PUBLIC NOTICE
December 19, 2018
8:00 a.m.

MINUTES OF THE MAYOR’S COMMISSION ON FOPU HELD ON DECEMBER 19, 2018, AT PRESCOTT CITY HALL, LOCATED AT 201 S. CORTEZ ST., PRESCOTT, ARIZONA.

A. Call to Order

Chairman Scott called the meeting to order at 8:04 a.m.

B. Roll Call

Justin Scott, Chair
Alex Vakula
Bill McCleary
Cody Anne Yarnes
Mike Fann
Jesse Burke
Steve Pierce – Absent
Sheri Heiney

Council Liaison, Mayor Mengarelli
Staff Liaison, Michael Lamar
City Attorney, Jon Paladini

C. Approval of November 7, 2018 and November 28, 2018 Minutes

Bill McCleary motioned to approve November 7, 2018 and November 28, 2018 minutes, Alex seconded.

D. Call to Enter Executive Session

Legal Matters:

Discussion or consultation for legal advice with the city’s attorneys (A.R.S. §38-431.03(A)(3));
Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)) Discussion regarding:

Alex Vakula motioned to enter into executive session, Jesse seconded that motion, Executive Session called to order at 8:08 a.m.

E. Adjourn Executive Session

Alex Vakula motioned to adjourn, Mike Fann seconded, executive session adjourned at 9:20 a.m.
F. Reconvene Council Subcommittee for Appointments

Justin Scott called meeting to order at 9:23 a.m.

1. Presentation on Department Space Needs by Michael Taylor

Michael Taylor met with all department heads and the square footage needs are close to his initial calculations. One thing that bumped up the square footage needs was that the Clerk’s Office has a large offsite storage that he didn’t initially take into consideration. That storage facility is about 1,000 sq. ft. and they would like it close by. Total programmed space is 34,924.8, which includes storage and room for growth. He says we are only at a 10-15% inefficiency rate now.

Alex Vakula – Can’t the departments be split up?

Mike Fann – A big purpose of this committee is to co-locate Public Works and Community Development.

Michael Lamar – Public Works and Community Development need to be together but if needed, other departments can be separated.

Cody Anne Yarnes – But that adds additional square footage needed.

Michael Lamar – How big for the Council Chambers?

Michael Taylor – About twice the size that they are now.

Justin Scott – Where do the Council members go?

Alex Vakula – Does this square footage include space for state-of-the-art security and other things needed these days?

Michael Taylor – Yes, it does.

Jesse Burke – Do most of the employees agree that they are out of space?

Michael Taylor – Most seemed to think space was okay but the way it is currently configured and lack of co-location was the issue.

Justin Scott – If we didn’t ever do “one-offs” we would have ran out of space 15 years ago.

Justin Scott – Any other questions for Michael Taylor?

No one has any additional questions.

2. Discuss future meeting dates

The committee agrees to stick to the 2nd and 4th Wednesdays of the month, at 8:00 a.m. but decided not to meet on January 9th. The next meeting will be on January 23rd at 8:00 a.m. and the following meeting will be scheduled for February 13th.

G. Adjournment

Alex Vakula motioned to adjourn, Sheri Heiney seconded. Justin Scott adjourned the meeting at 9:39 a.m.
Respectfully Submitted by:

Michelle Rush

Justin Scott, Chairman

Date

1/23/19

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