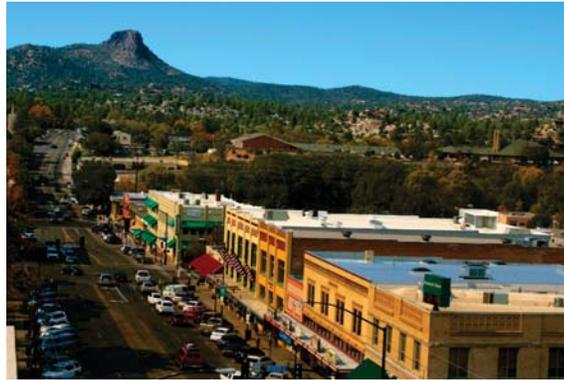


City of Prescott

Budget & Finance Department

Citizen's Academy



Outline

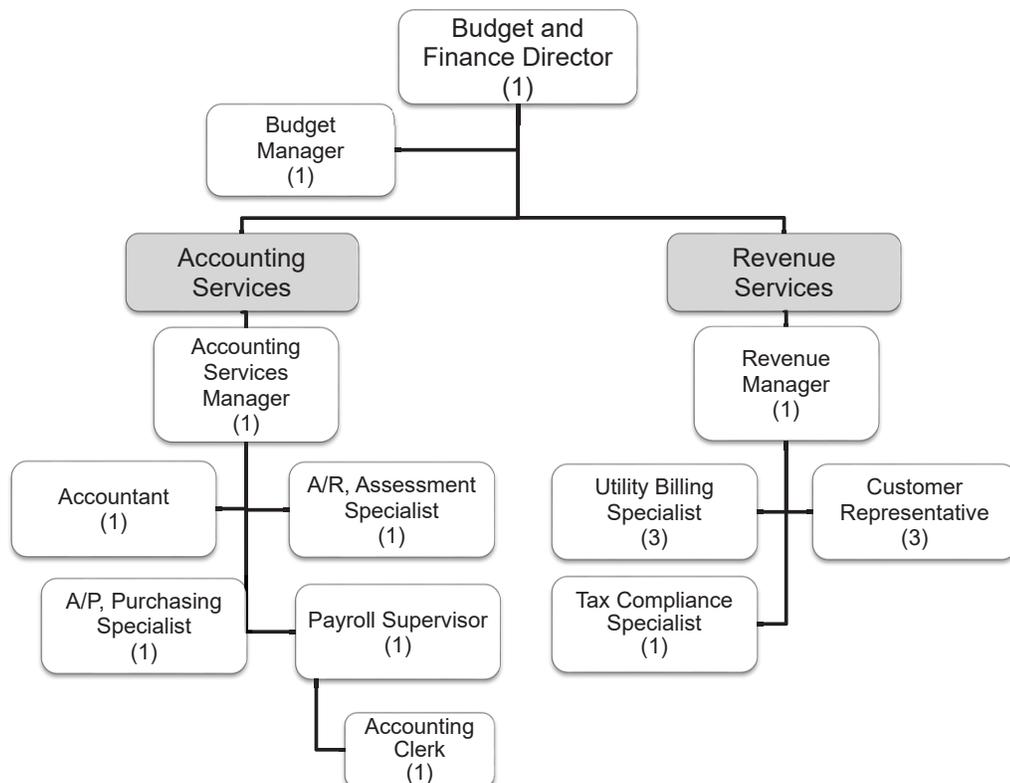
- City Finance Snapshot
- City Finance Basics, Fund Types
- General Fund Summary
- City Budgeting
- Resources to learn more
- Department Contacts

City Finance Snapshot



3

Budget & Finance Organization



4

City Finance Basics

Fund Accounting – a fund is an independent fiscal and accounting entity with a self-balancing set of accounts, segregated for the purpose of carrying on specific activities in accordance with specific regulations, restrictions or limitations.



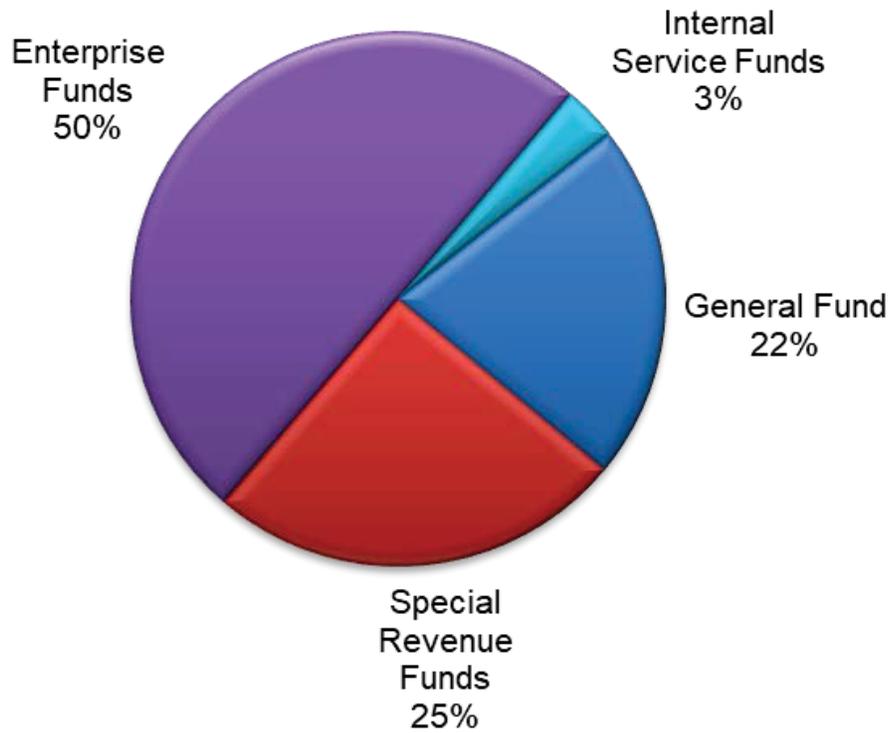
5

Fund Types Defined

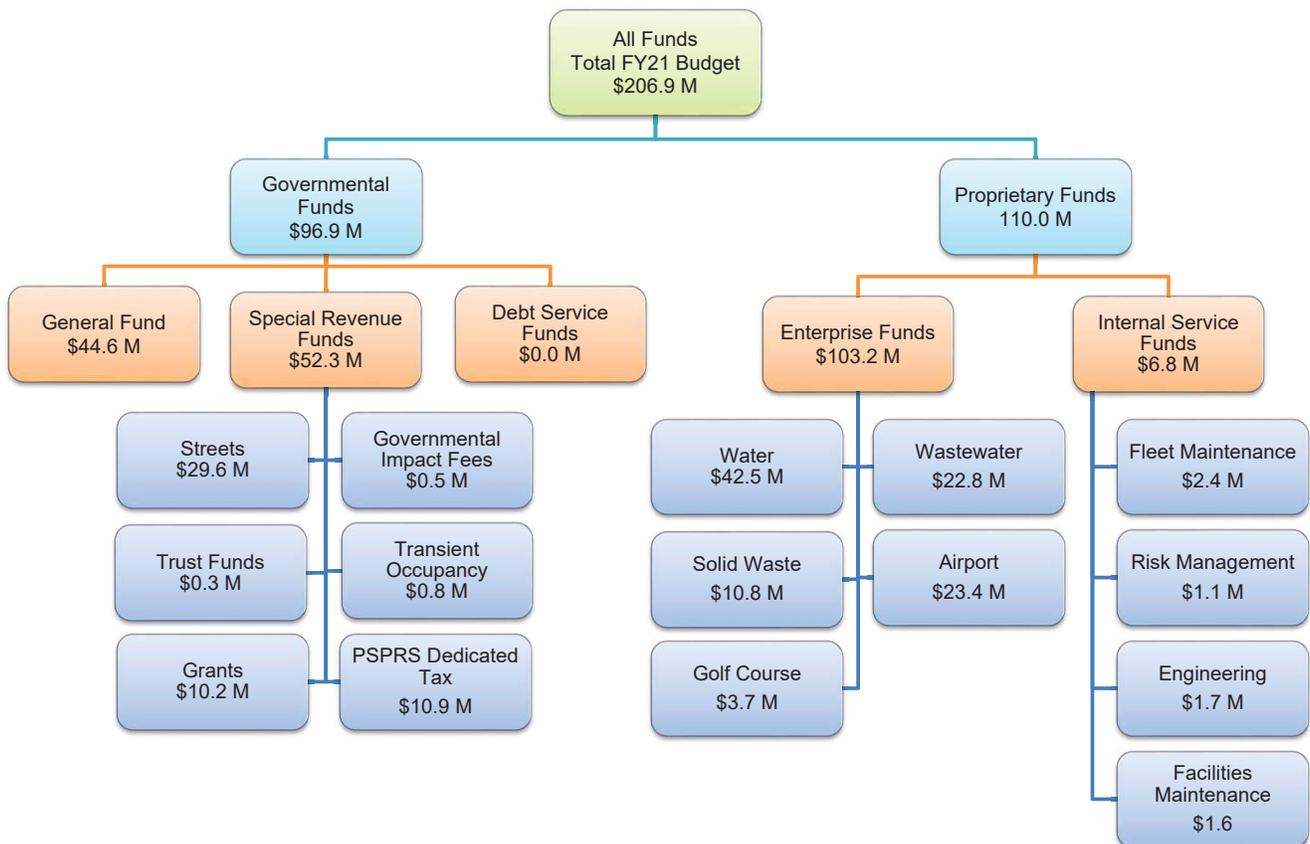
- **Governmental Funds**
 - **General Fund:** Funded mainly by general type taxes, funds basic governmental activities.
 - **Special Revenue and Capital Fund:** Dedicated taxes or other earmarked revenue sources as required by statute, charter provision, ballot language, or ordinance.
 - **Debt Service:** General long-term debt principal and interest.
- **Proprietary (Business) Funds**
 - **Enterprise:** Similar to private business operations where the intent of the City is that the costs of providing goods or services to the general public on a continuing basis be recovered primarily through user charges.
 - **Internal Service:** Services furnished by one department to other departments of the City on a cost-reimbursement basis.

6

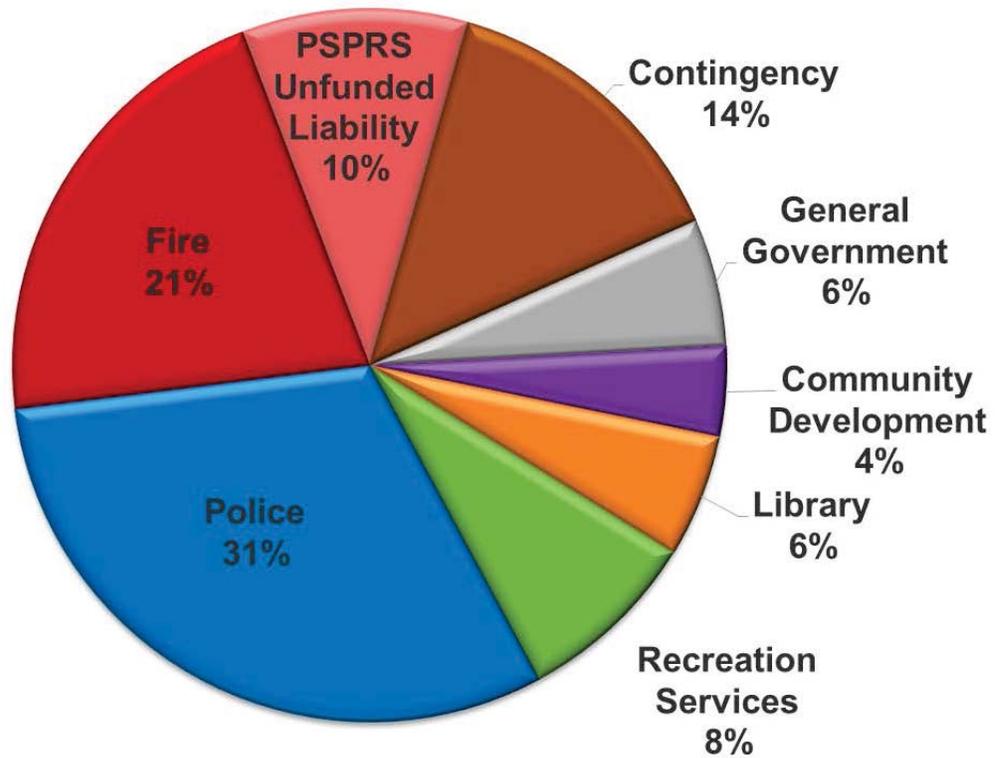
FY21 Budget by Fund Type



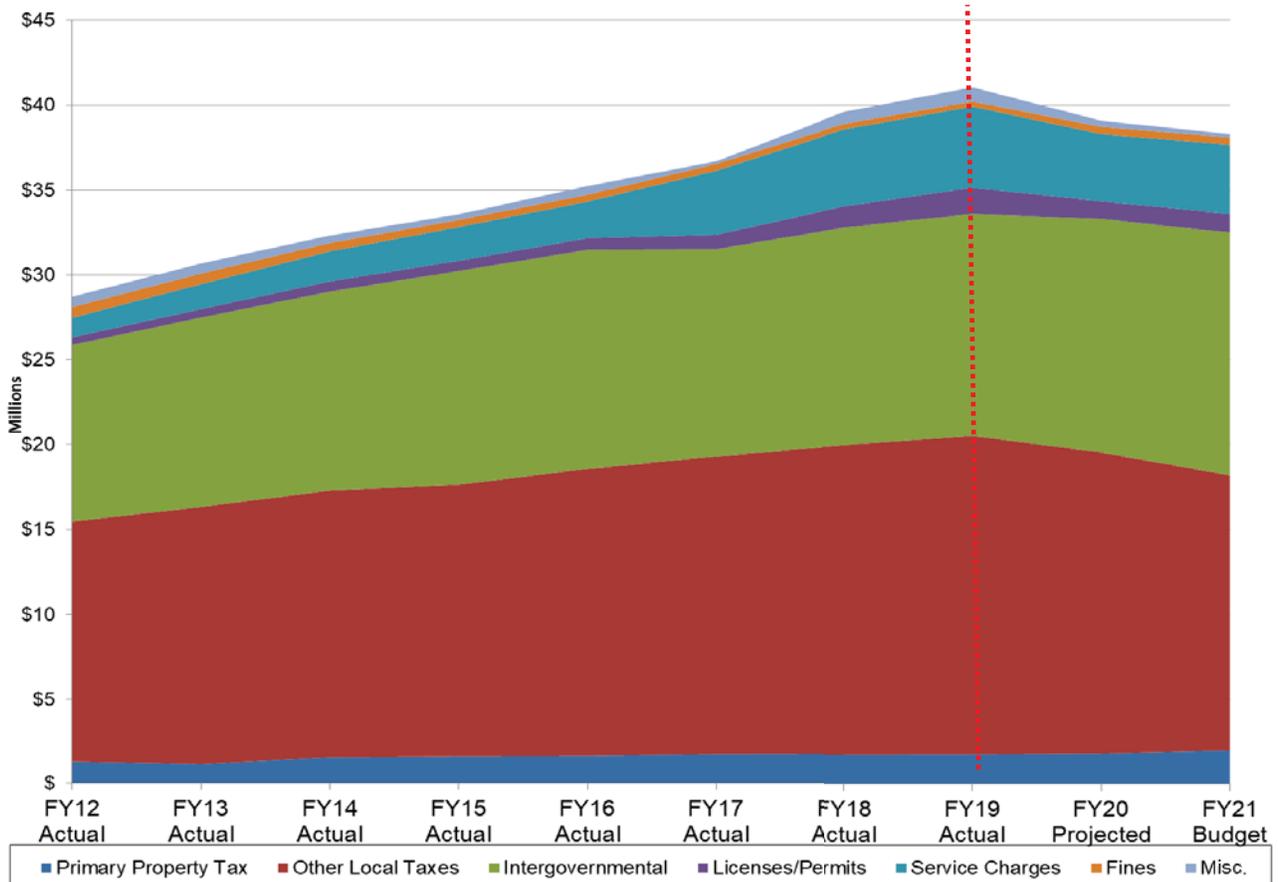
Fund Types



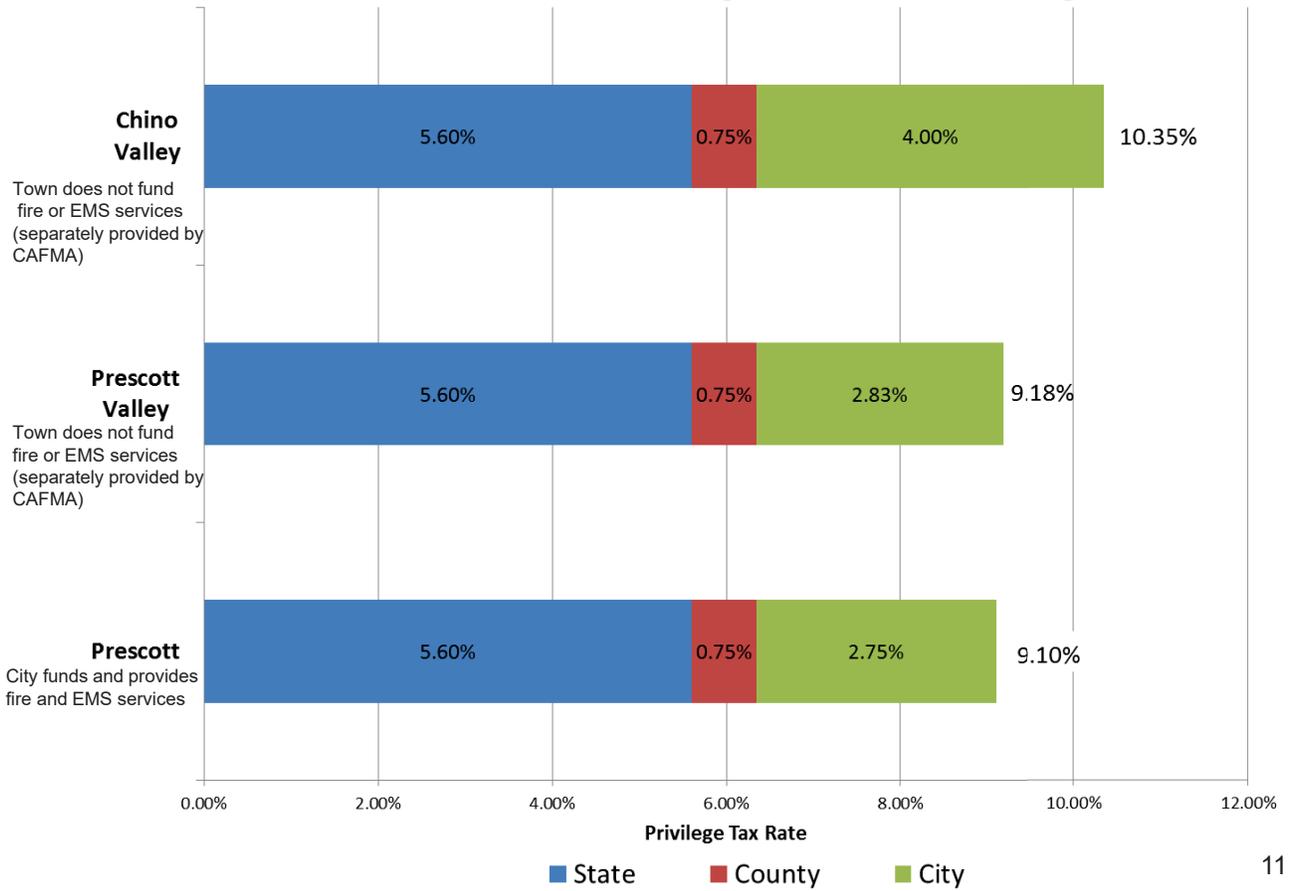
General Fund Operating Expenditures



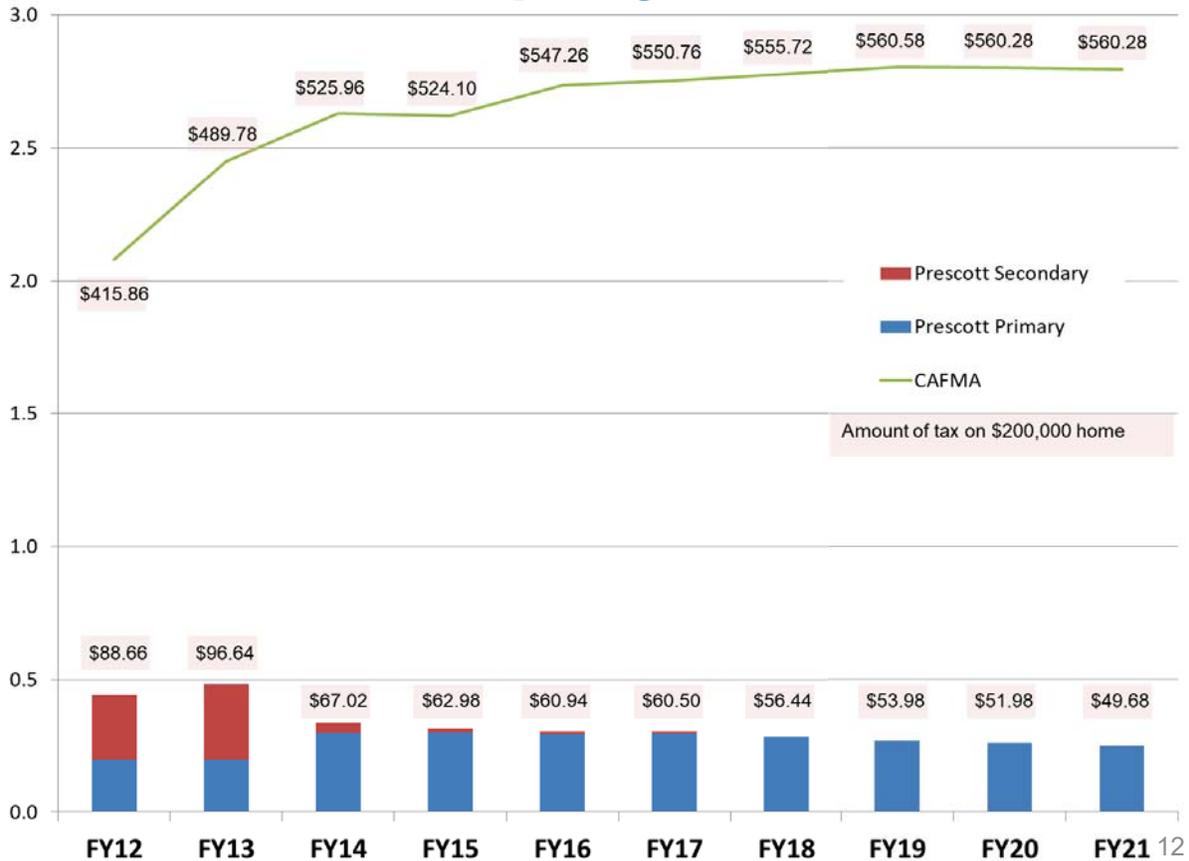
General Fund Revenue



Sales Tax Rates by Community



Property Tax

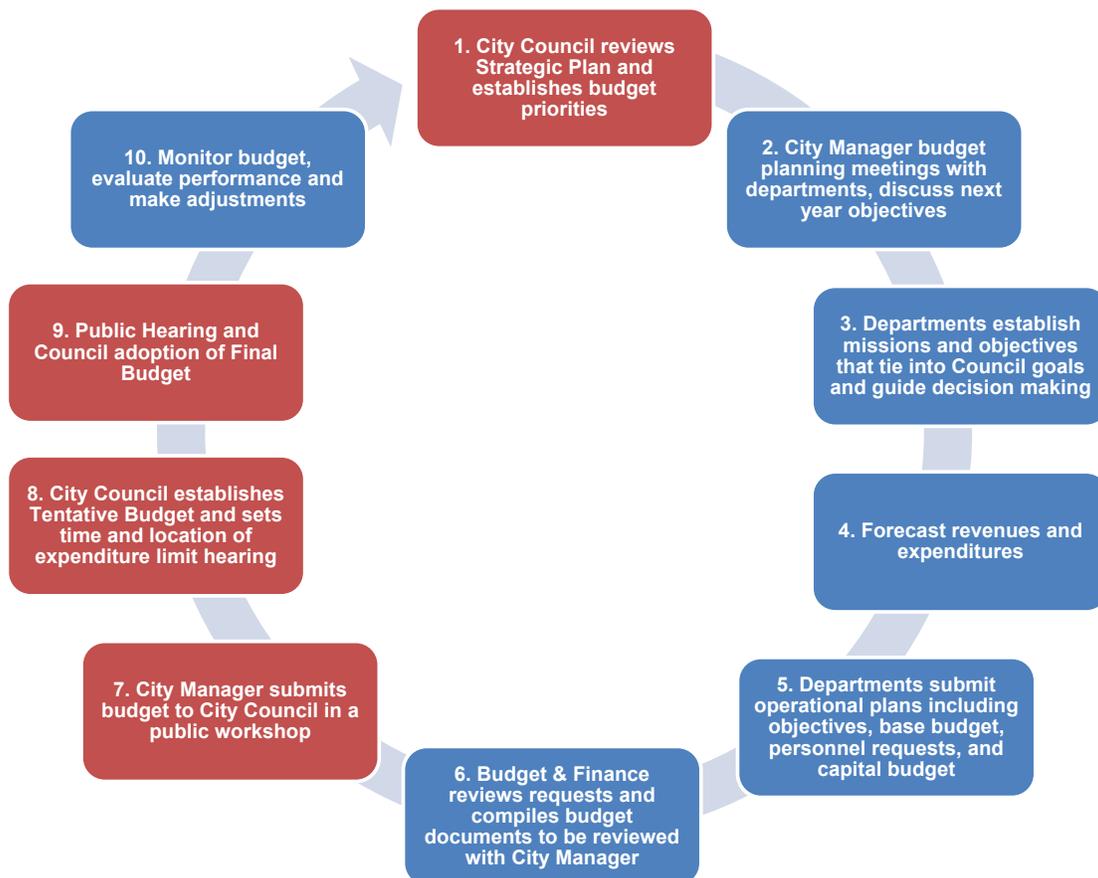


Budgeting Basics

- State Imposed Expenditure Limitation
 - City of Prescott is under the Alternative Expenditure Limitation or “Home Rule Option” which allows the annual adopted budget to become the expenditure limitation
 - Voters approve this every four years
- Council Adopted Final Budget limit
 - Departments cannot exceed limits
 - City Council can authorize movement of budget appropriation between departments and funds
- Balanced Budget – required by City Charter
 - Ongoing operating expenditures are covered by operating revenues
 - One-time capital expenditures may use some accumulated fund balance or debt issues

13

City of Prescott Budget Cycle

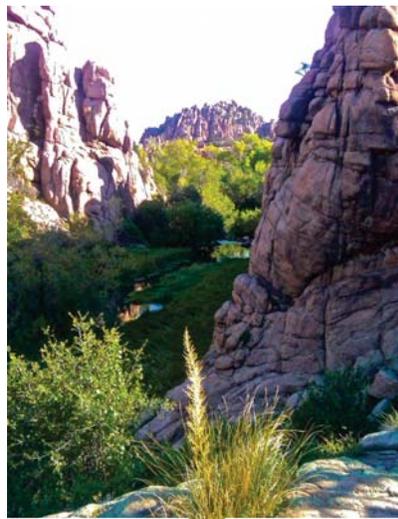


14

FY21 Total City Budget

	FY20 Budget	FY21 Budget	% Change
Operating Budget			
General Operations	\$ 99,383,692	\$ 98,221,340	-1.2%
PSPRS 0.75% Tax	12,853,928	10,875,000	-15.4%
Contingency	4,100,000	5,100,000	24.4%
Surplus Fund Balance (AZCARES)	-	5,085,816	
Capital Budget	103,731,302	87,548,251	-15.6%
Total	\$ 220,068,922	\$ 206,830,407	-6.0%

Capital Budget and 5 year plan



FY21
\$87.5 Mil

FY22-FY26
\$288.8 Mil

Airport Capital



FY21
\$20.7 Mil

FY22-FY26
\$69.1 Mil

Public Works Capital



FY21
\$60.3 Mil

FY22-FY26
\$189.8 Mil

Resources to Learn More

The screenshot shows the City of Prescott website's navigation menu and content. The main navigation bar includes: CITY MANAGEMENT, BUSINESS & DEVELOPMENT, SERVICES & SAFETY, WATER & SEWER, RECREATION & EVENTS, and HOW DO I. The 'BUDGET & FINANCE' section is highlighted, listing: Budget & Finance Reports, Current Budget Process, and More >>. Other sections include: BOARDS & COMMISSIONS (Active Groups, Meetings, More >>), ELECTIONS (Candidate Resources, Election Information, More >>), HISTORY (Historic Preservation, History Of Prescott, More >>), CAREERS (Employment Details, Job Openings, More >>), LEADERSHIP (Council, Management, More >>), and COMMUNICATIONS (News, Public Notices, More >>). A 'SISTER CITIES' section includes About and Membership Application. The breadcrumb trail reads: City Management >> Budget & Finance >> Budget & Finance Reports. The page title is 'Budget & Finance Reports' and the sub-page is 'Current Budget Process'. A 'CONTACT' section provides the address: Budget and Finance, City Hall, 201 S Cortez St, Prescott, AZ. A paragraph describes the department's role in financial management, reporting, and public responsibility.

Questions?



Mark Woodfill,
Finance Director
928-777-1222
mark.woodfill@prescott-az.gov



Melissa Busby,
Accounting Services Manager
928-777-1238
melissa.busby@prescott-az.gov



Denise Moore,
Revenue Manager
928-777-1264
denise.moore@prescott-az.gov