



City of Prescott Water Management Policy

I. Scope

This policy is intended to be a long term policy to direct City staff in managing the City's finite water supplies and to assure potential applicants that they can rely on a consistent set of rules when applying for water service. This document applies to all new applications for water service of any type.

II. Water Conservation Policy

The City of Prescott should continue in its role as a leader in conservation of water resources and utilization of non-groundwater sources. City staff shall actively seek ways to improve the City's conservation measures and develop new ways for the City to reduce its net groundwater use.

III. Water Service Tool

1. Water Resources Management Model

The Water Resources Management Model (WRMM) shall be the City's tool for tracking actual, estimated, and projected water demands and supplies. The WRMM shall be maintained and updated annually.

IV. Water Connection Policy

1. The City Manager, or designee, may administratively approve any project requiring less than 2 acre-feet of water annually, as determined by the City's Public Works Department.
2. The City may require a water demand analysis for projects with an estimated water demand greater than 2 acre-feet annually. This analysis will be performed by a civil engineer at the applicant's expense.
3. Water will be provided, but no specific amount of water will be allocated to any project through separate contract.
4. The City may require a cost/benefit analysis for any project, at the applicant's expense.
5. In the event a property applying for water service has an existing entitlement to water from the City, that entitlement must be fully utilized before the City will make additional water available for the property.
6. Water service will be subject to compliance with the City's Codes and Policies, including those requiring connection to the City's sanitary sewer system. See City Codes for additional information and exceptions.

V. Water Application Procedure

1. Within City Limits:

A. Projects requiring less than 2 AF/yr shall:

- 1) Contact Community Development Department to verify the project can proceed to a building permit.
- 2) Submit all required applications and permits. If the project is otherwise approved, administratively or by Council action, water is also allocated to the project.

3) Abide by all City Codes and Policies.

B. Projects requiring more than 2 AF/yr shall:

1) Contact Community Development for instructions on how to proceed.

2) Attend Pre-Application Conference (PAC).

3) Submit all required applications.

4) Complete the platting process, if required.

5) Present the project to the Water Issues Subcommittee for recommendation.

6) The City Council will vote on the proposed project and water use.

7) Abide by all City Codes and Policies.

2. Outside City Limits

A. Contact Public Works Department.

1) Contact Water Resources staff to determine if the project has an existing entitlement to water, such as a pre-existing contract. If the project has an existing entitlement to water the request will be handled pursuant to the “Within City Limits” Process in Section V.1.