

MEETING DATE/TYPE: VOTING MEETING 11-13-18

DEPARTMENT: Public Works

AGENDA ITEM: Adoption of Notice of Intention to Set a Public Hearing to Discuss and Review an Update to the City of Prescott’s Land Use Assumptions and Infrastructure Improvement Plan associated with Development Fees Charged by the City Pursuant to A.R.S. §9-463.05, et seq.

Approved By: Michael Lamar, City Manager

Item Summary

This item will approve the Notice of Intention to set a public hearing to discuss and review an update to the City’s Land Use Assumptions and Infrastructure Improvement Plan associated with development fees charged by the City.

Background

On August 28, 2019, Council received a presentation from Raftelis consultant regarding updating Development Impact Fees for Water Resources, Water System Impacts and Wastewater System Impacts. The study also includes review and recommendations for adoption of new Development Fees related to Streets, Police, Fire and Parks.

As required by law (A.R.S. §9-463.05, et seq.), the next step in the process is to approve the publishing of the Notice of Intention to set the Public Hearing to discuss and review an update of the City’s Land Use Assumptions and Infrastructure Improvement Plan. In preparation of the Public Hearing, the Land Use Assumptions (LUA) and the Infrastructure Improvement Plan (IIP) will be published on the City website. The Public Hearing is scheduled for January 22, 2019 before the City Council.

A Mayor’s Commission comprised of members who work in the development community has been formed, and will meet on November 7, 2018 and November 28, 2018 to review and discuss the LUA and IIP.

The schedule for adoption of Development Impact Fees is as follows:

DATE	TYPE	DESCRIPTION
November 13, 2018	Council Workshop (1:00 pm)	Workshop on Land Use Assumptions (LUA) and Infrastructure Improvement Plan (IIP)

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November 13, 2018	Council Voting (3:00 pm)	Adoption of notice of intention to review and update the City’s LUA and IIP, publishing LUA and IIP, and set public hearing date
January 22, 2019	Council Voting (3:00 pm)	Public hearing for LUA and IIP
February 26, 2019	Council Workshop (1:00 pm)	Workshop on proposed Development Impact Fees (DIF)
February 26, 2019	Council Voting (3:00 pm)	Adoption of LUA and IIP, Adoption of notice of intent, publish DIF report and set public hearing on DIF
February 26, 2019	Public Workshop (6:00 pm)	Workshop on proposed DIF
March 5, 2019	Public Workshop (6:00 pm)	Workshop on proposed DIF
April 9, 2019	Council Voting (3:00 pm)	Public hearing for DIF
May 14, 2019	Council Voting (3:00 pm)	Adoption of DIF Ordinance
August 1, 2019		Implementation of adopted DIF

Financial Impact

The revenue received from Development Impact Fees will offset the cost of providing utility and non-utility services to residents, directly attributable to new growth.

Attachments

1. Notice of Public Hearing on LUA and IIP 2018

Recommended Action: MOVE to approve the attached Notice of Intention and set a Public Hearing for January 22, 2019.