MINUTES OF THE CITY COUNCIL SUBCOMMITTEE FOR WATER ISSUES HELD ON DECEMBER 4, 2018, IN THE LOWER LEVEL CONFERENCE ROOM, LOCATED AT 201 S. CORTEZ STREET, PRESCOTT, ARIZONA.

A. Call to Order

Chairman Lamerson called the meeting to order at 9:02 a.m.

B. Roll Call

CITY COUNCIL SUBCOMMITTEE FOR WATER ISSUES MEMBERS:

Present:
Chairman Jim Lamerson
Member Steve Blair
Member Steve Sischka (arrived 9:05)

Staff Present:
Michael Lamar, City Manager
Clyde Halstead, Senior Assistant City Attorney
Leslie Graser, Water Resource Manager
Leah Hubbard, Water Resource Coordinator
Gwen Rowitsch, Administrative Support Services Manager
Teresa Ogle, Administrative Assistant

C. Approval of Minutes for the November 6, 2018 Meeting

COUNCILMAN BLAIR MOVED TO APPROVE THE MEETING MINUTES OF NOVEMBER 6, 2018. CHAIRMAN LAMERSON 2ND. PASSED (2.0). (COUNCILMAN SISCHKA ARRIVED AFTER VOTE)

D. Alternative Water Budget for Calendar Year 2018 Update

For Calendar Year 2018 (January 1, 2018, through December 31, 2018), alternative water for new development was made available ("budgeted") by Council in the categories of Single-family, Multi-family, and Commercial. On October 2, 2018, the Subcommittee took action to combine the remaining 2018 balances in the single family and multi-family categories into one category, Residential, resulting in the following:

	2018 Budget	Amount of Budget Remaining
Residential	20 acre-feet	15.51 acre-feet
Commercial	100 acre-feet	20.0 acre-feet

E. Water Service Agreement Applications

WSA18-020 (Cholewa)
Water Service Agreement Application No. WSA18-020 was filed by Walter Cholewa on November 14, 2018. The applicant is seeking an alternative water allocation of one (1) new single family residential unit, located at 1319 Windwalker (APN 111-03-177E).

Per the Calendar Year 2018 Water Management Policy, as amended, the applicant has submitted Building Permit (B1810-066) and Water Service Agreement (WSA18-020) applications. The project requires a total of 0.25 AF. Per policy it has been approved administratively.

THE SUBCOMMITTEE MADE NO RECOMMENDATION, AS THIS WAS AN INFORMATION ITEM.

F. Herb Dishlip Consulting Update (City Contract No. 2019-080)

The Water Resource Management Model map was reviewed.

Next Steps:
1. Complete data scrubbing/fine tuning
2. Add plats that were either not available or not located at the time of initial build
3. Resolve parcels that didn't have City billing points
4. Complete model documentation
5. Complete Test Case 1 - billed usage vs. various allocation volumes

THE SUBCOMMITTEE MADE NO RECOMMENDATION AS THIS WAS AN INFORMATION ITEM.

G. Southwest Groundwater Consulting Update (City Contract No. 2019-079)

On August 28, 2018, Council approved City Contract No. 2019-079 for specialized technical support on Comprehensive Agreement No. 1. An update was provided regarding the work plan that commenced in late September 2018, and the plans for Calendar Year 2019.

Next Steps:
1. Complete contract review - there are approximately 2 years remaining of the CA1 contract
2. Commence quarterly reports (annual reporting has been active)
3. Complete associated actions to the well drilling contract
4. Review and close contracts, extend those as determined necessary to meet City's objectives

THE SUBCOMMITTEE MADE NO RECOMMENDATION AS THIS WAS AN INFORMATION ITEM.

H. Water Smart: Drop by Drop 2018 Update

Leslie Graser reviewed the Water Smart Series and the topics covered in 2018. The program calendar for 2019 was also reviewed. Councilman Blair suggested that a session be held for commercial landscapers in 2019 to provide training on irrigation practices.

I. Council Subcommittee 2019 Calendar

The Subcommittee for Water Issues will be meeting in 2019 on the first Tuesday of each month, with the exception of January, where the meeting will be held on January 8, 2019, due to the New Year's holiday.

J. Adjournment

There being no further business to discuss, the meeting was adjourned at 9:32 a.m.

Respectfully Submitted by:

Teresa Ogle

Teresa Ogle, Administrative Coordinator

James Lamerson

Councilman Jim Lamerson, Chairman

Date: 1/8/19