



# CITY OF PRESCOTT YOUTH ADVISORY BOARD

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**Meeting Minutes**  
February 18, 2020  
4:00 p.m.

City Hall Basement Conference Room  
201 S. Cortez Street  
Prescott, Arizona 86301

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**Minutes of the Youth Advisory Board Meeting held on February 18, 2020 in City Hall Basement Conference Room located at 201 S. Cortez Street, Prescott, AZ 86303.**

**A. Call to Order**

This meeting was called to order at 4:01pm.

**B. Roll Call**

**Present:**

Sierra Christensen  
Tessa Dunn, Chair  
Jennifer Knight, Vice-Chair  
Ridley Mortensen  
Council Liaison, Councilwoman Scholl  
Staff Liaison, Tyler Goodman

**Absent**

Ellie Fenderson (excused)  
Billy Brown (unexcused)  
Paul Napper (unexcused)

**C. Approval of the January 21, 2020 meeting minutes**

Tessa motioned and Sierra seconded. Passed unanimously.

**D. Discussion of the Teen Task Force**

Carline, who assists with the SNAP program (special needs activity program), gave a synopsis of what they do, the involvement they have, and some good things to know going forward.

Tessa and Sierra worked on the flyer options for the carnival event for the SNAP program. Clarifications need to be made on what SNAP stands for on the flyer and ensure that those reading the flyer understand that teens are to be volunteers. It also needs to show what times volunteers can help. Tessa will get emails for clubs and groups from the schools to share this with and will keep everyone, including Recreation Services in the loop. Members of the YAB can either collect the information on their own as well as a volunteer list or give those to Tessa. At least 20 volunteers would be good to have at each stage of the event. Volunteers can be involved in all 3 stages – prep, during, and cleanup.

The group discussed dates and times. April 11<sup>th</sup> or 25<sup>th</sup> would be good dates. There is a SNAP dance on April 18<sup>th</sup> and the YAB is invited to be there to see how it goes. Proms do not conflict with

April 25<sup>th</sup> so that would be a good day. It was decided to host the event on April 25<sup>th</sup> from 2-5pm. Set up 11-2pm, and then 2-close for the event and clean up.

Jennifer will ask the art teacher at her school if they'd be interested in doing face painting at the event. There is budget money from Recreation Services to order prizes and supplies. Ridley will ask their school's juggling club if they want to come.

Ideas for games: corn hole (Recreation Services has it), putting game, bowling with plastic pins, throw the fishing line, small nerf basketball hoop, temporary tattoos booth, ducks with numbers for prizes, spinning wheel game, (cake) walk with music, throw ball at solo cups or plastic cans, claw and prize game (used box, trash picker-upper, and prizes), big dice game, connect four. 2 people should be at each booth to help. At least 40 volunteers needed for the event, but less for setup. Polaroid for pictures.

Ideas for prizes: chips, color pencils, coloring books, drawing supplies, hats, flashlights, jewelry (Carline has some already), candy (Oriental Trading Co. website has a lot of supplies; the Dollar Store has a lot of options too), Tessa will look at movie passes from her manager, could look at tickets and a table with prizes. Refreshments will be served as well (hot dogs, chips, water).

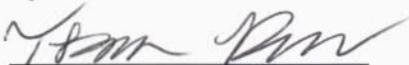
Sierra will put a list of games together and will look at how many volunteers we need to staff those as well as prizes and supplies. Water is the only beverage to be served. We should also have a sign up for the teen task force there and have a table for YAB to help with check-in. Sam could put together a flyer for the Teen Task Force to share that at the event. Flyers can be printed at Recreation Services and the youth can pick them up to deliver to the schools. There can be music through the sounds system. Volunteer name badges should be there at check-in. Volunteers to sign up by Friday, April 17<sup>th</sup>. Tyler will make an online form for volunteers to sign up with (name, school, shift, phone number, email). Tyler will send email with times and updates for this event.

#### **E. Adjournment**

There being no further business to discuss, the meeting was adjourned at 4:54pm

Respectfully Submitted by:

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Tyler Goodman, Assistant to the City Manager



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Tessa Dunn, Chair

Date: 8/18/2020