



**CITIZENS ADVISORY COMMITTEE
November 20, 2019 MINUTES
PRESCOTT, ARIZONA**

MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZENS ADVISORY COMMITTEE (CAC) MEETING held on November 20, 2019 at 1:30pm in the City Council Chambers, located at 201 South Cortez Street, Prescott, Arizona.

I. CALL TO ORDER

Vice Chair Suttles called the meeting to order at 1:30 p.m.

II. ATTENDANCE

MEMBERS PRESENT	STAFF PRESENT
Jerry Jones, Chair (Absent)	Michelle Chavez, CDBG Program Coordinator
Mary Ann Suttles, Vice-Chair	Bryn Stotler, Director of Comm. Development
Robert Painter	George Worley, Planning Manager
Tom Benson	Tammy DeWitt, Community Planner
Kristy Snyder	
Connie Cantelme	COUNCIL PRESENT
Sandy Griffis	Phil Goode

III. REGULAR ITEMS

1. Approve Minutes from the February 13th, March 13th and March 20th meetings.

A motion to approve the Feb 13, March 13 and March 20th minutes was made by Member Cantelme, seconded by Member Snyder and passed unanimously.

2. CDBG Program Update

Michelle Chavez gave an update on completed projects since the last meeting in March. There were six projects finished; Recreation Services ADA Bathroom, Boys and Girls Club ADA Bathroom, NACOG Temporary Wheelchair Ramp Program, and two low income transportation programs.

Projects Begun: The Launch Pad Outdoor Learning Center, Prescott Area Shelter Services Expansion Project.

Future Projects: Prescott Area Habitat (PAHH) – Still deliberating with HUD on approved project work, USVETS Whipple Street – Bathroom Fixtures need to be approved by City Council.

Current Program Year 2019: Peer Mentoring at West Yavapai Guidance Clinic, People Who Care transportation program, Launch Pad Workforce Development program, US VETS Elevator project, and CCJ expansion which is still under environmental review.

Ms Chavez shared photos from Grace Sparks Bathroom and Boys and Girls Club Bathroom ADA remodel projects.

Staff and Members discussed the NACOG Wheelchair Ramp Program, US VETS Elevator Project Scope Change, Madison Park Cottages funding, and future project updates to the committee.

3. Timeline for PY20 CDBG Program

Ms. Chavez gave the committee an update on the CDBG 2020 timeline, 5 year Consolidated Plan outreach, and online applications.

Staff and committee members discussed the pros and cons of one year and three year grant projects, and the pros and cons of having a potential sub-committee of the CAC to review the grant scores and comments from readers.

4. Timeline for 5 Year Consolidated Plan / Citizen Engagement

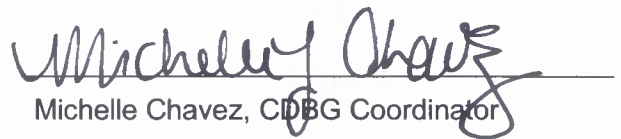
Ms. Chavez gave an overview updated schedule for the 5 year consolidated plan

IV. ADJOURNMENT

A motion to adjourn was made by Member Painter, seconded by Member Cantelme and approved unanimously. Meeting was adjourned at 2:23pm



Jerry Jones, Chairman



Michelle Chavez, CDBG Coordinator