



MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZENS ADVISORY COMMITTEE (CAC) MEETING held on March 17 2021 at 1:30pm Via Zoom (Virtual Meeting).

I. CALL TO ORDER

Chair Suttles called the meeting to order at 1:31 p.m.

II. ATTENDANCE

MEMBERS PRESENT	STAFF PRESENT
Mary Ann Suttles, Chair	Michelle Chavez, CDBG Program Coordinator
Sandy Griffis, Vice-Chair	Bryn Stotler, Director of Comm. Development
Robert Painter	George Worley, Planning Manager
Tom Benson (Absent)	
Deborrah Miller	
Jon Rocha	COUNCIL PRESENT
Debbie Savoini	Phil Goode

III. REGULAR ITEMS

1. Approve the minutes of the February 17, 2021 CDBG Citizen Advisory Committee meeting.

A motion to approve the February 17, 2021 minutes was made by Member Miller. The motion was seconded by Member Painter and passed unanimously.

2. Presentations from 2021 CDBG Applicants

1. Southwest Fair Housing Council – Jay Young – Zoom

Mr. Young gave an overview of the activities of the SWFHC via a Powerpoint presentation. Members of the committee asked questions regarding the location of the Fair Housing programming such as workshops and PSAs and how that programming would serve Prescott residents.

2. Arizona Serve at Prescott College – Annie Reifsnyder- In Person

Ms. Reifsnyder gave an overview of the Arizona Serve program at Prescott College and how the program places students at various workplaces in Prescott and surrounding community. The members asked questions regarding the program, such as how many students they serve and where they are placed in the community. The primary request is to help subsidize internships at non-profits.

3. People Who Care – Lisa McKinney - In Person

Ms. McKinney gave an overview of the LMI transportation program at People Who Care and how the agency serves low income and disabled residents. Members asked questions regarding the program and COVID impacts were discussed. PWC indicated they are helping residents get to the vaccination sites.

4. New Horizons – David Seigler - Via Zoom

Mr. Seigler gave an overview of the New Horizons Transportation program. He described the vehicles and the primary goal of helping disabled residents get reliable transportation to critically needed services. Members discussed the application, financial documents submitted and previous CDBG experience.

5. The Launch Pad Teen Center – Courtney Osterfelt and Catherine Robbins In Person

Ms Osterfelt and Ms Robbins discussed The Launch Pad's workforce development program "Project Launch" and discussed with the members how students are recruited, trained and placed into internships. Members noted the Handbook that was submitted with the application and minimum age for internships.

6. Prescott Area Shelter Services – Carmen Frederic – Zoom

Ms. Frederic discussed the project at PASS to paint the outside of the building. She spoke about serving women and children at the shelter and answered questions regarding the past CDBG experience as well as the inclusion of bathroom fixtures in the current application.

7. Agape House of Prescott – Jim Flower– In Person

Mr. Flower talked about the mission of Agape House and the residents they serve. He mentioned being able to serve up to 17 families when the projects are complete. Agape house has a wrap around program to make sure people can safely transition from homelessness. Members asked questions regarding the application, donors and financial documents submitted.

8. West Yavapai Guidance Clinic – Deanna Eder and Paul Fromholtz – Zoom

Ms Eder and Mr. Fromholtz discussed the mission of WYGC and the clients that are served at their transitional housing. Members asked questions about existing properties in the region and how they prioritize the repairs and improvements that are made.

9. Adult Center of Prescott – Lucy Mason - In Person

Ms. Mason discussed the project in their application which is the building of an outdoor pavilion at the Rowle P. Simmons, Prescott Adult Center. She spoke to the members about the needs of the residents who participate in programming and also discussed the cost of the project, fundraising goals, size of project, bids and average age of Prescott residents.

10. Boys and Girls Club of Central Arizona – Nicole Kennedy – Zoom

Ms. Kennedy described her project application to the members and discussed the need for restroom improvements on the second floor of the Boys and Girls Club in Prescott. She spoke with the members regarding past improvements done to downstairs bathroom, ADA needs on both floors, and photographs that were submitted with the application.

11. The Launch Pad – Courtney Osterfelt and Catherine Robbins- In Person


Ms. Osterfelt discussed the ongoing improvements that Launch Pad are making at their location on 6th street. She spoke of previous improvements to the outdoor area and that the next phase is to make the interior into a multi-use teen center that includes classrooms, art spaces, performance spaces and eventually a small coffee shop. She indicated that eventually they will need to give up their space at Prescott College and move to 6th St.

IV. ADJOURNMENT

Member Painter made a motion to adjourn the meeting. Member Savoini seconded the motion to adjourn. The motion passed unanimously.

Meeting adjourned at 3:29 pm


MaryAnn Suttles, Chairwoman


Michelle Chavez, CDBG Coordinator