

MINUTES OF THE AIRPORT ADVISORY COMMITTEE MEETING HELD ON April 18, 2019 located at the Airport Administration Upstairs Conference Room at 6546 Crystal Lane, Prescott, Arizona.

A. Call to Order

Chairman Juliani called the meeting to order at 2:05 p.m.

B. Roll Call.

COMMITTEE MEMBERS:

<u>Present:</u>	Chair Tom Juliani	Member Daryl Austermilller
	Vice Chair Ken Foote	Member Michael Gjede
	Member Frank Newman	Member Jason Kopcsak
	Member Parker Northrup	

Chair Juliani advised that this is a public meeting and have two items on the agenda that will allow for public comment. He advised that comments will be limited to two minutes only and will only allow for 30 minutes of comments on each topic. Anyone wanting to make a comment will be required to fill out a comment card.

Chair Juliani advised we have a new, expanded Airport Advisory Committee with great representation and asked each member to give a brief introduction.

Vice-Chair Ken Foote advised is a business owner in town and is a user of the airport having an aircraft in the bottleneck hangars. He has been on the Advisory Committee for two years and is starting his second, two-year term.

Member Mike Gjede has been a Prescott resident for 13 years, and was in the Air Force for 36 years.

Member Frank Newman is new to the Prescott area. He recently retired from Fed Ex where he spent 34 years, and previously 6 years and McDonnell Douglas Aircraft, overseeing a \$1B budget.

Member Jason Kopcsak is been flying in Prescott since 1993. He used to be with Embry Riddle and now works for North Aire.

Member Parker Northrup is retired Air Force having spent 24 years on active duty. He has been in Prescott for two years now and is currently the flight department chair for Embry Riddle Aeronautical University overseeing 400 flight students and 29 aircraft.

Member Daryl Austermilller is a retired airline pilot with previous time in the Air Force. He now spends his retirement working with several groups including the AOPA, now Airport Advisory Committee, and President of the Prescott Airport Users Association.

Chair Tom Juliani advised he is serving his second term on the Airport Advisory Committee and is the current General Manager of Legend Aviation, and is a member of the Prescott Airport Users Association.

- C. Member Michael Gjede made a motion to approve the March 19, 2019 Airport Advisory Committee meeting minutes. Member Frank Newman seconded the motion and was passed 7-0.
- D. Regular Agenda
 - 1. Presentation and Review of Draft Airport Rules & Regulations, Dr. Robin Sobotta, Airport Director

Dr. Sobotta advised that earlier in the week she had been named Airport Executive of the Year by the Arizona Airports Association and it's a testament to the rest of the state recognizing the great efforts that is going on at our airport. Additionally, she advised that as of this week we have exceeded 32,000 total passengers since SkyWest Airlines began service.

Dr. Sobotta thanked those that helped contribute to drafting the Rules & Regulation and Non-Commercial Hangar and Storage Policy that are being presented today. She advised that every line and word were considered as were all the comments submitted after posting these for review.

She reviewed every comment that was received by Airport Administration regarding the Rules & Regulations policy and showed the committee as to how they were addressed.

Chair Juliani asked to clarify the 36" alleyway if the wingtips distance to the wall do not allow. Dr. Sobotta advised that if there are constraints due to such there are possibilities for waivers that can be applied if wingtips to hangar wall (non-moveable objects) do not allow.

Public Comments:

Dave Burden: Asked to receive more clarification and review of the changes made of the Hazardous Area.

Member Michael Gjede commented that Section 3.26 on Flying Clubs the first line made it sound like a definition and asked if it needed to be included on the definitions. Also, in Section 5.10 regarding motor homes, boats, trailers, etc. it has the FAA references, but these items are referenced in the Non-Commercial Storage and Hangar Policy believes that it should coincide and reference that policy in the Rules & Regulations.

Dr. Sobotta was to clarify the diagram and definition of Hazardous Area. She advised that there were two areas in the diagram and was only changed for clarity. The areas of the diagram in yellow are the hazardous area, whereas the areas in orange are non-storage areas. As per the definition, the hazardous area is 18" up from the ground throughout the entire hangar. The non-storage area is located 5 feet above and below the wing and allowing a 36" alleyway on each side of the aircraft where no items can be stored. She advised that the Fire Marshall has expressed that applicable waivers can be granted when wingtip to wall cannot be achieved and will be reviewed on a case by case basis.

Member Northrup asked to clarify that Hazardous area and Non-Storage areas can overlap and exist simultaneously, in an instance where this is the case both will apply. Dr. Sobotta confirmed this to be accurate.

Member Austermilller requested additional time to review the changes before a vote.

Member Jason Kopcsak **MOVED** to approve Part I of the Rules & Regulations. The motion was seconded by Member Michael Gjede. The motion passed 6-1 with Member Daryl Austermilller opposing the motion.

2. Presentation and Review of Airport Non-Commercial Hangar/Storage Room Draft Policy and Checklist, Dr. Robin Sobotta, Airport Director

Dr. Sobotta advised that this was a policy, and while not required, felt it was important to bring to the committee for support. She advised we received more comments on this policy than the Rules and Regulations and addressed all changes that were incorporated into the draft version.

Member Northrup asked Dr. Sobotta to further review whether there are ways to mitigate the hazardous areas, for example by having the door open for a certain time. Dr. Sobotta advised she would verify with the Fire Marshal and add applicable language as needed.

Member Austermilller inquired about the comment about inspections requiring a two day notice. Matthew Podracky, City of Prescott Deputy Attorney, advised that comment may come from The Regulatory Bill of Rights that requires a two day notice and they are looking into it further and whether it applies. The residential landlord two day notice does not apply.

Public Comments:

Dave Burden – Power Boxes with circuit breakers provide the same protection as circuit breaker boxes. Would like to know why they are being called extension cords.

Gordon Swanson – Asked to clarify whether the 18” off the floor for refrigerators is from the bottom of the refrigerator or the refrigerator motor.

James Jones – Asked if two aircraft will be permitted in hangars (ie: two small nested, 1 high wing and 1 low wing

Terry Hemmen – I have an electrical tug to move plane in/out. The motor is not 18” off ground. Is that OK?

Bill Hill – Asked if this means I can’t use my tug to pull the aircraft out of the hangar.

Erica Arnold – Asked if there is a time or rule for when not in compliance, a time period to become compliant.

Member Tom Juliani **MOVED** to support implementation of the Airport Non-Commercial Hangar/Storage Room Policy. Member Frank Newman seconded the motion. The motion passed 7-0.

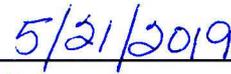
E. Adjournment

There being no further business to be discussed, the Airport Advisory Committee adjourned the public meeting of April 18th at 3:56 p.m. at the Airport Administration Upstairs Conference Room.

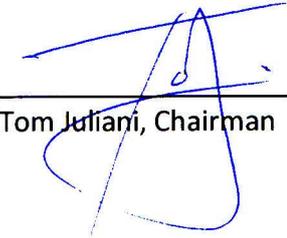
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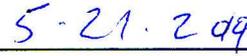
Kristi Miller, Staff Liaison



Date



Tom Juliani, Chairman



Date