

MINUTES OF THE AIRPORT ADVISORY COMMITTEE MEETING HELD ON September 17, 2019 located at the Airport Administration Upstairs Conference Room at 6546 Crystal Lane, Prescott, Arizona.

A. Call to Order

Chairman Juliani called the meeting to order at 2:02 p.m.

B. Roll Call.

COMMITTEE MEMBERS:

Present: Chair Tom Juliani  
Vice Chair Ken Foote  
Member Parker Northrup  
Member Michael Gjede  
Member Frank Newman

Absent: Member Daryl Austermilller  
Member Jason Kopcsak

C. Vice Chair Ken Foote made a motion to approve the August 20, 2019 Airport Advisory Committee meeting minutes. Member Frank Newman seconded the motion and was passed 5-0.

D. Committee Member Industry Updates

Member Daryl Austermilller arrived after roll-call and approval of the minutes.

1. Frank Newman - The 737 Max is expected to be taken out of service until January. This will impact over 100 airplanes in the Southwest Airlines fleet, 45 United Airlines aircraft and 60 American Airlines aircraft. This will impact approximately 200 flights a day for Southwest, 100 flights a day for United, and 145 flights a day for American.
2. Michael Gjede – As a member of the Friends of the Airport, they are working on the art program for the new commercial service passenger terminal which is progressing with new ideas.
3. Tom Juliani, Legend Aviation – Currently extending the closing date on the acquisition of the FBO by Skyport Aviation.
4. Parker Northrup, Embry Riddle Aeronautical University – They were expecting 600 flight students this year and had 597 arrive.

E. Presentations

1. 2019 Wings Out West Air Show – Kristi Miller, Airport Management Analyst.  
The theme for this year's show is the 75<sup>th</sup> anniversary of the D-Day invasion. In attendance will be guest of honor – retired Lieutenant Colonel Dave Hamilton, who is the last living pilot to drop pathfinders into Normandy. The show will be featuring three commercial performers; Bill Stein, Matt Chapman, and Rob Holland, again this year showing their aerobatic skills. Participating aircraft include: British Vampire jet, B-17, B-25, and two C-47's including a parachute drop re-enactment of D-Day. Gates open at 9 AM, with a pancake breakfast which was moved this year from 8 AM to 9 AM. Limited on-site parking will be available at the Airport. Additional parking will be at the Heights Church with five Prescott Unified School District buses

running providing shuttle to the ERAU flight line. Additionally, ERAU will have 3-6 buses running a shuttle from their campus over to the flight line.

2. Terminal Groundbreaking Ceremony – Robin Sobotta, Airport Director

Our new Commercial Service Passenger Terminal ground breaking is scheduled to occur on October 04<sup>th</sup> at 8:45 am. Multiple elected officials from the area are expected to attend along with special guest, Mark McClardy the FAA Director of the Airports Western Pacific Region. Funding has not been announced yet, but we currently have thirteen days left in the Federal fiscal year. At this time, we anticipate that everything will move quickly upon any announcement of federal funding.

F. Regular Agenda

1. Staff Reports/Information: Robin Sobotta, Airport Director; Kristi Miller, Airport Management Analyst; Doug Whitney, Airport Operations & Maintenance Supervisor; and Jeff Tripp, Airport Capital & Special Projects Coordinator.

- a. Airline and Airport Operations – Kristi Miller

Kristi reviewed the Airline performance starting with the inaugural flight from Denver on August 29, 2019 and that we are still on track to see an estimated enplanement level of 27,000 in 2019. Additionally, she reviewed the upcoming schedule changes and reviewed the additional flights that we will have over the holidays in November and December. The historical Airport Operations on Aircraft activity was presented showing a high of 338,990 operations in 2002.

- b. Projects (Current & Future): Hangar Demo, New Terminal, and Stormwater Pollution Prevention Program (SWPPP) update -

The Hangar/Shade demo is slated to begin on September 27<sup>th</sup> with the contractor having 21 days to complete the demolition. The T-Shades, A row of T-Hangars, and the Lincoln Hangar will all be demolished to prepare the site for the new commercial service passenger terminal. All tenants have been re-accommodated. Airfield Access will be restricted for those remaining tenants in the area starting on October 01, 2019 and is expected to last until June 2020. The end date is approximate based on construction progress. There was a leasehold change to Guidance property that was approved by City Council on September 10, 2019 to remove a portion of decomposed granite for the access road of the replacement terminal. Airport staff received the Guaranteed Maximum Price from the contractor on September 09 and was submitted to the FAA. It is anticipated to go to City Council on September 24<sup>th</sup> or a special session if needed, with a ground breaking on October 04<sup>th</sup>. Construction is anticipated to last 14 months. The airport is updating their Stormwater Pollution Prevention Plan to comply with new 2019 MSGP requirements by February 28, 2020. A Notice of Intent filing will take place after January 01, 2020.

2. October AAC meeting cancelled due to Terminal Ground Breaking ceremony  
Due to the anticipated October 04<sup>th</sup> Terminal Ground Breaking ceremony and that airport staff will be unavailable on the scheduled date of the October meeting, the Airport Advisory Committee will not be holding an October meeting. The next meeting will occur on November 19, 2019.

G. Adjournment

There being no further business to be discussed, the Airport Advisory Committee adjourned the public meeting of September 17<sup>th</sup> at 3:13 p.m. at the Airport Administration Upstairs Conference Room.

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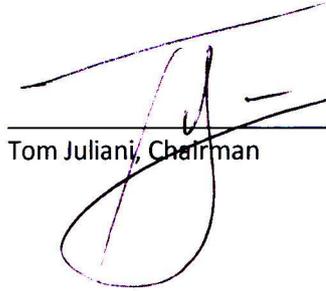
Submitted by:



Kristi Miller, Staff Liaison

11.19.2019

Date



Tom Juliani, Chairman

11.19.2019

Date



### Agenda

- Call to Order, Roll Call, Approval of Minutes
- Committee Member Industry Updates
- Presentations
  - 2019 Wings Out West Air Show
  - Terminal Groundbreaking Ceremony
- Regular Agenda
  - Staff Reports (Info):
    - Airline and Airport Operations
    - Projects (Current and Future) – Hangar Demo, New Terminal
    - SWPPP update
  - October AAC meeting cancelled due to Terminal Ground Breaking



**2019 WINGS OUT WEST AIRSHOW**  
75TH ANNIVERSARY  
OCTOBER 5, 2019  
9AM-2PM

**LOCATION: PRESCOTT REGIONAL AIRPORT – EMBRY RIDDLE FLIGHT LINE**

CO-SPONSORED BY EMBRY-RIDDLE and CITY OF PRESCOTT

### Event Details

Times: 9am-2pm (Gates opening at 8am)  
Aerial Demonstration: 10am-12pm  
Multiple Static Display  
Aircraft Rides Available Friday, Saturday, Sunday  
Food Vendors onsite

### Traffic Control

Limited Parking at Airport  
(enter off Clubhouse Dr.)  
Off-Site Parking Location: **The Heights Church** with Bus Shuttle Service to ERAU Flight Line  
ADA Lots (Centennial Center )



### Theme

75<sup>th</sup> Anniversary of D-Day Invasion  
Acts: Bill Stein, Matt Chapman, Rob Holland, Golden Eagle Flight Team, Kent Pietsch, Cindy Irish, Liberty Jump Team, B-17, B-25, C-47, British Vampire, Red Tail Mustang, and more



### Guest of Honor – Lt. Colonel (RET) Dave Hamilton

Last living Pathfinder pilot that flew on D-Day.  
Enlisted on December 08, 1941 in the Army Air Force and trained as a C-47 pilot  
Assigned to the 436<sup>th</sup> Troop Carrier Group, 9<sup>th</sup> Air Force  
Dropped pathfinder paratroopers into Normandy, France on D-Day, June 06, 1944  
August of 1944 dropped pathfinder paratroopers into Dragoon in Southern France and in September 1944, into Market Garden, Holland (5 missions)  
Received four Air Medals, nine stars on ETO campaign ribbon, two Presidential Unit Citations, Order of William from Holland, and the French Legion of Honor Medal.



### Warbirds

Aircraft flying, static display and offering rides for purchase.  
C-53 "D-Day Doll" with Liberty Jump Team re-enactment  
B-17 Sentimental Journey  
C-47 "Old #30"  
P-51 Mustang  
1945 TBM Avenger





*Please join us for the Airport Passenger Terminal Ground Breaking Ceremony!*

**Friday, October 4, 2019**  
8:45 a.m. - 10:20 a.m.

Prescott Regional Airport  
6546 Crystal Lane  
Prescott, AZ 86301

RSVP by Friday, September 27<sup>th</sup>  
michelle.rush@prescott-az.gov  
928-777-1248

Follow signs to designated event parking!  
After ceremony, enjoy refreshments and the air show rehearsal!

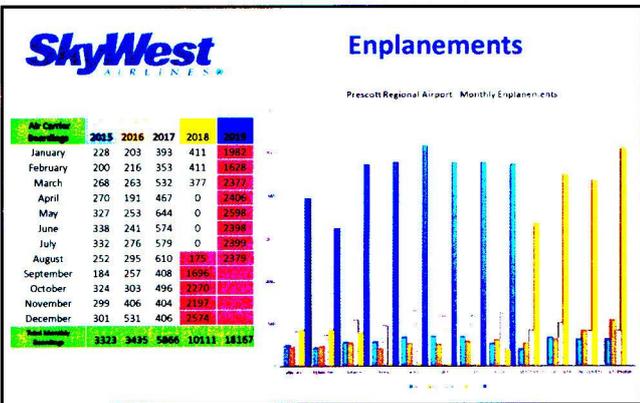
## AIRPORT NEW TERMINAL GROUND BREAKING OCTOBER 4, 2019

**LOCATION: WHISKEY RAMP**

### Event Details

Whiskey Ramp/T-Shades  
Elected Officials: Several Cities/Towns, County, State  
Special Guest: Mark McClardy, FAA Director – Office of Airport: Western Pacific Region  
SkyWest Airlines, FAA  
Option to watch the Air Show rehearsal after the ceremony.  
(Food provided)







**Hangar/Shade Demo & Access Restrictions**  
 Approved by Council on August 13, 2019

**Leasehold Change**  
 Approved by Council on September 10, 2019

**Airfield Access Restricted: October 1, 2019 – June 2020**  
 End date is approximate, based on construction progress.

Lincoln Hangar  
 T-Shades  
 A Hangars

PRESCOTT REGIONAL AIRPORT  
 NEW TERMINAL DESIGN

**New Airport Passenger Terminal**

- GMP – September 9
- City Council – September 24 or special session if needed
- Ground Breaking – October 4
- Terminal Project – 14 months!

**SWPPP Update**

Dibble Engineering & SWCA Environmental Consultants will update the airport's 2012 Stormwater Pollution Prevention Plan (SWPPP) For changes to AZ Pollutant Discharge Elimination System Construction General Permit

Existing SWPPP to comply with new 2019 MSGP requirements prior to **February 28, 2020**. This scope of work:

- **Task 1: Stormwater Pollution Prevention Plan Update**
  - Preliminary SWPPP update submitted to the Airport by **December 31, 2019**
  - Airport facility items required to initiate this task include the following items:
    - List of pollutants used/stored on-site;
    - Contact information of applicant and personnel responsible for implementing the SWPPP;
    - List/sequence of industrial activities conducted on-site;
    - Electronic copies of design plans to be used as base maps for the SWPPP;
    - Inspector qualifications;
    - Details of other permits obtained for project (dust permit, grading or earthmoving permit, 404 permit, etc.);
- **Task 2: Notice of Intent Filing**
  - The Notice of Intent filing will take place after **January 1, 2020**.