



Bid Conference Notes Monday November 25, 2019 for CDBG PY19-005 - USVETS Elevator Project

Link to BID Package - <http://www.prescott-az.gov/business-development/purchasing/bid-listings/open-bid-requests/>

Q – If the City doesn't receive three bids, will the City Council still approve the low bid?

A – We typically get three bids, but we are able to ask for approval with two bids.

Q – Is the elevator shaft already in place, and is there any demolition needed?

A – Yes the elevator shaft is already constructed and there is no demolition needed.

Q- What type of elevator is the shaft designed for?

A-

Q – What is the time frame for the project after the award is granted?

A - The construction should be done within 120 days of award if possible.

Q- What is the timeline for City Council approval?

A- The earliest it could be approved is in January of 2020.

Q- Who is responsible for permitting?

A - Permitting is requested by the applicant/contractor and the City of Prescott issues the permits. Permit fees can be included in the project budget.

Q – Sometimes bids have restrictions on payments for materials that are not on site. Will this project have such restrictions?

A – This is a cost reimbursement project and we can pay for materials that are purchased before they arrive on site.

Q - Is there any access control on the site? Such as key card access, etc.

A – No

Q - Is there a fire alarm and if so who is the manufacturer?

A –

Q. Are bonds needed?

A. No.

Q. What is the project budget?

A. The Budget is \$86,899

Q. Does the City pay the vendor directly or does the City pay US VETS?

A. It can go either way. We can pay the vendor directly and set them up as a vendor. The contract is with USVET S and would be covered under their insurance.

NOTE: If bidders want to visit the site prior to bidding, they can visit between 2pm and 4pm on Tuesdays.