

AIRPORT ADVISORY COMMITTEE
MEETING MINUTES
PRESCOTT, ARIZONA

MINUTES OF THE AIRPORT ADVISORY COMMITTEE MEETING HELD ON February 19, 2019 at located at the Airport Administration Upstairs Conference Room at 6546 Crystal Lane, Prescott, Arizona.

A. Call to Order

Chairman Juliani called the meeting to order at 2:03 p.m.

B. Roll Call.

COMMITTEE MEMBERS:

Present: Chair Juliani
Vice Chair Foote
Member Gjede
Member Kidrick

Absent Member Newman

C. Member Jerry Kidrick made a motion to approve the January 15, 2019 Airport Advisory Committee meeting minutes. Vice-Chair Ken Foote seconded the motion and was passed 4-0.

D. Staff Reports/Information

1. Airline and Airport operations update – Kristi Miller, Administrative Specialist.

Kristi reported January is typically a slower month for travel, and yet we had strong numbers with a 65.2% total load factor. With 124 total flights in and out we had a 100% completion rating. Kristi reported so far in February we have had one flight cancellation due to the weather (February 18th). Since the beginning of service from United/SkyWest the on time arrivals into Denver ranged from 80% up to 94% with the LAX market at an average of 80% which is well above the United average.

Doug Whitney, Maintenance and Operations Supervisor, reported on recent snow events at KPRC—On February 18th Prescott had a snow event with roughly 3 inches of snowfall. Airport operations and maintenance crews plowed throughout the night starting around midnight with the runway open at 0730. After the runway was clear of snow, ice became a problem with a FICON report of 1/1/1. This indicates nil to poor braking action. Airlines will not operate with a rating of 1/1/1. With the ice finally melting off at 1000 the DEN outbound flight had already been cancelled. With the upcoming storm into KPRC Doug Whitney announced we could see snowfall of 1 inch per hour for 12 hours. Operations and maintenance crews are ready to go for round the clock plowing operations. The airport is predicted to be completely closed Thursday all day and could take couple of days to clear the snow.

2. Design Updates – Dr. Robin Sobotta, Airport Director

New Terminal - The airport is currently in the selection process for Construction Manager at Risk Pre-Construction Services with two applicants. The airport has gone through the interview process and is moving onto making a selection. The cost for preconstruction services range from 80-100k which has to be approved by City Council. We are right on track and about to hit the completion of 60% design phase. The airport expects to be done with design by the end of May and break ground in September of this year. The supplemental funding has not yet been announced, but since we hit our 10,000 enplanements we are eligible for discretionary funding. The city's match of the funds will have to go to City Council which are expected to be 3 to 4 million dollars.

Taxiway Charlie – Doug Whitney, Operations and Maintenance Supervisor

The Taxiway-C project is to shift the taxiway to meet FAA standards. Phasing will be key with this project so we have minimal overlap with the terminal construction. The total project is estimated to be \$13M including the design at \$850,000. This project will be funded 95% by the FAA, 2.5% by ADOT, and 2.5% by the City. The project also includes new lighting, drainage, and hotspot mitigation. The environmental impact statement has already been completed for this project.

Comments:

Public Question: What is the plan for aircraft to get from bottleneck hangars to runway 21L during construction.

Answer: The phasing plan has yet to be determined for this project but will work to minimize impact as much as possible.

Public Question: Will there be a public comment period on the design of taxiway "C".

Answer: Yes there will be meetings for comment with stakeholders.

Public Question: Is there any EIS concerns that you have to do any kind of environmental impact statement.

Answer: A CATEX (Categorical Exclusion) has been submitted and are awaiting approval but do not expect any problems.

Public Question: Is there any impediments that could be unforeseen to block this (funding) and who could block it.

Answer: This project is already programmed and planned with the FAA and do not foresee any issues where that is concerned.

3. Minimum Operating Standards (MOS): Kristi Miller – Administrative Specialist and Robin Sobotta, Airport Director

Kristi reviewed the last meeting agenda, and move advised we would be discussing chapters 4 and 7. Kristi also proposed a change of date for the April meeting to Thursday of that week due to a conference. The airport would like to have minimum operating standards closed up and to City Council by May 14th. The materials have to be in by May 3rd. Kristi asked for any additional comments to be emailed to her no later than 14 calendar days after the meeting. KPRC is referencing Chandler Municipal Airport's MOS because it has been defended against a Part 16 complaint.

Kristi advised that she received additional public comment after the January meeting and allowed those in attendance to speak to their comments:

Comments:

Lance Leighnor

1) The definition of the FBO seem to be overly large and honestly thinks there is room for more and should or could have some definition for general aviation services.

2) Most GA aircraft don't fuel on airport due to the cost. Allowing some other operators to be able to provide other fuel at more afford price point.

Currie Lee and Daryl Austemiller same concern: Both agree with Lance regarding fueling prices that the price at PRC is a dollar more per gallon at Self-Service and don't think it is fair and pushing for a smaller operator or FBO where GA pilots where the biggest revenue source they wanted to be treated as well as the people at other airports. Believes its more than just fuel, they support Legend Aviation in other ways. Currie and Darrell would like to see an omitted section in Article 7 put back into the airport manual.

Jason Kopcsak (North-Aire): Concerned with the verbiage used and now has a better understanding after knowing it was being compared to Chandler's MOS. Concern about insurance cost, and after speaking with their broker the cost are too high and standards to high that no one else can compete.

Kristi Miller and Dr. Robin Sobotta reviewed Articles 4: General Insurance Requirements and Article 7 General Aviation Specialty Services of the draft MOS. A complete copy of the Draft MOS containing all public comments will be supplied to the Committee at a later date.

Having completed the Articles of MOS with the Advisory Committee and having received public comments, Robin asked the committee to authorize a working group to continue working on the language of the MOS to present to the Committee for approval to take to City Council.

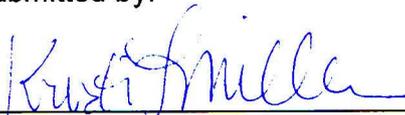
Chair Juliani made a motion to allow the Airport Director to appoint a 5-7 member working group comprised of one Airport Advisory Committee member, one Airport Staff and 3-5 stakeholders. Member Kidrick seconded the motion.

The motion passed 4-0.

E. Adjournment

There being no further business to be discussed, the Airport Advisory Committee adjourned the public meeting of February 19th at 5:04 p.m. at the Airport Administration Upstairs Conference Room.

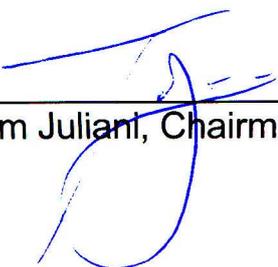
Submitted by:



Kristi Miller, Staff Liaison

3/19/2019

Date



Tom Juliani, Chairman

3.19.2019

Date