

COUNCIL SUBCOMMITTEE FOR
APPOINTMENTS MEETING
TUESDAY, OCTOBER 23, 2018
PRESCOTT, ARIZONA

MINUTES OF THE REGULAR MEETING OF THE COUNCIL SUBCOMMITTEE FOR APPOINTMENTS HELD ON OCTOBER 23, 2018, IN THE DOWNSTAIRS CONFERENCE ROOM, LOCATED AT 201 SOUTH CORTEZ STREET, PRESCOTT, ARIZONA.

1. Call to Order

Chairman Lamerson called the meeting to order at 9:30 a.m.

2. Roll Call.

COUNCIL SUBCOMMITTEE FOR APPOINTMENTS COMMITTEE MEMBERS:

Present:

Absent/Excused

Chairman Lamerson
Mayor Pro Tem Orr
Councilman Blair (Arrived at 9:36 a.m.)

Staff Present:

Jon Paladini, City Attorney
Maureen Scott, City Clerk
Sarah Siep, Deputy City Clerk

3. CALL TO ENTER INTO EXECUTIVE SESSION

Upon a public majority vote of the members constituting a quorum, the Council may hold an executive session that is not open to the public for the purposes set forth below. When the executive session ends, Council may adjourn or return to open session.

4. EXECUTIVE SESSION

1. Legal advice from the City's attorneys and discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting. A.R.S. 38-431.03(A)(1) & (3)

Discussion, consideration, and recommendation of appointment to the Airport Advisory Committee.

COUNCILMAN LAMERSON MOVED TO CONVENE INTO EXECUTIVE SESSION; SECONDED BY MAYOR PRO TEM ORR: PASSED 2-0. (COUNCILMAN BLAIR ARRIVED AT 9:36 A.M.)

5. Adjourn Executive Session
6. Reconvene Council Subcommittee for Appointments

The Executive Session was adjourned and the Council Subcommittee Meeting for Appointments reconvened at 9:40 a.m.

- A. Consider recommendation for the Airport Advisory Committee.

Mr. Newman gave a background of his experience.

MAYOR PRO TEM ORR MOVED TO FORWARD TO THE CITY COUNCIL RECOMMENDATIONS FOR APPOINTMENT OF FRANK NEWMAN TO SERVE THE EXISTING TERM WHICH EXPIRES MARCH, 2020 FOR THE AIRPORT ADVISORY COMMITTEE; SECONDED BY COUNCILMAN BLAIR: PASSED 3-0.

- B. Review, discuss and possible recommendations regarding organization of a number of City Boards & Commissions.

The Subcommittee reviewed the city's 26 boards, commissions and committees to see if any could be eliminated.

City Attorney Jon Paladini said his concern is these committees take a lot of administration to manage and he wants to be assured that open meeting law is being followed with the posting of all the agendas. He is also concerned that the committees may go off topic resulting in open meeting law issues.

Councilman Lamerson said we didn't initially have all of these committees. Special interest committees have grown over the years. He said that there should only be committees that are statutorily required.

Mr. Paladini said the Mayor has the authority to create ad hoc committees. The staff level concern is that because there are so many, it is hard to manage all of them. He suggested to have an advisor instead of having a committee. Mayor Pro Tem Orr said the city wants citizen involvement and that is why there are so many committees.

*Acker Trust Board-meets when needed and is necessary-Keep

*Advisory and Appeals Board – There are currently nine members on the board and it is difficult filling the seats. Can the board be changed to five members instead?

Subcommittee consensus to shorten to five members which will need an ordinance to update city code. It will still require residents of Prescott.

*Airport Advisory Committee-Keep

*Art in Public Places-Keep

*Board of Adjustment-Keep

*CDBG Citizens Advisory Committee-Keep

*Fire Board of Appeals-Community Risk Reduction Chief Don Devendorf said this board is still needed.

*Industrial Development Authority (IDA)-Meets once a year. Mr. Paladini gave a background on the IDA. This authority is for non-city related items. Yavapai County might have an IDA. It requires outside attorney representation. Councilman Lamerson said if we aren't required to have it then find another way to have it possibly through the county.

*Library Advisory Board-Keep

*Mayor's Commissions-There are five Mayor's commissions currently. Mayor Pro Tem Orr recommended to remove PAR because they are having issues getting a quorum. However, it is up to the Mayor if he would like to continue it.

*Municipal Property Corporation-Meets once a year. Mr. Paladini said it is a finance tool for city development where money can be borrowed without having to issue bonds. It is necessary as a financing tool.

Parks and Recreation Board-Keep

*Pedestrian, Bicycle, and Traffic Committee-Keep

*Planning and Zoning Commission-Required

*Public Safety Personnel Retirement System (Fire and Police)-Required

*Prescott Preservation Committee-Keep

Unified Development Code (UDC-) Mr. Paladini said there is currently a duplication in meetings. The Planning and Zoning Commission already reviews the information. It is redundant to have the UDC review items that the Planning and Zoning Commission has already reviewed. The UDC is more general text amendments to the Land Code. Councilman Blair said he is ok with disbanding it as long as the information is shared.

Mr. Paladini said he thinks this is a redundant committee. The council subcommittee agreed due to the redundancy.

*Youth Advisory Board-New committee for high school students.

City Clerk Maureen Scott said that currently on the application, applicants can only choose three committees. She suggested that applicants could select no more than six and prioritize them by interest. Councilman Lamerson said less is best. He doesn't have a problem with six and giving them the ability to put 1st, 2nd, 3rd, 4th 5th and 6th. Subcommittee consensus is to have a total of six selections and to put in numbering order of interest.

7. Adjournment

There being no further business to discuss, the City Council Subcommittee for Appointments Committee Meeting adjourned at 10:35 a.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Council Appointment Committee held on the 23rd day of October 2018. I further certify the meeting was duly called and held and a quorum was present.

Dated this 26th day of November, 2018.

Maureen Scott
Maureen Scott, City Clerk