



# PRESCOTT PRESERVATION COMMISSION MINUTES

**PRESCOTT PRESERVATION COMMISSION  
REGULAR MEETING/PUBLIC HEARING  
FRIDAY, June 12, 2020  
8:00 AM**

**Virtual Zoom Meeting  
201 S. CORTEZ STREET  
PRESCOTT, ARIZONA  
(928) 777-1100**

## **I. CALL TO ORDER**

## **II. ATTENDANCE**

### **Members**

Robert Burford, Chairman  
Michael Mirco, Vice-Chairman  
James McCarver  
Richard Sprain  
Mike King  
Rob Johnson

### **Staff:**

Cat Moody- Historic Preservation Specialist  
Bryn Stotler- Community Development Director  
George Worley- Planning Manager (Absent)  
Tammy DeWitt- Community Planner  
Kaylee Nunez- Recording Secretary

### **Council:**

Phil Goode

## **III. REGULAR AGENDA**

*The meeting was called to order at 08:00am by Chair Burford.*

### **1. Approval of the minutes from the March 13, 2020 meeting.**

**Commissioner King made a motion to approve the minutes of March 13, 2020.  
Commissioner Sprain seconded the motion. The motion passed unanimously.**

### **2. HP20-005 351 S Mount Vernon Ave. APN: 110-03-044. Historic Preservation District #13, Southeast Prescott. Request for window replacement, siding and trim changes, rear roof remodel, and detached garage in rear of property.**

Historic Preservation Specialist Cat Moody presented a floor plan and photos of the existing property and home, which is in the Southeast Historic Preservation District of Prescott. Ms. Moody explained that the current windows prevent the home from being on the National Historic Register and that the applicant would like to replace them in order to more closely resemble their historic state. The windows in the front of the home will have wood frames

and will be awning, single hung and casement styles. The windows in the rear will also be awning, casement and single hung styles with vinyl frames. All windows will meet egress requirements where prescribed by current building code.

The vertical siding on the front of the home will be replaced with horizontal (siding) to match the rest of the home. The front porch roof will be reframed with a low-angled pitch and will have shingles to match the roof of the main home. The front porch roof will also have turned posts and railings that are period appropriate. In the rear of the home the lowest shed roof will be raised to match the adjacent shed roof addition. The Southeast outside wall will also be extended to be even with the adjacent wall in order to have one, continuous wall plane.

The proposed, detached garage will be accessed off the alley behind the home and will feature a gable style roof as well as siding, trim and shingles that match the main home. Applicant Brett Cray expressed his hopes to restore some of the original integrity and character of the home. He also explained that there would be casement (window trim) added to all the windows.

Commissioner Burford asked for clarification on where the detached garage would be as well as what the current siding material is Applicant Brett Cray clarified that the detached garage would be 'downhill' to the east and would require stairs and/or a pathway to the main home. Mr. Cray wasn't certain on the current siding material but believes it may be Masonite. Commissioner King expressed concern about the garage being able to meet setbacks per the zoning code. The applicant and Cat Moody explained that setback requirements would be addressed during the building permit review.

Commissioner Sprain asked whether the home would be qualified to be re-listed in the National Registry after the proposed improvements are made. Ms. Moody explained that there would be a chance but that she is not certain as the Historic Sites Review Committee at the state level will make that determination. Commissioner McCarver asked whether there were any historic photos available, Ms. Moody and the applicant did not have any.

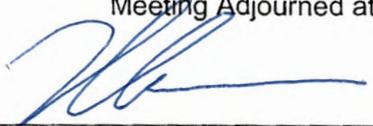
**Commissioner King made a motion to approve HP20-005. Commissioner Sprain seconded the motion. The motion passed unanimously.**

#### IV. UPDATE OF CURRENT EVENTS OR OTHER ITEMS OF NOTE

Ms. Moody announced that the Historic Preservation Conference scheduled for June in Tempe has been cancelled due to COVID-19.

#### V. ADJOURNMENT

Meeting Adjourned at 8:38 am

  
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Kaylee Nunez, Recorder

  
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Robert Burford, Chair