

AIRPORT ADVISORY COMMITTEE  
MEETING MINUTES  
PRESCOTT, ARIZONA

MINUTES OF THE AIRPORT ADVISORY COMMITTEE MEETING HELD ON August 21, 2018 at located at the Centennial Center at 1989 Clubhouse Drive, Prescott, Arizona.

A. Call to Order

Chairman Juliani called the meeting to order at 2:04 pm.

B. Roll Call.

COMMITTEE MEMBERS:

Present: Chair Juliani  
Vice Chair Foote  
Member Gjede  
Absent: Member DeFreitas  
Member Kidrick

C. Member Gjede moved to approve the meeting minutes from the 06/19/2018 and 7/3/2018 Advisory Committee meetings. Vice-Chair Foote seconded the motion, which then passed 3-0.

D. 1. Due to schedule constraints item D. 2 was moved on the schedule. Doug Whitney reported on two major projects currently being worked on. The first project is the Runway Rehab and Hot Spot Mitigation. This project is both behind and ahead of schedule. The paving is currently one day behind. The cross-wind runway was closed for work commencing on Monday, August 20<sup>th</sup>. All runway closures are expected to be open again by Thursday August 24<sup>th</sup>. The electrical work is ahead of schedule and subcontractor has added extra staffing during daylight closure. Doug also reported second major project, terminal upgrades for new air service. He reported we have been receiving a multitude of supplies for the air carrier. The ticket counter, offices, and gate area have all been set-up and had installations done. Airport Operations, along with support of the City of Prescott Facilities, are working to complete a new baggage claim and make-up area with all work scheduled to be completed in time for service to start.

Airport Director, Dr. Robin Sobotta acknowledged all the incredible work done for both major projects by Doug, Airport Operations Staff, and City of Prescott Facilities.

2. Dr. Robin Sobotta, Airport Director, reported on the Air Carrier Service Launch and that the first flight to LAX on August 29<sup>th</sup> is booked full, with only six seats available on the return flight. Load factors for August are at 50% and for September 20% of seats to Denver have been sold. United is getting ready to release the

January schedule and we are continuing to see low fares, so it does not appear at this time to be an introductory fare.

Dr. Sobotta also gave an update on the ribbon cutting which will be held at noon on August 29<sup>th</sup> to celebrating the new service. During the ribbon cutting, a certificate will be presented by the Mayor Pro-Tem to representatives of both SkyWest Airlines and United Airlines proclaiming August 29<sup>th</sup> as United Express/Skywest Day.

Member Kidrick arrived at 2:13pm while Airport Director was giving update.

It was also reported that on August 28<sup>th</sup>, Dr. Sobotta will be presenting a resolution to City Council to officially change the name of the Airport to Prescott Regional Airport – Ernest A. Love Field. The intention of the name change is still honor the namesake but also to provide clarification of where the airport is located as well as that the airport is a regional asset. Dr. Sobotta asked for the support of the Committee in presenting the resolution to Council. Chair Juliani did note that the Committee has previously discussed and been supportive of a name change.

Chair Juliani made a motion to support the Resolution of an Airport name change to City Council and was seconded by Member Gjede. With no opposition, motion passed 4-0.

Dr. Sobotta updated the Committee on the Airport Layout Plan and Disclosure Map that was approved by City Council at their August 14<sup>th</sup> meeting. The Disclosure Map indicates that the Airport's influence stretches over five jurisdictions. The Airport Layout Plan will now be submitted to the FAA for their review and approval and the Disclosure Map gets registered with Yavapai County and posted to the Department of Real Estate website. She also clarified where the noise contours are on the map.

Audience member commented about being a licensed realtor and their due diligence required in advising potential buyers of potential noise issues and the importance of having the information posted on the Department of Real Estate site.

Noise concerns were addressed that there has been an increase in noise complaints in the Granite Dells area which is largely contributed by the increased use of the cross-wind runway. We are looking at progressively making changes and tracking noise comments and complaints that are made.

3. Kristi Miller Airport Administrative Specialist, reported on the Airport involvement for Wings Out West. Eric Henderson, from Airport Operations will be the Airport's lead for the event with Kristi and Doug supporting him. Currently we have six confirmed food vendors for the event. The Airport will be updating the website with parking plans once they are finalized. In addition, Kristi reported that Airport staff has met with Arizona Department of Transportation regarding the event and the possible problems encountered due to the construction on Highway 89.

Member Kidrick provided an update on Wings Out West reporting that the major hurdle we currently have been facing has been the parking situation. It has been

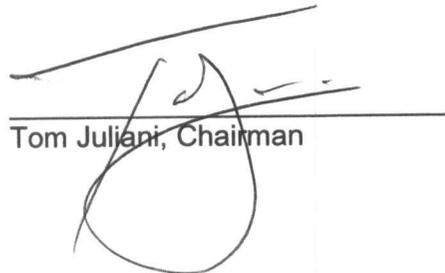
decided that we will proceed with parking as we did last year. Air Show performers all have their contracts and the Department of Defense has advised they will be bringing some aircraft for static display. He also reported that the first week of October is being called Ernest A. Love Days and there will be multiple events throughout the week in celebration including a speaker who authored a book on Ernest A. Love.

4. Dr. Sobotta requested that the September meeting be moved to September 20<sup>th</sup> due to her speaking engagement to the National Airport Conference on the pilot shortage. Most members advised that they could not meet that day and would not have a quorum. Committee members agreed to reschedule the September meeting to September 12<sup>th</sup>. The September meeting the Airport will be presenting an overview of the new terminal as well as the FAA's visit and resulting discussion of airport geometry review.

The meeting was then re-located to the Prescott Airport Terminal where Dr. Sobotta gave a tour of work completed in preparation for new air service.

E. Adjournment

There being no further business to be discussed, the Airport Advisory Committee adjourned the public meeting of August 21st at 3:08 p.m at the Airport Terminal building. The next meeting is scheduled for September 12th at 2:00 p.m. at the Airport Administration Upstairs Conference Room.



Tom Juliani, Chairman