

**Library Advisory Board  
Regular Meeting  
December 7, 2016  
PRESCOTT, ARIZONA**

MINUTES OF THE LIBRARY ADVISORY BOARD held on **December 7, 2016** in the **Founders Suite OF THE PRESCOTT PUBLIC LIBRARY** located at **215 E GOODWIN ST**, Prescott, Arizona.

- I. Call to Order  
Meeting called to order at 3:15 by Jerry Jones
  
- II. Attendance  
Present                      Absent  
Jerry Jones  
Sharon Seymour  
Carolyn Shelley  
T. Joe Larive  
Marlene Sullivan  
Alma Howell  
Jean Wilcox, Council Liaison
  
- III. Approval of minutes of regular meeting of Wednesday, December 16, 2016  
Minutes approved as presented
  
- IV. Regular Items
  - a. Report from Chairperson Jerry Jones on meeting with Mayor, Mayor Pro Tem and City Manager  
Jerry made the following points about the meeting
    - The Library Advisory Board is an arm of the City Council
    - The LAB brief is to report back to the Council about what constitutes a “free library” and how fees for library services can be utilized to reduce the amount from the General Fund to the library
    - The LAB should determine if the library can be self-sustaining
    - What additional charges can be implemented at the library
    - Privatization

Bill Arnold, Friends of the Library President stated that the Friends are moving towards the establishment of a Foundation with the Arizona Community Foundation to better generate income. To generate enough money for the Friends to hope to replace the City's portion of the libraries budget would take at least 10 years

Councilwoman Wilcox gave summary of strategic planning committee's goal to find additional income for all general fund departments

There was discussion about the procedure of how the Yavapai County Library District could generate additional money to fund Yavapai County libraries

Roger presented information about what charges are allowed and not allowed as a free public library

Roger reviewed the YCFLD distribution and formula for distributions

Discussion about what services YCFLD provides and what overhead covers including

A majority of the Board agreed that a free library should be provided by the city. Friends of the Library should provide supplemental monies.

Any use of Friends of the Library money for core library services would require a reevaluation of FOL guidelines

Yavapai County Board of Supervisors, sitting as Yavapai County Free Library District board is about the only entity that can increase revenue for libraries across county.

b. Report on recent staff activities

- Martha Baden is now a member of the Leadership Council for Read On Prescott to help all 3<sup>rd</sup> graders reach state mandated reading goals
- Teens Book Club has been selected to participate in the Young Adult Library Services Association Teens Top Ten project. This is the second time the group has been chosen
- Jennifer Kendall has been selected to serve on the YALSA Odyssey Award Committee National committee to choose top audio book for teens
- Teen Advisory Group, led by Jennifer Kendall, will be profiled in a publication of the American Library Association

c. Report on upcoming staff planning retreat

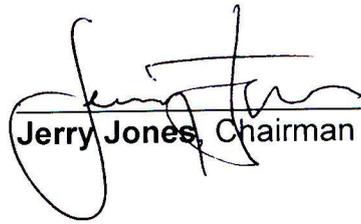
- On December 14 library management staff will do long term planning to set priorities for library services

d. Next meeting date

Jan 25, 2017

V. Adjournment

Meeting adjourned at 4:30 pm



Jerry Jones, Chairman

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ROGER SAFT, Library Director