

MINUTES OF THE AIRPORT ADVISORY COMMITTEE MEETING HELD ON August 20, 2019 located at the Airport Administration Upstairs Conference Room at 6546 Crystal Lane, Prescott, Arizona.

A. Call to Order

Chairman Juliani called the meeting to order at 2:00 p.m.

B. Roll Call.

COMMITTEE MEMBERS:

Present: Chair Tom Juliani  
Vice Chair Ken Foote  
Member Parker Northrup  
Member Daryl Austermilller  
Member Michael Gjede  
Member Frank Newman  
Member Jason Kopcsak

Absent: None

C. Vice Chair Ken Foote made a motion to approve the July 16, 2019 Airport Advisory Committee meeting minutes. Member Michael Gjede seconded the motion and was passed 7-0.

D. Committee Member Industry Updates

1. Embry Riddle Aeronautical University (ERAU) – Parker Northrup  
Academic Year 2019-2020 will see a student body of approximately 3,000 total student including 600 in the flight program; previous academic year was 2,200 total students and 400 in flight program. A fifty percent increase in flight operations is anticipated this academic year. ERAU will be adding eight aircraft this year to their fleet (33% increase). ERAU has a pilot pathway program with SkyWest Airlines, along with 13 other regional partnerships and one international partnership (Korean Airlines).
2. North Aire Aviation – Jason Kopcsak  
There will be approximately 200 students for fall semester with 16 aircraft in their fleet. At this time there are no plans to add additional aircraft. North Aire currently has partnerships with SkyWest Airlines as well as Mokulele Airlines (recently purchased by Southern Airlines whom North Aire also has a partnership with). Approximately 50 students enrolled in the Yavapai Community College program – mostly veterans using their GI Bill. Overall, North Aire expects a 30-40% increase in students this year.
3. Legend Aviation – Tom Juliani  
Legend is completing a Sales Agreement with SkyPort Aviation with an estimated closing date of September 24, 2019. There will be future development planned for the second Monarch parcel (bare dirt) to be acquired in the sale for the construction of larger 12,000-15,000 square foot commercial hangars with larger 28-foot high doors to accommodate corporate aircraft. Legend also saw the best single month sale of Jet A in July, SkyWest Airlines played a big role in Jet A sales.

4. Prescott Airport Users Association (PAUA) – Daryl Austermilller  
PAUA has assisted Airport Management with two areas of concern. 1) Hangar inspections – which faced concern over being contentious. Overall the process went very smoothly. 2) The relocation of tenants from the T-Shade and Hangar A as part of the upcoming terminal project, which went fairly well with only 1-2 tenants having issues.

E. Presentations

- a. 2019 Wings Out West Air Show – Jerry Kidrick.  
The theme for this year's show is the 75<sup>th</sup> anniversary of the D-Day invasion. In attendance will be guest of honor – retired Lieutenant Colonel Dave Hamilton, who is the last living pilot to drop pathfinders into Normandy. The show will be featuring three commercial performers; Bill Stein, Matt Chapman, and Rob Holland, again this year showing their aerobatic skills. Participating aircraft include: British Vampire jet, B-17, B-25, and two C-47's including a parachute drop re-enactment of D-Day. Gates open at 9 AM, with a pancake breakfast which was moved this year from 8 AM to 9 AM. Limited on-site parking will be available at the Airport. Additional parking will be at the Heights Church with five Prescott Unified School District buses running providing shuttle to the ERAU flight line. Additionally, ERAU will have 3-6 buses running a shuttle from their campus over to the flight line.
- b. Friends of the Airport Art Selection Panel – Harry Oberg.  
The Friends of the Airport is working to secure funding for terminal art program – currently no funds budgeted in the Airport budget. There have been a couple areas of concern during the design process – 1) designated areas electrical & lighting, and 2) structural art – sufficient strength of walls and floors to support. The group is working to secure art on loan for the terminal and options long-term to secure commissioned art for the terminal. Two primary themes are expected to be utilized– Western history (World's Oldest Rodeo) and the Roughriders. Capital budget of up to \$500,000 needed for the bronze art; not coming from the City. Local museums excited to participate.

F. Regular Agenda

Staff Reports/Information: Robin Sobotta, Airport Director; Kristi Miller, Airport Management Analyst; Doug Whitney, Airport Operations & Maintenance Supervisor; and Jeff Tripp, Airport Capital & Special Projects Coordinator.

1. Airline and Airport Operations – Kristi Miller

Kristi reviewed the Airline performance starting with the inaugural flight from Denver on August 29, 2019 and the estimated enplanement level of 27,000 through August 31, 2019. SkyWest started off with 13 weekly trips (7 daily to Denver and 6 daily trips to Los Angeles except Saturday). The Airline added a flight to Los Angeles on Saturdays, starting in December 2018 due to passenger demand. Additional seasonal flights are scheduled for November and December this year. The airline also supported 1,600 “non-revenue” passengers. During the first year of service with SkyWest we have seen 1,300 arrivals and departures with a 98.9% completion rating. The top destination for connection through Denver is Boston (as of Q4 2018). Due to embargos due to heat in Phoenix, the airline has seen a large increase in pets being shipped and arriving on flights (averaging 2 per day).

2. Annual FAA certification inspection - Doug Whitney

The airport had their annual Part 139 inspection in July. The FAA inspector identified several intersections with pavement and pavement markings that need repair. The inspector also recommended conducting a wildlife

hazard assessment which may lead to a full Wildlife Hazard Management Plan. The Airport will also explore getting depredation permit(s) required by U.S. Fish & Wildlife for certain species. Primary wildlife issues are javelina, coyotes, and porcupines.

3. Noise Abatement – Jeff Tripp

We are considering resurrecting the Noise Abatement Committee to help address the continued growth of residential communities in the vicinity of the airport. Additionally we are looking at technology to help provide additional resources and will continue to work on proactive measures. The Airport is working to install airport directional signs in the arterial streets to help provide additional notice of the airport for way finding with a secondary benefit of noise abatement information. Robin Sobotta provided a brief overview of the City's Zoning Maps and the Airport Specific Area Plan (ASAP) and impacts of residential developments closer to the airport. There is an airport summit to be held the 2<sup>nd</sup> week of October between Prescott, Prescott Valley, Chino Valley, Yavapai County and the State to help address development near the airport. Staff is developing an Airport Conflict Evaluation checklist to help reduce potential non-compatible development.

4. Projects (Current & Future): New Terminal, Taxiway-C, and Runway Extension - Doug Whitney

The new commercial service passenger terminal groundbreaking is scheduled for October 4<sup>th</sup> with an anticipated 14-month construction schedule. The Taxiway Charlie Relocation and Hot Spot mitigation design is currently at 30% and under review. Construction may be done in two phases. Staff is working to complete a Runway 21L focused planning study on an extension scope of work.

5. Annual Airport Rescue & Firefighting (ARFF) live burn training - Doug Whitney

This training is required on an annual basis by the FAA for all ARFF personnel. Typically ARFF personnel travel to an out of state training facility, however this year we will be utilizing a mobile training unit which brings the training to be done locally. This is expected to occur on September 26 & 27.

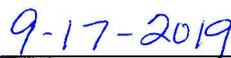
F. Adjournment

There being no further business to be discussed, the Airport Advisory Committee adjourned the public meeting of August 20th at 3:44 p.m. at the Airport Administration Upstairs Conference Room.

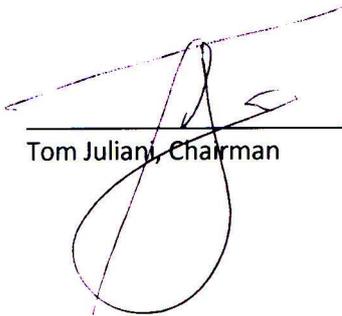
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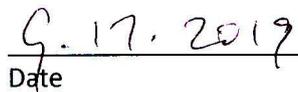
Kristi Miller, Staff Liaison



Date



Tom Juliani, Chairman



Date



## Agenda

- Call to Order, Roll Call, Approval of Minutes
- Committee Member Industry Updates
- Presentations
  - 2019 Wings Out West Air Show
  - Friends of the Airport Art Selection Panel
- Regular Agenda
  - Staff Reports/Info
    - Airline and Airport Operations
    - Projects (Current and Future) – New Terminal, Hangar Demo, TWY C, Runway Extension



**2019 WINGS OUT WEST AIRSHOW**  
 PRESENTED BY: [Logos]  
**75TH ANNIV.** OF THE D-DAY INVASION, HONORING WWII VETERANS  
 D-DAY DOLL AND OUR GUEST OF HONOR LTC DAVID HAMILTON  
 A HELICOPTER PILOT OF A COMBAT PARACHUTE DROP BY THE ENERGY JUMP TEAM

**ALSO FEATURING:**  
 THE GOLDEN EAGLE FLIGHT TEAM  
 \*STEVE DEMPLOY \*PETER WILSON \*ATTORNEYS FOR HONOR \*EAA PLANE AND BREAKFAST - 9AM  
 \*JAMES WILSON \*PHOTOGRAPHY FOR HONOR \*PHOTOGRAPHY FOR HONOR

**VAMPIRE AIRSHOWS** **KENT PIETSCH** **B-17 SENTIMENTAL JOURNEY**

DATE: OCTOBER 5, 2019  
 TIME: 9AM - 2PM | AERIAL DEMO: 10AM  
 LOCATION: PRESCOTT REGIONAL AIRPORT  
 FOR MORE DETAILS VISIT: [PRESCOTT1918.COM](http://PRESCOTT1918.COM)

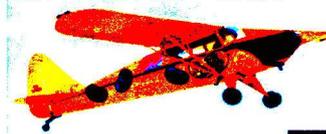
**CO-SPONSORED** [Logos: Embry-Riddle, City of Prescott, etc.]

**WINGS OUT WEST AIR SHOW**  
**OCTOBER 5, 2019**  
**9AM-2PM**

**LOCATION: PRESCOTT REGIONAL AIRPORT – EMBRY RIDDLE FLIGHT LINE**

## Theme

- 75<sup>th</sup> Anniversary of D-Day Invasion
- Special Guest: Dave Hamilton
- Additional Acts: Bill Stein, Matt Chapman, Rob Holland, Golden Eagle Flight Team, Kent Pietsch



## Event Details

- Times: 9am-2pm (Gates opening at 8am)
- Aerial Demonstration: 10am-12pm
- Multiple Static Display
- Aircraft Rides Available Friday, Saturday, Sunday
- Food Vendors onsite

## Site Location



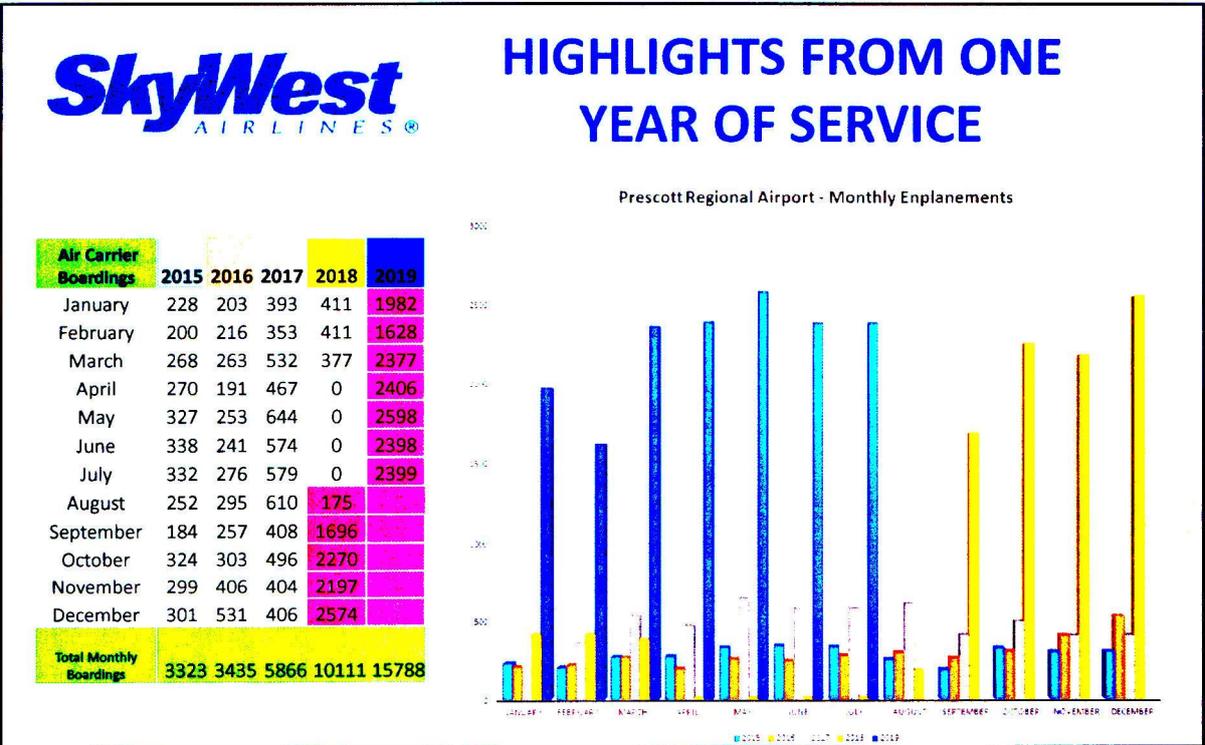
## Traffic Control

- ❑ Limited Parking at Airport (enter off Clubhouse Dr.)
- ❑ Off-Site Parking Location: **The Heights Church** with Bus Shuttle Service to ERAU Flight Line
- ❑ 2 ADA Lots (Centennial Center & North Aire)







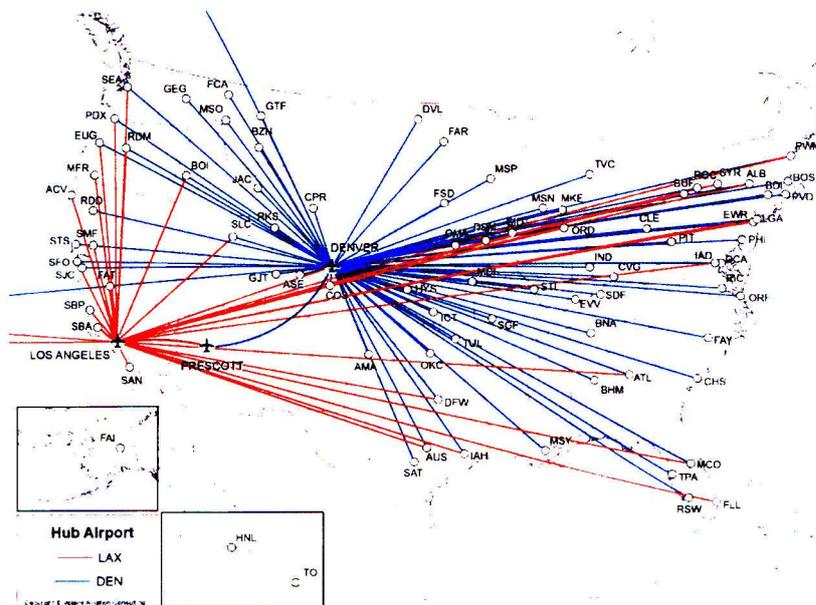




## HIGHLIGHTS FROM ONE YEAR OF SERVICE

- Began with 13 Departures & 13 Arrivals Weekly
- Added additional flight on Saturdays in December
- Will be adding seasonal additional flights Nov/Dec 2019
- 24,700 Enplanements\*
- 27,000 Projected by August 31, 2019
- 49,297 TOTAL passengers\*
- 1,590 Non-Revs\*
- 1,301 Departures & Arrivals
- 98.9% Completion Rating  
\* As of 07/31/2019

### Domestic Traffic Via Both Hubs 2018



### Most popular destinations:

Via Denver	Via LAX
BOS	SFO
ORD	SMF
SEA	ORD
LGA	SBA
IAD	DEN
EWR	IAH
ATL	BOI
CLE	RDM
MSN	FAT
PDX	ACV
OMA	EWR
MSP	FLL
IAH	SAN
BDL	SBP
MSO	SEA
STL	BUF
BOI	ALB
EUG	ATL
DFW	AUS
MKE	DFW
Other	Other
<b>Total</b>	<b>Total</b>

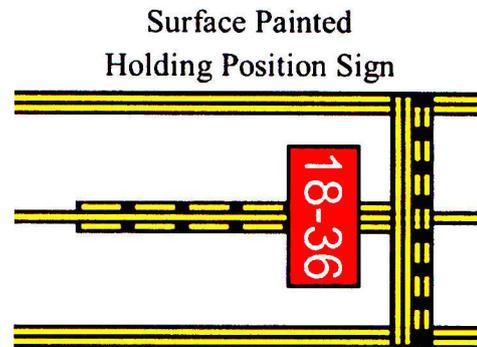
## Part 139 Annual Inspection

**Paved Areas.** Pavement cracks TWY D, E, F, D6 and other locations

### Marking, Signs, and Lighting.

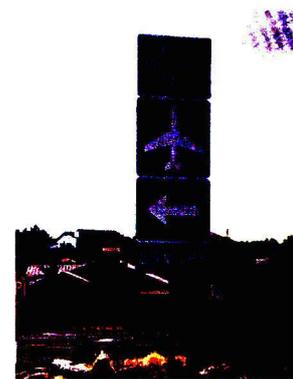
- Selected surface painted RWY hold bars and hold position signs are faded, chipped and non-reflective.
- **Selected TWY centerlines are faded or non-reflective.**

**Recommendation:** Wildlife Hazard Assessment.



## Noise Abatement Program Update

- Review/Update Voluntary Noise Program
- Resurrect Airport Noise Committee
- Consider Technology Options - ANOMS?
- Current Resident Impact/Communication
- Future Development - Project Review
  - Current Process: PreApplication Committee (PAC)
  - **Future?** Airport (Area) Conflict Evaluation "ACE" Process



## Airport Master Plan - Compatible Land Use

- PRC falls under the City of Prescott General City Plan, Zoning Ordinance, and Land Use Plans. *The General City Plan (2015) is a general road map for future development Prescott and surrounding areas.*
- **Airport Specific Area Plan (ASAP) [is] adopted by the City to help govern land use, wildlife habitat, and cultural resources surrounding the Airport.” AMP S2.3, P4 Surrounding Land Use**

Surrounding Land Use  
Prescott Regional Airport - Ernest A. Love Field

Zoning Map

Airport Specific Area Plan (ASAP)

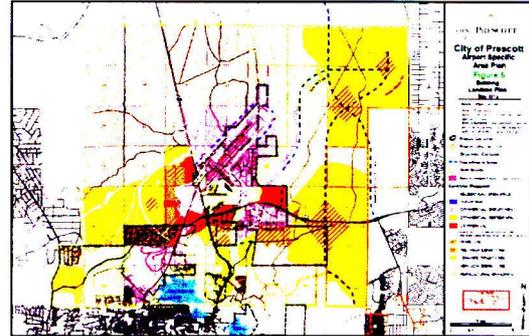
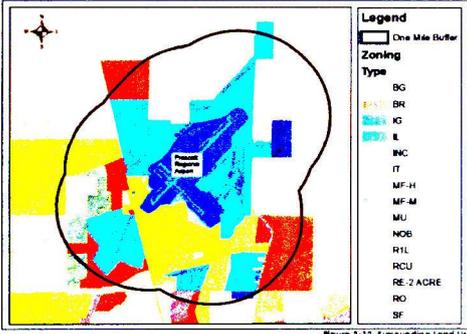
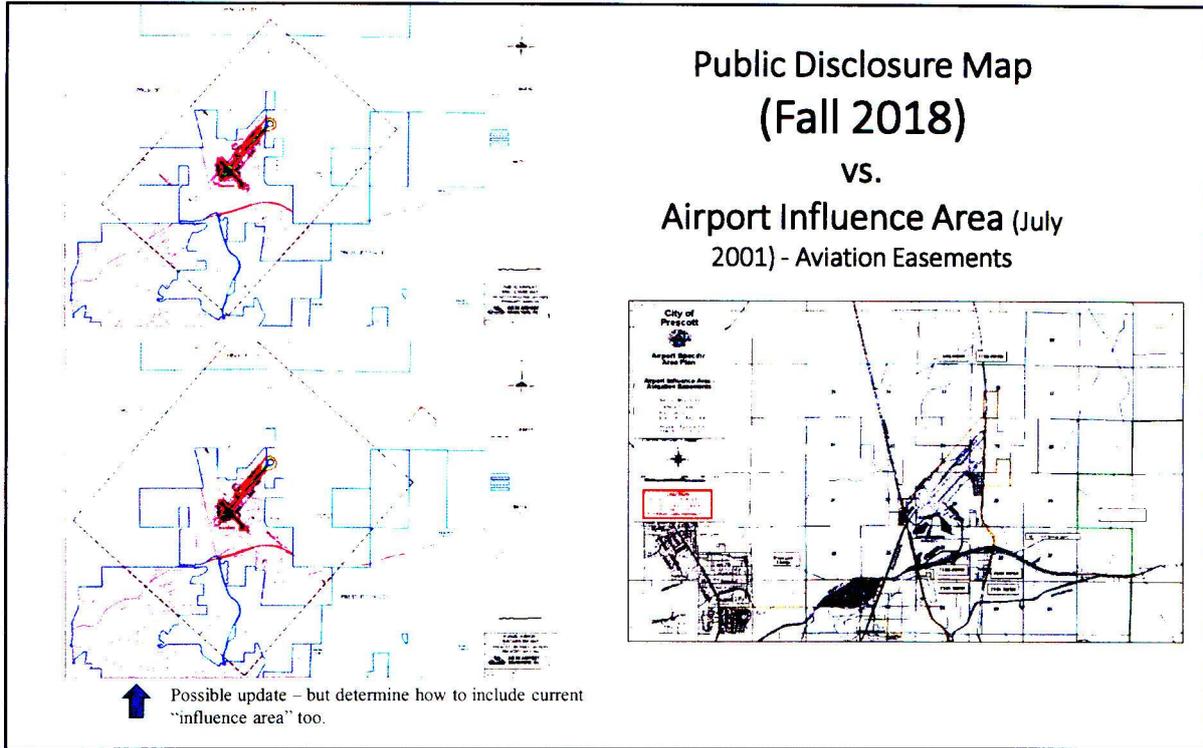


Figure 2-12 Surrounding Land Use

## Airport Specific Area Plan (ASAP)

- **Resolution #3369** (4/18/03) The City P&Z recommended approval as a guiding document for future use and development of properties in the vicinity of the airport.
- **Resolution #3521** (4/18/03) Amended the ASAP to read, "no new residential development is permitted within the 1-mile wide approach and departure paths, except for board-out parking, approved off-airport parking, and for student housing at EXAD."



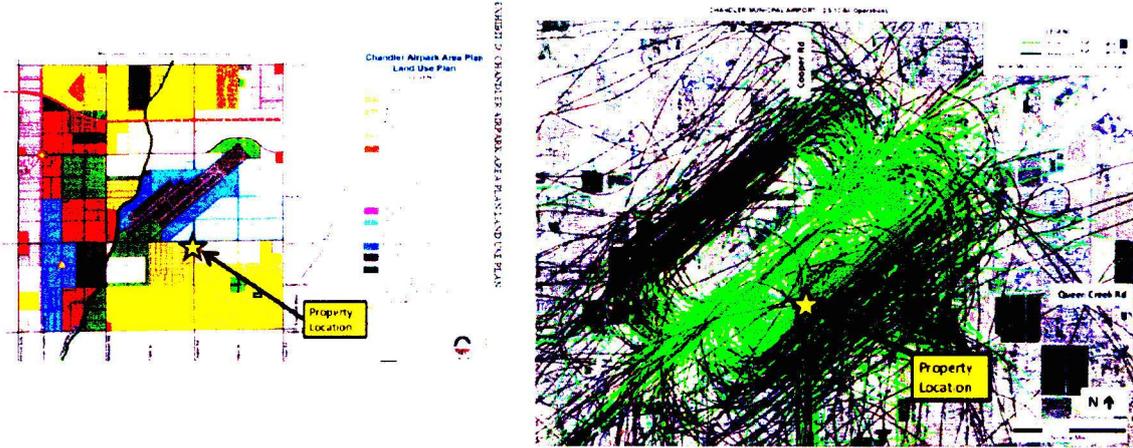
## **Possible Process - "Airport Area Conflict Evaluation" – checklist**

- Create Airport Area Land Use Working Group (AAC?)
- Set Policies (Update Airport Specific Area Plan - ASAP)
- Create Airport Area Conflict Evaluation Checklist (Tool)
- Identify Areas of Potential Conflict in Proposals
- Identify Possible Corrective Actions (to be more compatible)
- Make Final Recommendations on Project Compatibility/Viability

# Sample Conflict Evaluation Result

## RECOMMENDATION

Staff recommends the Airport Commission ("Commission") present an Airport Conflict Evaluation (ACE) report to the Zoning Administrator and City Council with a finding of "conflict with airport uses" for the proposed Avier East single family residential subdivision.



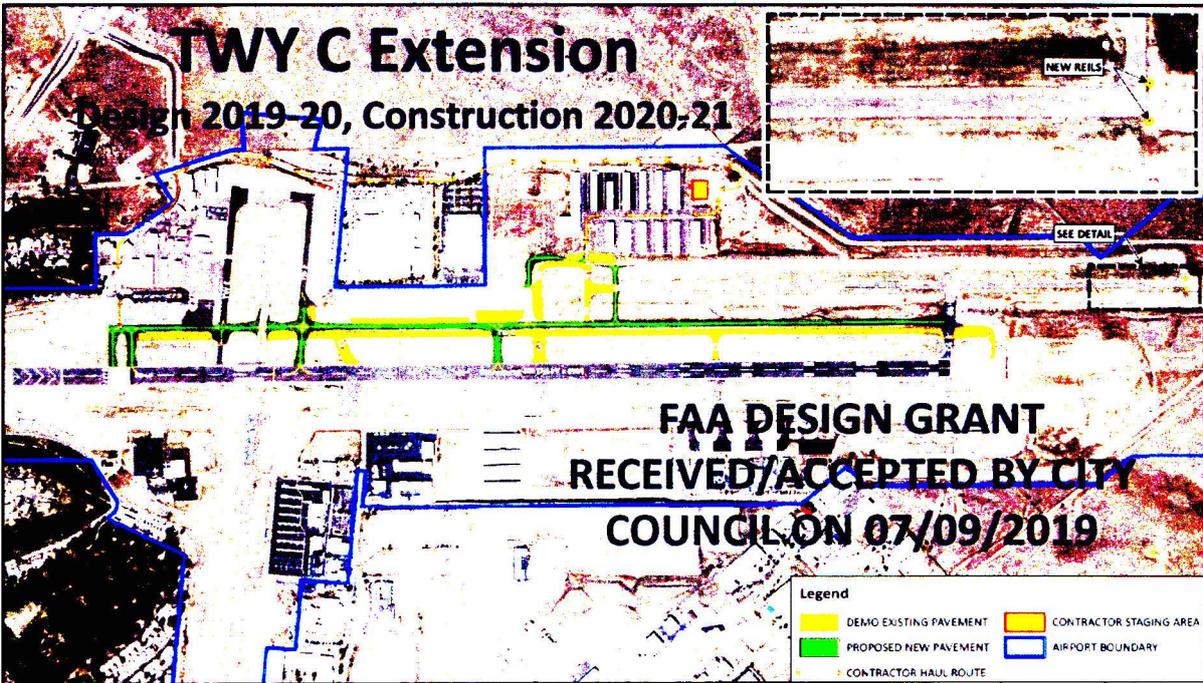
## New Airport Passenger Terminal



- GMP – September 9
- City Council – September 24
- Ground Breaking – October 4
- Terminal Project – 14 months!

## TWY C Extension

Design 2019-20, Construction 2020-21



**FAA DESIGN GRANT  
RECEIVED/ACCEPTED BY CITY  
COUNCIL ON 07/09/2019**

PRESCOTT REGIONAL AIRPORT (PRC)  
TAXIWAY C RELOCATION, RIM & HOT SPOT MITIGATION, & R/W 21 REILS

FIGURE 1

Legend	
<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> DEMO EXISTING PAVEMENT	<span style="background-color: orange; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> CONTRACTOR STAGING AREA
<span style="background-color: green; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> PROPOSED NEW PAVEMENT	<span style="border: 1px solid blue; display: inline-block; width: 15px; height: 10px;"></span> AIRPORT BOUNDARY
<span style="color: red;">→</span> CONTRACTOR HAUL ROUTE	

City of Prescott | Dibble Engineering | DATE: 03/2018