

COUNCIL SUBCOMMITTEE FOR  
APPOINTMENTS MEETING  
TUESDAY, SEPTEMBER 25, 2018  
PRESCOTT, ARIZONA

MINUTES OF THE REGULAR MEETING OF THE COUNCIL SUBCOMMITTEE FOR APPOINTMENTS HELD ON SEPTEMBER 25, 2018, IN THE CITY COUNCIL CONFERENCE ROOM, LOCATED AT 201 SOUTH CORTEZ STREET, PRESCOTT, ARIZONA.

1. Call to Order

Chairman Lamerson called the meeting to order at 9:32 a.m.

2. Roll Call.

COUNCIL SUBCOMMITTEE FOR APPOINTMENTS COMMITTEE MEMBERS:

Present:

Absent/Excused

Chairman Lamerson  
Mayor Pro Tem Orr  
Councilman Blair

Staff Present:

Jon Paladini, City Attorney  
Maureen Scott, City Clerk

3. CALL TO ENTER INTO EXECUTIVE SESSION

Upon a public majority vote of the members constituting a quorum, the Council may hold an executive session that is not open to the public for the purposes set forth below. When the executive session ends, Council may adjourn or return to open session.

4. EXECUTIVE SESSION

1. Legal advice from the City's attorneys and discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting. A.R.S. 38-431.03(A)(1) & (3)

Discussion, consideration, and recommendation of appointments for the Board of Adjustment and the CDBG Citizens Advisory Committee.

**MAYOR PRO TEM ORR MOVED TO CONVENE INTO EXECUTIVE SESSION; SECONDED BY COUNCILMAN BLAIR: PASSED 3-0.**

5. Adjourn Executive Session
6. Reconvene Council Subcommittee for Appointments

The Executive Session was adjourned and the Council Subcommittee Meeting for Appointments reconvened at 9:42 a.m.

Chairman Lamerson thanked Mr. Meads for his volunteering to be on a committee. Mr. Meads said he is also interested in the Unified Development Code. City Clerk Maureen Scott said there are no vacancies on the UDC, however, his application is kept on file for a year and he will be considered for openings that come up for committees he listed on his application.

- A. Consider recommendations for the Board of Adjustment and CDBG Citizens Advisory Council.

**COUNCILMAN BLAIR MOVED TO FORWARD TO THE CITY COUNCIL RECOMMENDATIONS FOR APPOINTMENT OF LARRY MEADS TO SERVE THE EXISTING TERM WHICH EXPIRES MARCH, 2020 FOR THE BOARD OF ADJUSTMENT; SECONDED BY MAYOR PRO TEM ORR: PASSED 3-0.**

**COUNCILMAN BLAIR MOVED TO FORWARD TO THE CITY COUNCIL RECOMMENDATIONS FOR APPOINTMENT OF SANDY GRIFFIS TO SERVE THE EXISTING TERM WHICH EXPIRES MARCH, 2020 FOR THE CDBG CITIZENS ADVISORY COMMITTEE; SECONDED BY MAYOR PRO TEM ORR: PASSED 3-0.**

- B. Discuss organization of the Advisory and Appeals Board.

City Clerk Maureen Scott described the Advisory and Appeals Board to the subcommittee. It consists of nine members for staggered three year terms. The board hears matters pertaining to the building, electrical, mechanical and plumbing codes of the city. There are two members for each of the trades and also an "at large" position. It has been difficult to fill all of the positions.

City Attorney Jon Paladini said do we want a board to pass issues that come up with the private building code?. Councilman Blair said two people in the trades could hear and decide the appeal instead of having a full board.

Mr. Paladini said he would review Section 204 of the Uniform Building Code to find out if it is required to have the board.

7. Adjournment

There being no further business to discuss, the City Council Subcommittee for Appointments Committee Meeting adjourned at 10:09 a.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Council Appointment Committee held on the 25th day of September 2018. I further certify the meeting was duly called and held and a quorum was present.

Dated this 2nd day of October, 2018.

Maureen Scott  
Maureen Scott, City Clerk