AIRPORT ADVISORY COMMITTEE
MEETING MINUTES
TUESDAY, November 21, 2017
PRESCOTT, ARIZONA

MINUTES OF THE AIRPORT ADVISORY COMMITTEE MEETING HELD ON January 19, 2018 in the Airport Administration Conference Room (Upstairs) located at 6546 Crystal Lane, Prescott, Arizona.

A. Call to Order

Chairman Juliani called the meeting to order at 2:00 pm.

B. Roll Call.

COMMITTEE MEMBERS:

Present: Chair Juliani
Vice Chair Foote
Member Kidrick
Member DeFreitas
Member Gjede

C. Member Kidrick moved to approve the meeting minutes from October 17, 2017. Member Gjede seconded the motion. Motion passed unanimously.

D. Presentation provided by Embry Riddle Aeronautical University students regarding Fair Market Analysis Study.

E. Pending Council Items

1. Economic Impact Study

Discussion took place on the previously chosen proposal received and obtained by Dibble Engineering. Recommendations were requested by Airport Staff on the scope of the Economic Impact Study. Vice Chair Foote moved to approve the proposal by Dibble Engineering. Member Defreitas seconded the motion. Motion passed unanimously.

2. Ritt-Aire Lease Transfer

Discussion took place on the extension request from JDS Limited Partnership. Member Kidrick asked a question regarding the CPI adjustments. Jessie Baker (phone) clarified that the Airport will adjust the lease rate to the CPI rate for the given year with a 2% minimum. AAC abstained from voting on item.

F. Management Report – provided by Kurt Dalton

Kurt Dalton, Maintenance and Operations Supervisor reported on Flight Operations support and Passenger Enplanements. Member DeFreitas updated the Committee on the status of the EMB-120 returning to the Prescott Airport. Kurt Dalton also provided update on the Wings Out West planning.

G. Member Kidrick provided an update to the Wings Out West event for 2018. Member Kidrick has been working with the American Legion and VFW who have expressed interest in the planning and execution of the next Wings Out West event (planned for October 6, 2018). He also updated the Committee on the aerial demonstration and the possibility of utilizing an event on Friday night (October 5, 2018). Member Kidrick expressed the importance of potential sponsors and partnership with other communities.

H. Future Agenda Items – Kurt Dalton suggested additional topics as follows:

a. SCASD Grant application
b. Car Rental RFP Update
c. Minimum Operating Standards
d. Wings Out West Update to be monthly (recommended by Member Kidrick)

I. Adjournment

There being no further business to be discussed, the Airport Advisory Committee adjourned the public meeting of November 21, 2017 at 3:21 p.m. The next meeting is scheduled for January 19, 2017 at 2:00 p.m. at the Airport Administration Building Conference room.

Tom Juliani, Chairman