CITY OF PRESCOTT
Everybody's Hometown

CITIZENS ADVISORY COMMITTEE
JANUARY 4, 2017
PRESCOTT, ARIZONA

MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZENS ADVISORY COMMITTEE (CAC) held on JANUARY 4, 2017 at 2:00pm in COUNCIL CHAMBERS, CITY HALL, located at 201 S. Cortez Street, Prescott, Arizona.

I. CALL TO ORDER

Chairman Jerry Jones called the meeting to order at 2:00 p.m. He welcomed Councilman Lazzell to the meeting.

II. ATTENDANCE

MEMBERS PRESENT	***STAFF PRESENT***
Jerry Jones, Chair	Tom Guice, Community Development Director
Michael Sarti, Vice-Chair	George Worley, Planning Manager
Mary Ann Suttles	Darla Eastman, Grant Administrator
Robert Painter	
Pam Wickstrom - Absent	***COUNCIL PRESENT***
Sandy Griffis - Absent	Greg Lazzell, Council Liaison
Rose Vasquez	

III. REGULAR AGENDA ITEMS

1. Approval of the November 16, 2016 meeting minutes.

Ms. Suttles, MOTION to approve the November 16, 2016 meeting minutes. Mr. Sarti, 2nd. VOTE 5-0; passed.

Chairman Jones introduced the two guests in the audience Paul Mitchell and Ralph Hess.

2. Discussion and Approval of the Substantial Amendment for the 2016 Annual Action Plan to Fund a Portion of CCJ's Acquisition of the Property at 531 Madison Avenue to be forwarded to City Council.

Darla Eastman reviewed the agenda item and stated that this is to request the Committee's approval to reallocate funds to assist in the purchase of a portion of Coalition for Compassion and Justice's property at 531 Madison Ave. The changes are to reallocate 2015 funds in the amount of $ 40,774.00 and use a portion of the 2016 funding for a total of $ 97,778.00. She said the next step is to request Council approval for a substantial amendment to the City of Prescott's 2016 Annual Action Plan. The next City Council meeting is January 10, 2017.

Paul Mitchell, CCJ Director, stated that the property purchase price is $760,000. There will be a donation to the project by reducing the price of the property of $135,000, CDBG will be approximately $97,000, for a total mortgage price of $508,000. This project is a timely opportunity that provides a public safety service where other resources would normally be used, such as police and fire. The building will shelter up to 45 homeless. Mr. Mitchell said in November 2017 we will be

able to purchase the property. It is an owner-carried purchase. He said he will have three years to pay off the loan, but his goal is one year. The property is owned by Howard Mechanic.

Ms. Painter, MOTION to approve the Substantial Amendment for the 2016 Annual Action Plan to Fund a Portion of CCJ's Acquisition of the Property at 531 Madison Avenue to be forwarded to City Council. Ms. Suttles, 2nd. VOTE 5-0; passed.

IV. OTHER ITEMS

Ms. Eastman announced the CDBG Workshop on January 11, 2017, at 2:00pm, in the Prescott Library Founder's Suite.

Chairman Jones noted that a tour is scheduled for Wednesday, January 18, 2017, at 9:00am with Coalition for Compassion and Justice to view their new location at 531 Madison Avenue. The CAC members are invited to attend. The purpose of the tours is to get a better idea of how our projects are doing after the recipients receive funding.

Mike Sarti offered to organize a tour at the Boys and Girls Club facility.

Chairman Jones provided an article highlighting the CDBG program where George Worley and Darla Eastman were interviewed.

Ralph Hess, Prescott Citizen, said that he is appreciative of the work CAC is doing for the City of Prescott's CDBG program. He mentioned the recent events with Yavapai County's CDBG program project funding and that he is concerned with how the County grants funds to their own Departments. He said he is monitoring how CDBG funds are spent.

IV. ADJOURNMENT

Chairman Jones adjourned the meeting at 3:30p.m.

Jerry Jones, Chairman

Darla Eastman,
CDBG Administrator