



MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZENS ADVISORY COMMITTEE (CAC) held on OCTOBER 25, 2017 at 2:00pm in DOWNSTAIRS CONFERENCE ROOM, CITY HALL, located at 201 S. Cortez Street, Prescott, Arizona.

I. CALL TO ORDER

Chairman Jerry Jones called the meeting to order at 2:00 p.m. He welcomed Councilman Lazzell to the meeting.

II. ATTENDANCE

MEMBERS PRESENT	STAFF PRESENT
Jerry Jones, Chair	Tom Guice, Community Development Director
Michael Sarti, Vice-Chair	George Worley, Planning Manager
Mary Ann Suttles	Darla Eastman, Grant Administrator
Robert Painter	
Pam Wickstrom - Absent	COUNCIL PRESENT
Sandy Griffis	Greg Lazzell, Council Liaison
Rose Vasquez	

III. REGULAR AGENDA ITEMS

1. Approve September 27, 2017 meeting minutes

Mr. Painter, MOTION to approve October 25, 2017 meeting minutes. Mr. Sarti, 2nd. VOTE 6-0; passed.

2. Discussion on U.S. Vets Application and Coalition for Compassion and Justice Review and Possible Funding

Mr. Jones gave a brief update of the last meeting and stated that the Committee recommended up possible funding for U.S. Vets and asked them to provide a revised scope of work and budget for up to \$180,000. The Committee also set aside a contingency fund for \$20,000. U.S. Vets has submitted their application and back-up documentation the CAC requested. Mr. Jones noted that we are all working together to provide support for two of the most needed and well organized charities in our Community and by working this out today we will get there.

Mr. Jones said at the time CCJ did not submit back-up documentation as the CAC requested, but they now have it in. Therefore, we are bringing this project back to the Committee to discuss possible funding.

Paul Mitchell described the CAC Committee requested that the title be transferred to CCJ in order to be eligible for the funds. He then described how he acquired the

building and that the conventional bank loan was too expensive and they decided to go with a local funding source. He said that the \$97,000 is to pay down the mortgage. Mr. Mitchell said that the building is now in CCJ's name. Mr. Mitchell stated that he supports U.S. Vets' programs.

Carole Benedict, of U.S. Vets, stated that U.S. Vets also supports CCJ's projects. She also noted that CCJ housed their data-entry system, the project has been completed and 60 people now have housing due to that effort. She also stated that the City Council has approved water credits for their project. Ms. Benedict thanked the Committee for their time and flexibility with involvement of the U.S. Vets' project.

Mr. Jones provided options for the Committee to discuss for possible funding of both U.S. Vets and CCJ. The Committee asked how that would benefit the population and Mr. Mitchell described how CCJ provides for the homeless. It was also discussed that administratively paying down a mortgage wasn't an option and that a tenant improvement project was the only way CDBG could provide a direct benefit to CCJ. Mr. Mitchell said that he has paid for several improvements that he would have used CDBG funds for. The Committee agreed that they could reimburse CCJ for the improvements that are already in place. Mr. Mitchell also agreed that \$50,000 would cover most of CCJ's expenses for 2017 of actual construction.

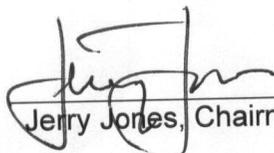
The Committee discussed the contingency funds and felt that the 2018 funding year is close and that they do not feel comfortable keeping a contingency amount at this time and now wish to spend it out.

Ms. Griffis, MOTION to remove the \$20,000 in contingency funds and to provide it to one of the applicants, to be determined. 2nd. Ms. Vasquez. VOTE 6-0; passed.

Mr. Sarti, MOTION to recommend an allocation of up to \$50,000 to Coalition for Compassion and Justice and to recommend an allocation of \$152,000 to U.S. Vets. 2nd. Ms. Suttles. VOTE 6-0; passed.

IV. ADJOURNMENT

Chairman Jones adjourned the meeting at 3:15 p.m.


Jerry Jones, Chairman


Darla Eastman,
CDBG Administrator