



MINUTES OF THE CITY OF PRESCOTT PARKS AND RECREATION BOARD

October 31, 2019
3:00 p.m.

Grace Sparkes Activity Center
824 East Gurley Street
Prescott, Arizona 86303

Minutes of the Recreation Services Board Meeting held on October 31, 2019 in the Flagstone Room, located at 824 E. Gurley Street, Prescott, Arizona.

1. Call to Order

Chairperson Travers called the meeting to order at 3:04 p.m.

2. Roll Call

Parks and Recreation Board Members and Liaisons

Present

Excused/Absent

Peg Travers
Chris Welborn
Sherri Hanna
Linda Nichols
Tom Dwyer

Council Liaison
Councilwoman Alexa Scholl

Staff Present

Staff Liaison, Samara Rice
Recreation Services Director, Joe Baynes
Rick Hormann
Randy Picard
Tim Legler
Larry Stephens
Jason Olson
Adam Camacho
Mike Carr
Steve Oldfield

3. Approval of May 30, 2019 Meeting Minutes

Linda Nichols made the **MOTION** to approve the minutes of May 30, 2019. Tom Dwyer seconded, Motion passed unanimously.

4. Board Member Updates

Peg Travers gave a huge thank you to everyone involved, especially Tim Legler, in finishing up the pickleball courts. She felt the place was just beautiful and everyone at the tournament all commented on it. It was even better than expected. She did mention that there were just a few things still needing to be done; curbing to keep people from driving on to the walkway and cracking on courts 1-8. Joe said that both Rick and he had been out and walked it with Jeff Bray and created a list of a few things. Court 5 was patched by Adam Camacho already and would be painting the following day. Joe said they have put together a list of about five things that will be done. Peg mentioned that

the PPA had funds leftover from the "Four-more" and thinks they will be getting with Joe about prioritizing some things to do on the park. Joe discussed the partnering account to match the PPA for the lights. Joe stated that he and Jeff discussed the lights as the first priority and the next fiscal year there should be partnering funds. Joe said it was estimated by Tim Legler that there may be about 15k. Peg asked about the board member terms and it was asked that we follow-up by sending out that information. She also asked that the board be kept upraised of events/activities going on with Parks and Recreation.

5. West Granite Creek Park Improvements

Joe Baynes presented a conceptual plans in a power point presentation of the railroad themed playground and 600 sq ft. splash-pad that should be constructed just outside of the Hilton Garden Inn on the west side of the LaGuardia bridge. He discussed the amenities of the railroad themed playground playing of the Depot that use to be right across the street. There will be real grass around the playground as well as a pathway. The intention is the water will go all year, will not freeze. There will be acid etched concrete to emulate the railroad rails. Decomposed granite walking path to go around it, there will be a pump house for the splash pad equipment, restroom, small Ramada and fenced in with a brick veneer columns and rod iron fence. There will be a seating wall. There will be about 12,000 sq ft of grass and although we encourage smart water it is felt there should be an amount of grass for family and the public to gather. It is anticipated to open around this same time next year when the hotel opens in September or October 2020.

Sherri questioned what plans are in place to keep the splash pad from freezing if the water is running all year around. Joe discussed the fact that Tim Legler and Adam Camacho both attended classes to learn more about maintenance of the pad. Water evaporation was questioned but it was noted that most would be recycled. Three times a day the water/chemical levels will be monitored.

Peg inquired about the market location and Joe responded that it will be on the other side of the creek. The Farmers Market will have an event pad and be more of an event space and will have minimal grass. There will be a section on a hill for grass that could be utilized for additional seating if there is a concert in that area. The Farmers Market is scheduled to open around the same time. Joe emphasized the builders are a very well organized company and they may actually be a little ahead of schedule. The board asked to help with the grand opening. Joe said that they had spoke with the developer about renaming that side of the park Creekside Park.

6. Greenways Trail Master Plan

Starting at Aubrey St. just past Mile High Middle School goes all the way down to Granite Creek. Joe stated that we've engaged and got a grant through the Arizona Water Protection fund to fund this master plan. He discussed that the appeal to the public needs improvement in the area and he wants to restore it to the way it should be. Over 100,000 people a year travel along the trails going to restaurants and businesses according to the trail counters and the hope is to increase that substantially. The over growth of the vegetation does effect that storm water quality and restricts the flow. Some of the issues include the storm-water runoff from the streets entering the creek from the street. Joe mentioned buffers being placed to filter trash from flowing in to the creek. The intent is to enhance the signage, lighting and access points providing a more appealing environment. He emphasized that the corridor is truly underutilized.

Linda Nichols asked about the signage and if the park rules would apply such as no smoking, etc. Peg Travers asked about art throughout the corridor. Joe did mention there is one mural down there now but there will be more done.

Natural Channel Designs is the firm engaged to the master plan and they have done a lot of work in the city already and the civil engineer is Kimmlee Horn who has also done a lot of great work. The discussion of grant funding was addressed and Joe did emphasize that grants will be sought.

Joe spoke a lot about rock grade control to stabilize channel and protect buried infrastructure. The Master Plan will give the work plan to allow it to be able to go through and make these improvements that have been identified. The Master plan goals are to clean up and restore the native beauty of the corridor, allowing the riparian habitat to thrive and water quality to improve, enhance access, usability and safety of the trail in the downtown area of the corridor, opportunities to educate about the historic, natural and scientific significance of Prescott. It will also reduce flooding of the creekside properties. We expect the Master Plan to be done in December and Joe wants the board to review prior to it going to council.

Potential amenities were discussed such as restroom, playground, picnic areas, small ramada, possibly an outdoor basketball court, outdoor dining, amphitheatre, exercise stations and seating areas.

7. Field use fees

Rick produced a document for review regarding field use increases. In staying competitive we are looking to increase \$2.50 per hour (\$12.50 to \$15.00) for "Resident and Tournament Directors" as well as "City Sponsored" (\$7.50 to \$10.00), which has not been increased since 2013. He did go over fees charged from Prescott Valley and other areas and that our increase is under what others charge. His thought is it would assist in increased revenue and he feels it to be a fair increase in consideration for all that the parks crew does for field prep and more. There has been no increase in fees for Tournament Directors in 3 years. Tom Dwyer asked what the forecasted increase in revenues with the new fees might be. Somewhere in the \$10,000 range is what was estimated. In 2017 non-sponsored categories were increased so we are not increasing at this time. Joe asked that the board vote on this item.

Peg Travers asked for a motion to approve the field use fee increase, Tom Dwyer moved, Linda Nichols second, unanimously approved.

8. Division Reports

a. Sports programming updates

- **Rick Hormann** reviewed the calendar of events – working on economic impact and will bring to the next meeting. Started March 9 with Vintage baseball and finished last weekend with 6'er bike race. Team based tournaments: 530 youth teams for 2019, 237 adult teams. Continue to increase the number of teams that come to play in our leagues.
- PPA Granite Mountain Games in September had 258 participants
- Bike Races/Running Races – 3,800 participants
- A new kickball league was started in 2019
- 2019 had 2,700 participants from the quad city areas.
- Special Needs Program (SNAP) serves over 200 participants. We have a new Coordinator, Karlyne Crewse who is doing an outstanding job and has increased participation. We continue to partner with Special Olympics of Arizona.

- Facility work done in the GSAC: Windows have been replaced back to the historic form. Working on Wifi and having the gym painted.
- Scheduled over 3,500 hours of gym use this year.
- Big Events: Annual Body Walk; Stocking Stuffer Bazaar, Teen Maze, Weavers Guild.
- Pickleball – 4 more courts completed making a total of 12 courts for the public use. There are currently almost 300 members. Lessons and clinics as well as leagues and social events to members.
- Patti Colvin retired October 4th but will be returning part-time.

b. Golf course updates

- **Randy Picard** thanked Tim, Albert and crews for all the upgrades: cart paths, bunkers etc at the Golf Course as well as dishwasher and improvements out at the Centennial Center.
- Charity Events: “Thank You to Our Leagues” that help us get through the winter months and Toys for Tots in December.
- Phasing out of busy golf season and moving in to the very busy banquet season.
- Joe Baynes mentioned the road construction causing some financial hardship in the food and beverage area as well but the increases are showing. He mentioned that in 2014 there were 56,000 rounds of golf and we are pushing 80,000 currently.
- Steve Oldfield gave updates on the maintenance end. The cart paths are being completed, winter-time to maintenance equipment. New utility cart helpful.
- Ongoing 45,000 capital improvement for the bunkers that will continue to be improved each year.

c. Trails and natural parklands updates

- **Joe Baynes** discussed the Acosa trail in the Granite Dells you can get to it from Willow Lake Park, it’s about a 4 mile out and back. OTHG did a great job. He said it is an education trail that talks about planning and growth. Joe mentioned the trails counts going up about 8-10% per year. The trail counters have proven to be very beneficial. There are 106 miles of trail.

d. Recreation supervisor updates

- **Larry Stephens** updated on the hours for the lakes. The time changed from a “Sunset” close time to a 6pm close time during the winter months.
- Lake levels: Watson being down about 9 feet, Goldwater about 4 and Willow about 7.
- Second kiosk lane added at Watson Lake to prevent backup at the entrance.
- First time 4th of July event being at Watson seemed to go well. Peg mentioned she heard the show was too short and would have preferred to know more about what was going on. In general the issues were minimal and would be addressed prior to next event. Watson Lake will be the location for the 2020 4th event as well.
- Antique auto show, Pow Wow, Highland Games.
- Larry mentioned the Community Service Program being our lifeline and is continuing to improve and it is a helpful program.
- Landscaping around the city is done by Recreation Services – Josh Olson discussed the grass at the Police Department being replaced by zeroscape, improvements by the legal department, fixing some of the planters around the square, the library around the old oak tree. Linda Nichols mentioned how pleased she was that all the “little places” that nobody thinks about are being taken care of.

e. Maintenance coordinator updates

- **Adam Camacho** discussed numerous tournaments as well as renovations at lower Bill Vallely. Partnering with Yavapai College to re-do the grass.
- Peg Travers wants to make more of a priority to parks and recreation staff. Linda Nichols feels like the board should draft a letter to increase staff and present to council.

f. Special events updates

- **Joe Baynes** mentioned that all of the events that Larry had mentioned all had record attendance numbers. He stated that "Everybody's Hometown" event was set-up unbelievably well as a first time event. He emphasized Michelle Stacey-Schroeder not being present as she was out setting up for the Halloween event and he reiterated what a great job she does with all of the events.

g. Fleet and facilities updates

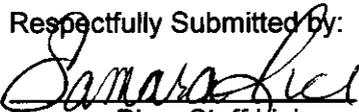
- **Mike Carr** updated on the two new fire pumper trucks at about \$500,000 each. He working on FY20 procurements to get into council. Recently purchased 1000 oil tank to burn the oil and heat the shop. Finished adult center remodel. Garage on Granite Street with a new parking sign and new plugs installed for outdoor lighting. Auction recently and sold 35,000 worth of used equipment.
- Joe mentioned that we remodeled existing hanger out at the airport for Eviation. This has the potential of creating as much as 200 higher paying jobs.

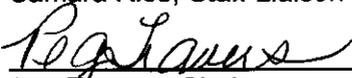
9. New meeting

10. Adjournment

There being no further business to discuss, Chairman Travers adjourned the meeting at 4:40p.m.

Respectfully Submitted by:


Samara Rice, Staff Liaison


Peg Travers, Chairman

Date: 2/20/20