

MINUTES OF THE AIRPORT ADVISORY COMMITTEE MEETING HELD ON August 18, 2020 located at the Airport Administration Upstairs Conference Room at 6546 Crystal Lane, Prescott, Arizona.

A. Call to Order

Chairman Juliani called the meeting to order at 2:01 p.m.

B. Roll Call

COMMITTEE MEMBERS:

Present: Chair Tom Juliani
Vice Chair Ken Foote
Member Frank Newman
Member Michael Gjede
Member Daryl Austermiller

Absent: Member Parker Northrup
Member Jason Kopcsak

C. Approval of Minutes for the 6/16/2020 Airport Advisory Committee Meeting

Member Frank Newman made a motion to approve the June 16, 2020 Airport Advisory Committee meeting minutes. Member Michael Gjede seconded the motion and was passed 5-0.

D. Presentation: Prescott Airport User's Association – Fuel Survey

The presentation was tabled until the December meeting.

E. Staff Reports

1. Administrative Update – Kristi Miller, Airport Management Analyst

- a) Airline: Enplanements are increasing and at the end of July, total annual boardings have reached 6,678. The remainder of the year requires 3,322 enplanements, or 664 passengers a month, to achieve 10,000. Arizona was affected less than many other states by COVID-19 in terms of flight schedule reductions. COVID-19 cleaning has ramped up. United utilizes aircraft fogging and cleaning after every flight and the terminal and seats are also wiped down between flights. United is requiring masks during flights and provide masks to those that need them before flights.
- b) Funding/Grant Updates: Prescott Regional Airport received a CARES Act grant specified for airports, managed through the FAA Airport District Office. Prescott Regional Airport received a grant for \$1,042,532. The purpose of these grants are to help airports function properly and maintain staffing levels. The airport has considered various opportunities going forward to best utilize this funding. Many of the funds are going toward the new terminal and the new baggage handling system. An RFP will go out soon for the Baggage Handling System. Airport staff are looking at various projects for FYI 2021. On July 28, 2020, the Prescott Regional Airport also accepted a \$250,000 grant from the Arizona DOT. This grant supplements the FAA grant for the New Terminal Project.
- c) Office Lease/License Activity: There are many new lease/license activities. The FBO has added two new flight training facilities. There are now 8 total flight training schools at the airport. The FBO has changed a lot this year. Member Tom Juliani explained the shift in aviation due to many high value and big name lawsuits in the aviation industry and significant insurance policy cost increases. The FBO is trying to balance coverability and affordability due to changes in the aviation industry. Due to these increased

costs, Legend Aviation shut down their engine overhaul department. The Aviation Industry's changes are also impacting fuel prices. Juliani clarified that Legend Aviation did not shut down all maintenance operations and that they just stopped engine overhauls. Kristi continued talking about how busy the rental car companies, Avis and Budget, were in the month of June and July at the Prescott Regional Airport. Approximately 10% of rental car business is coming from those on flights and the other 90% is coming from people in the area utilizing the business.

2. Operations & Maintenance Update – Robin Sobotta, Airport Director

- a) Airport Activity – FAA 2019 Data: Robin explained that the Prescott Regional Airport is rated 324th in enplanements, which is 169% above the numbers from 2018. For Operations, numbers are showing Prescott Regional Airport at 45th in the nation. Sobotta explained that given projected growth of Embry-Riddle Aeronautical University, Prescott Regional Aircraft could have 300,000 operations within 18-24 months.
- b) Wings Out West Airshow – Cancelled: The Wings Out West Airshow is cancelled due to COVID-19.
- c) Hangar Inspections: Inspections are underway. Hangars B, C, D, E, F, and G are completed. The rest should be done within the week. The biggest discrepancy found was expired fire extinguishers.
- d) Triennial Drill Postponed: The FAA extended the time for conducting the triennial drill. It is now set to happen no later than November 30.
- e) Noise Reporting Program: Prescott Regional Airport has always had an unofficial noise complaint system. Airport Staff are starting to officially record noise complaints and are in the process of selecting an automated noise reporting program that can send people information about aircraft. This will help educate citizens about their concerns and find trends in reporters. This will allow people to call and file a complaint, file complaints online through the website, or file a complaint via mobile app. Airport Staff want to identify the most noise sensitive areas around the airport. More than 80% of those that have reported so far have lived in their homes less than 5 years. People are given information about the airport and possible airport noise when buying home.
- f) Movement Area Incursion Prevention: Airport Staff have notified all with airfield access that they cannot drive on movement areas and that there are consequences of taxiway or movement incursions. There have only been a few fines that have incurred, from less to most severe as identified by an index. Gate codes have also been changed. This has to be implemented, as determined by the FAA, and the TSA policies will only become more rigorous.

3. Construction Update – Robin Sobotta, Airport Director

Sobotta showed UAS footage of the construction project progress of the New Terminal. The new roadway is complete and there is extra automobile parking. Transient aircraft parking will only be at Legend Aviation now and those interested will have to pay. People were trying to park at the North Ramp and walk across the active taxiway and should not do that. After the Taxiway Charlie Relocation Project, the south ramp will become based aircraft parking. The FAA awarded approximately \$5.6M for the Charlie Relocation Project. Phase One of construction is anticipated to last three months and could move into the fall/winter. Another \$5M is planned for Phase II next year. The Security Perimeter Project – Design/Construction's funds are anticipated to be awarded soon. Design plans are 90% completed. Prescott staff should hear more from the Arizona Department of Transportation in October. This project should help with wildlife and security. All security between the new terminal and the perimeter security project should flow seamlessly technology-wise. The focused runway planning study is currently in the final planning section. One phase of this should take place

each year. It is forecasted to take four years to finish. NEPA applies to the airport which gives an extra step to consider as this project will require an Environmental Analysis.

F. Impacts from Off-Airport Developments

Sobotta discussed that the AAC is meant to make recommendations, suggestions, and provide general and technical aeronautical and aviation advice to City Council, City Manager, Airport Manager, and City Staff related to strategic planning, development, and operation of Prescott Airport. Sobotta also informed AAC that there are grant assurances through the FAA: Consistency with local plans, consideration of local interest, consultation with users, and compatible land use. The City can influence the future use of land through zoning, knowing that the City does not own the land, but has an opportunity to talk about that land. Sobotta showed a review of 2019's flight tracks combined into one image. Robin explained the Public Airport Disclosure Area in the territory of the airport and that those people are notified that they are close to the airport when they live within it. Sobotta also explained the Airport Influence Area and that Airport Staff can make suggestions to be implemented by the zoning commission, but that they do not need to be mandated. Everyone within the box should sign an aviation easement which includes noise, glare, etc. which all will increase over time. Airport staff have heard that this easement is usually not given until people have already sold their homes and moved to sign papers. Studies have not found any harmful health impacts except for stress and blood pressure increases for those within these zones. However, studies have found that living near airports can give socioeconomic impacts when children are educated at home and cannot concentrate and grow up negatively impacted by the hindrance to their education.

Sobotta introduced new proposed developments, including the Whispering Rock Medical Complex (Banner Hospital). The building is 75' which is approved and they are requesting a Helipad. This will go to the Board of Adjustments still and still needs to be approved. This is not an airport issue unless it impacts the approach path. The Deep Well Master Planned Community would include an industrial complex, CP Technologies and Storage, and the Saddlewood and Westwood residential areas, and a Charter School. The Airport recommended sound proofing for homes and for the charter school but cannot enforce it. Arizona Economic Development has proposed annexations AED North and AED South. AED North is proposed to have about 1400 homes and open space. AED South is proposed to have housing, resorts, and dells/open space. Sobotta talked about the Airport Specific Area Plan that recommends various zoning considerations for around the airport.


G. Adjournment

There being no further business to be discussed, the Airport Advisory Committee adjourned the public meeting of August 18, 2020 at 3:33 p.m. at the Airport Administration Upstairs Conference Room.

Submitted by:



Kristi Miller, Staff Liaison



Date



Tom Juliani, Chairman



Date