representatives, LIHTC personnel, etc.

**Strategy:** Develop a partnership with the local real estate sales industry to promote fair housing and justice in determining housing values and insurance ratings, especially in older neighborhoods and those undergoing transition.

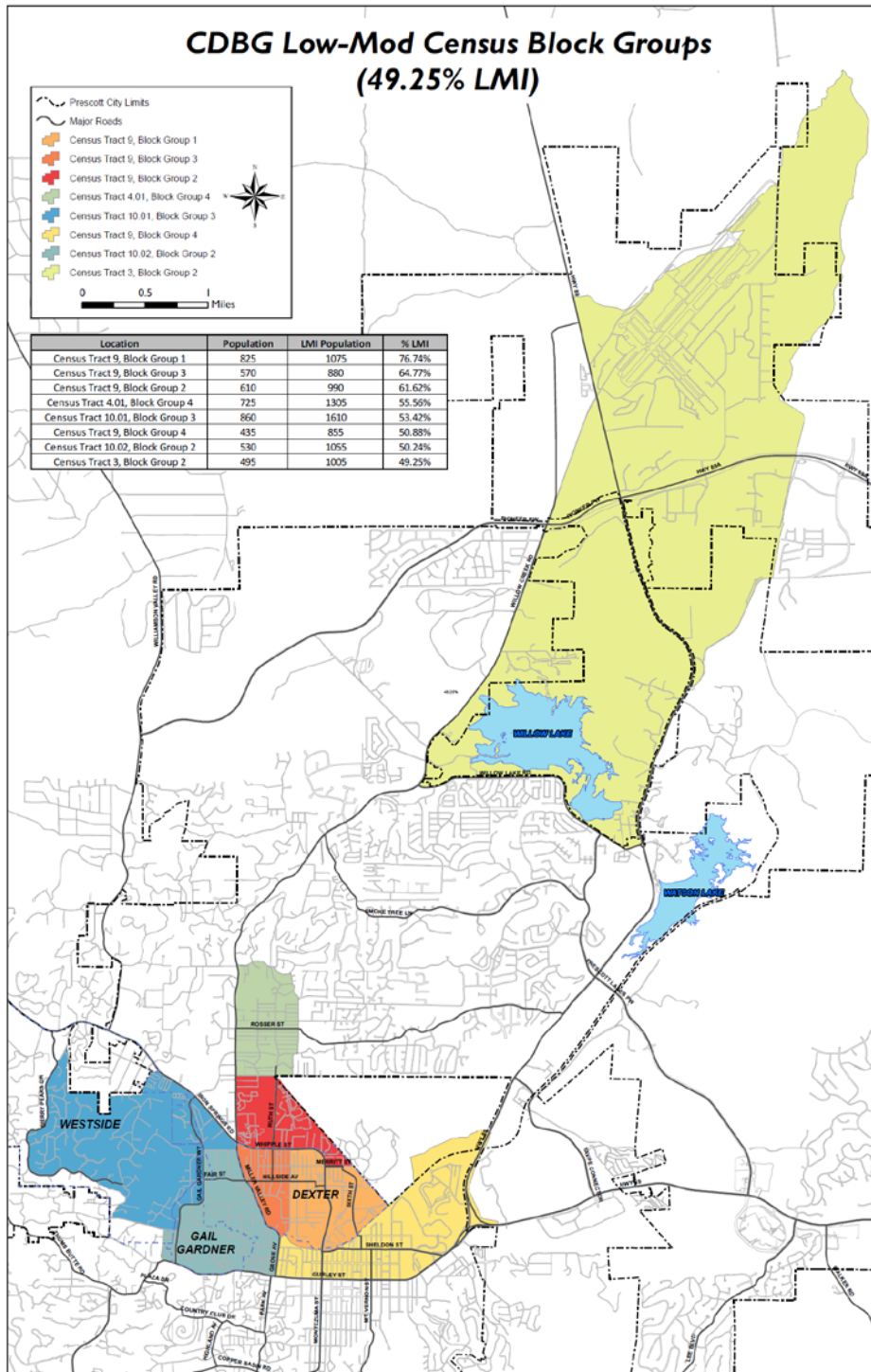
## 2021 FUNDING SUMMARY

**Table 1 PY2021 CDBG Funding Plan** provides a description of the activities the City will fund or projects we agree to undertake during the CDBG first year, 2021 Action Plan. The funding and sub-recipient contract terms of this plan are from July 1, 2021 through June 30, 2022. There is a total of \$23,987 that will be spent in future activities.

2021 CDBG Application Overview and Funding Recommendations									Funding Available
PUBLIC SERVICE PROJECTS	Project Description	TOTAL	AVERAGE	Funding Requested	Match	Funding Recommended	2022	2023	\$37,300
Arizona Serve of Prescott College	Economic Opportunity, Americorps Members	615	88	\$ 10,000.00	\$ 30,000.00	\$8,000.00			
The Launch Pad Teen Center	Workforce Readiness Program	608	87	\$ 10,000.00	\$ 46,431.00	\$5,000.00			
People Who Care	Transportation Program for low income and disabled people	512	85	\$ 12,500.00	\$ 84,149.00	\$12,150.00			
New Horizons Disability Empowerment Center	Transportation Program for low income and disabled people	480	80	\$ 14,146.00	\$ -	\$12,150.00			
Southwest Fair Housing Council	Fair Housing Media Campaign	401	57	\$ 14,000.00	\$ -	\$0.00			
<b>TOTAL PUBLIC SERVICE PROJECTS</b>				\$60,646.00	\$160,580.00	\$37,300.00			\$0
CONSTRUCTION PROJECTS	Project Description	TOTAL	Average	Funding Requested	Match	Funding Recommended			\$161,329
Agape House of Prescott	9 Unit Apartment Renovation	610	87	\$ 61,438.00	\$ 44,700.00	\$50,000.00	\$ 50,000.00	\$ 50,000.00	
Prescott Area Shelter Services (PASS)	Exterior Painting and ADA Restroom Fixtures	589	84	\$ 6,000.00	\$ 1,795.00	\$6,000.00			
The Launch Pad	Interior Renovation of Youth Center (Houston Renovation Project)	587	84	\$ 75,000.00	\$ 234,599.00	\$50,000.00			
Boys and Girls Club of Central AZ	Upstairs Bathroom Renovation	548	78	\$ 65,000.00	\$ 10,000.00	\$35,000.00			
West Yavapai Guidance Clinic	Exterior Painting of Transitional Housing	485	69	\$ 20,000.00	\$ -	\$0.00			
Adult Center of Prescott	Outdoor Pavillion	313	52	\$ 50,000.00	\$ -	\$0.00			
<b>TOTAL CONSTRUCTION PROJECTS</b>				\$ 277,438.00	\$ 291,094.00	\$141,000.00	\$ 50,000.00	\$ 50,000.00	\$23,987
<b>Total amount requested</b>				\$338,084.00	\$451,674.00	\$178,300.00			

## GEOGRAPHIC DISTRIBUTION

Depending on the type of need being addressed, resources may or may not be geographically targeted. All of the CDBG public service programs will be available to eligible low/ moderate income residents citywide. The City, with limited resources and identified housing and community development needs, has elected to maximize the effectiveness of current CDBG funds by channeling the funds to support low- to moderate-income neighborhood improvements. **Figure 2** This is an updated CDBG LMI map with the HUD exception criteria.



**Figure 2. City of Prescott LMI Map using HUD Exception Criteria**

## **UPDATE ON PY 2020 PRIMARY ACTIVITIES AND PROGRAMS -**

### **Public Services**

- New Horizons Disability Empowerment (PY20) – Free Ride Advocacy Program. Awarded \$14,146.00 in public service funding to assist Low Moderate Clientele (LMC). Program is ongoing and they plan on expending funds by June 30, 2021.
- People Who Care (PY20) – Serving Prescott residents with transportation services and provide a much needed door-to-door assistance that helps them live in their own homes. Awarded \$14,146.00 Program is on-going and they plan to expend funds by the end of the program year.
- Yavapai Big Brothers Big Sisters (PY20)– Quality Assurance Program. Awarded \$10,000. Program. Program should spend most of its dollars by end of program year.

### **Construction Projects**

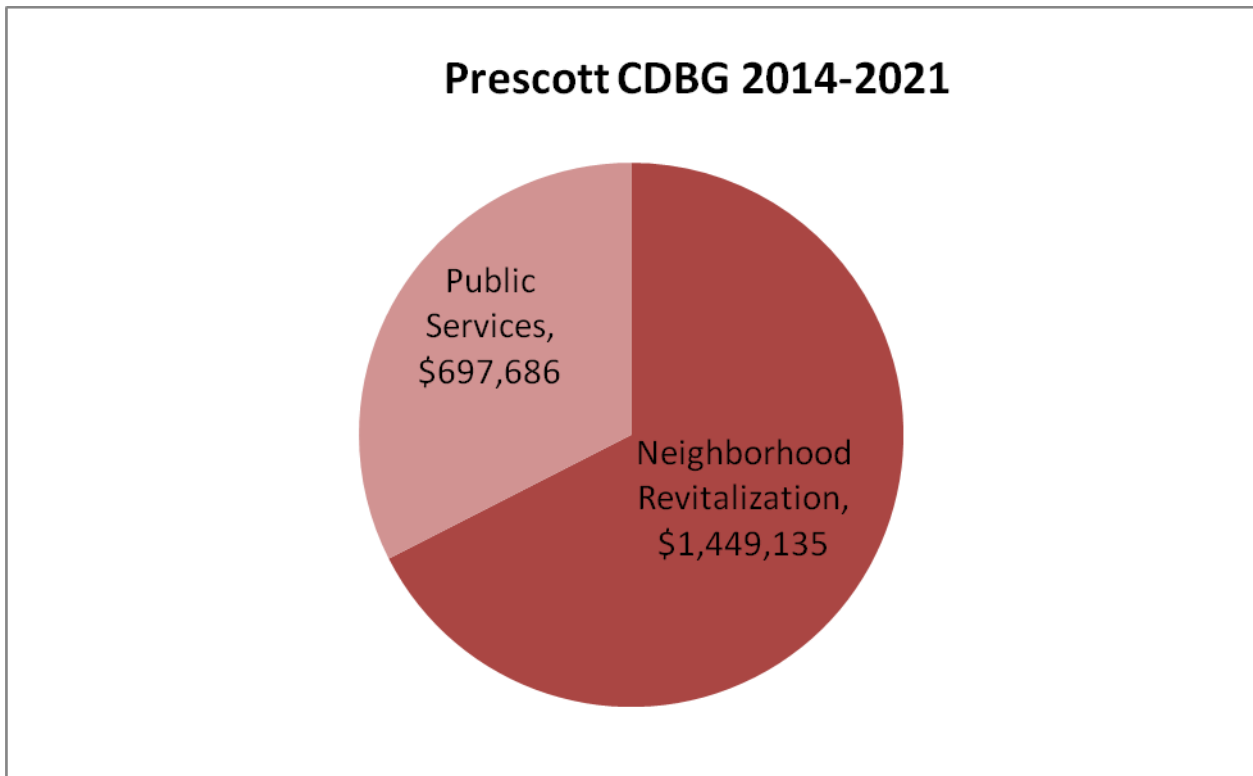
- U. S. Vets (PY19) – Construction of Elevator at Whipple Street Project – Awarded \$86,899. Program is complete. Project will be closed out.
- U.S. Vets (PY20)– Outdoor Pet Relief Area for Service Animals – Awarded \$2,000. Project will be completed 2<sup>nd</sup> quarter 2021.
- The Launch Pad Interior Renovation (PY20) – Creation of ADA Restrooms –Awarded \$50,000. Out for Bids and will be completed in 2021.
- Prescott Area Shelter Services (PY20) – Project Restore Phase 3.Roof Replacement. Project Complete. Need to invoice for the roof. Project will be closed out.
- West Yavapai Guidance Clinic (PY20) – Roof replacement – Awarded \$20,000. Project in progress. Should be completed by end of program year.
- Boys and Girls Club Warming Kitchen (PY20) – Awarded \$38,970. Out for bids. Should be completed by end of summer 2021.
- Agape House of Prescott (PY20) – External Renovations – Awarded \$45,000. Have completed external repairs and invoiced the City.
- Prescott Adult Center Internal Warming Kitchen (P19) – Awarded \$38,000. Emergency repairs are underway and the agency has invoiced the City.

### **CONCLUSION**

The City of Prescott was designated a “CDBG Entitlement Community” through HUD in 2003 and has updated its Consolidated Plan for 2021-2024. Since designation, the City of Prescott has submitted HUD approved annual plans which include sub-recipient grants for HUD approved programs and projects.

Since 2014, the City of Prescott has awarded over 2.1 million dollars in CDBG funds to improve the quality of life for Prescott residents primarily of low to moderate income (LMI). The split is shown in Figure 1. The breakout of the funds is 32% Public Service and 68% Neighborhood Revitalization (Construction). This is higher than the typical HUD requirements of 15% Public Service because this figure includes the CARES Act money in which the Public Service Cap was waived due to the Coronavirus pandemic.

The Draft CDBG Annual Action Plan for 2021 is similar to what the City of Prescott has funded in past years and assists residents who are most in need of services and housing improvement.



**Figure 1**

Program monitoring will insure that the statutory and regulatory requirements of the CDBG program are being met. City staff will determine whether a project is eligible under the CDBG program and the National Objectives of the HUD Program: 1) benefiting low- and moderate-income persons/clientele; 2) preventing or eliminating slums or blight on a spot or area basis; and, 3) addressing an urgent community need.

City staff will conduct required environmental assessments, assist with competitive bidding processes, and assure all projects and programs comply with local, state and federal regulations.

Staff and sub recipients will report program performance and evaluation in an annual report (CAPER).