
Fire & Safety Inspection Checklist

This list is a general list of items that the City of Prescott staff will be looking for in your place of business. The purpose of this inspection is to ensure that the life and safety parameters of the International Fire Code are being met for the safety of our community. Please review and address as many of the items below as possible prior to our inspection in order to improve the inspection process. Please note that all of the items on this list *may not* apply depending on the nature of your business. Thank you!

General Safety

- Address numbers are easy to read from the street fronting your property - IFC 505.1
- All sides of the building are free from weeds, trash debris or combustible storage – IFC 304.1.1
- Storage is not piled higher than 2' below the ceiling (18" for sprinklered buildings) or 12' high at any location – IFC 315.3.1
- The occupant load is displayed at each area as required by code – IFC 1004.3
- All combustibles are stored a minimum of 3' away from any heat sources (heaters etc.) – IFC 305.1
- No breaches in walls or ceilings exist that would allow fire into hidden spaces – IFC 703.1
- All vents of heat-producing appliances are in good condition and functioning properly
- No new unpermitted walls have been added that may interfere with the fire alarm or sprinkler system
- There is a functioning light outside of each exterior door
- There is a lock box near the front door of every building and the keys inside fit the lock to the front door – IFC 506.1
- No dumpster within 5 feet of combustible building or eave – IFC 304.3.3
- Open burning prohibited – IFC 307.1.1
- Designated No Smoking areas – IFC 310.1
- Maintain vacant buildings IFC 311.1
- Protection post required for LPG piping IFC 312.2
- No combustible storage in equipment, mechanical or electrical room – IFC 315.5.3
- No combustible storage in attics or under floor or stairwells – IFC 315.3.4
- No combustible storage within 10 feet of property line – IFC 315.4
- Maintain fire doors and dampers – IFC 703.1
- Floor openings and shaft enclosure _IFC 704.1

Electrical

- Abatement of electrical hazards – IFC 605.1
- All outlets, junction boxes and switches have cover plates
- All electrical cords have been replaced with power strips. They are not run through walls or across traffic paths. Must be visible.
- Label circuit breakers & electrical room – 605.3.1
- Mutiplug adapters not complying with NFPA 70 prohibited – IFC 605.4
- Power taps must be connected to permanent receptacle – IFC605.4.2
- Extension cord may not substitute for permanent wiring – IFC 605.5
- There is a 30” clear area around and a 6’8” clear area above the electrical panel. Nothing is piled in front - 30”W x 36”D x 78”H – IFC 605.3
- No wires through walls, ceilings, floors, under doors or floor coverings or be subjected to environmental or physical damage – IFC 605.4.3

Hazardous Materials

- Hazardous materials storage and use – IFC 5001.1
- Application of flammable finish – IFC 2404.1
- Compressed gas cylinders are secured IFC 5303.5
- No flammable liquids are stored except in approved safety cabinets. 10 gallons flammable liquid is stored in approved safety cans – IFC 5704.1
- Oily rags stored in approved metal containers – IFC 304.3.1
- LPG storage and use – IFC 6101.1

Access and Exits

- Fire lanes must not be obstructed – IFC 503.1
- Exits are clearly identified and are mounted in proper locations - IFC 1011.1
- The full height of exit paths are free from obstruction – IFC 1017.1
- All exit doors open easily without special knowledge to open. – IFC 1008.1.9
- All exit doors are maintained – IFC 1008.1
- Thumb locks are *not* permitted. Flush bolts or surface bolts prohibited. – IFC1008.1.9.4
- Panic hardware required on “H” occupancies and “A” and “E” occupancies with loads 50 or over – IFC 1008.1.10
- Aisles maintained – IFC 1017.1
- All exit signs are lighted and in working order – IFC 1030.4

Fire Protection Equipment

- Maintain 3 ft. clear space around hydrants – IFC 507.5.5
- There is access to a 2A10BC fire extinguisher within every 75' radius inside building – IFC 906.1
- Fire extinguishers are visible and accessible – IFC 906.5
- Fire extinguishers have been serviced and tagged by a fire extinguisher company within the last 12 months – IFC 906.2
- Fire extinguishers must be mounted – IFC 906.7
- Label doors for fire protection equipment – IFC 509.1
- Fire alarm system maintenance and testing – IFC 907.8
- Fire alarm monitoring – IFC 907.6.5

Kitchen Equipment

- Type I hood required – IFC 609.2
- Maintenance of hood and related equipment – IFC 609.3
- Hood extinguishing system required – IFC 904.1
- Class K extinguisher required within 30 feet of cooking area – IFC 904.11.5
- Placard required for Class K extinguisher – IFC 904.11.5
- Kitchen system maintenance and testing – 904.11.6