



**CITIZENS ADVISORY  
COMMITTEE  
MARCH 22, 2017  
PRESCOTT, ARIZONA**

**MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZENS ADVISORY COMMITTEE (CAC) held on MARCH 22, 2017 at 2:00pm in COUNCIL CHAMBERS, CITY HALL, located at 201 S. Cortez Street, Prescott, Arizona.**

**I. CALL TO ORDER**

Chairman Jerry Jones called the meeting to order at 2:00 p.m. He welcomed Councilman Lazzell to the meeting.

**II. ATTENDANCE**

| <b>MEMBERS PRESENT</b>    | <b>STAFF PRESENT</b>                      |
|---------------------------|-------------------------------------------|
| Jerry Jones, Chair        | Tom Guice, Community Development Director |
| Michael Sarti, Vice-Chair | George Worley, Planning Manager           |
| Mary Ann Suttles          | Darla Eastman, Grant Administrator        |
| Robert Painter            |                                           |
| Pam Wickstrom             | <b>COUNCIL PRESENT</b>                    |
| Sandy Griffis             | Greg Lazzell, Council Liaison             |
| Rose Vasquez              |                                           |

**III. REGULAR AGENDA ITEMS**

**1. Discussion and Approval 2017 Annual Action to be forwarded to City Council.**

Chairman Jones and the Committee discussed budget for the program year 2017.

TOTAL AVAILABLE FOR PUBLIC SERVICE PROJECTS = \$35,000

TOTAL AVAILABLE FOR CONSTRUCTION PROJECTS = \$151,941

TOTAL AVAILABLE FOR ANNUAL ACTION PLAN CARRYOVER = \$97,774

TOTAL AVAILABLE FOR ADMINISTRATION = \$45,931

TOTAL PROJECT AMOUNT AVAILABLE (PLUS CARRYOVER) = \$284,778

The Committee also discussed the ranking of the projects for the 2017 program year. The total amount of project funded for program year was \$251,824 (including carryover). They also allowed for \$32,954 to be held in contingency. The Committee funded the projects below:

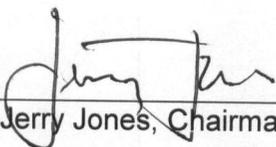
| <u>PUBLIC SERVICE PROJECTS</u>       | <u>TITLE</u>                                              | <u>TOTAL AMOUNT FUNDED</u> |
|--------------------------------------|-----------------------------------------------------------|----------------------------|
| ARIZONA SEWING WORKS                 | On-the-job Training Program                               | 5,000                      |
| NEW HORIZONS                         | Free Rides for Advocacy Program                           | 10,000                     |
| PEOPLE WHO CARE                      | Transportation Assistance for Elderly and Disabled Adults | 10,000                     |
| PRESCOTT MEALS ON WHEELS             | Nutritional Security for Unmet Needs                      | 10,000                     |
| <b>TOTAL PUBLIC SERVICE PROJECTS</b> |                                                           | <b>35,000</b>              |

| <u>CONSTRUCTION PROJECTS</u>                             | <u>TITLE</u>                                         | <u>TOTAL AMOUNT FUNDED</u> |
|----------------------------------------------------------|------------------------------------------------------|----------------------------|
| BOYS AND GIRLS CLUBS OF CENTRAL ARIZONA                  | Clubhouse Restroom Remodel                           | 38,000                     |
| BETHEL DEVELOPMENT INC                                   | Creekview Village Affordable Housing Project         | 55,000                     |
| CITY OF PRESCOTT RECREATION SERVICES                     | Grace Sparks Activity Center Basketball Hoops        | 5,000                      |
| CITY OF PRESCOTT RECREATION SERVICES                     | Grace Sparks Activity Center ADA Accessible Restroom | 75,000                     |
| OPEN SPACE ALLIANCE/CITY OF PRESCOTT RECREATION SERVICES | West Granite Creek Park Upgrade                      | 8,800                      |
| OPEN SPACE ALLIANCE/CITY OF PRESCOTT RECREATION SERVICES | West Granite Creek Park & Boys and Girls Club Tables | 18,700                     |
| PRESCOTT AREA SHELTER SERVICES                           | PASS HVAC System                                     | 16,324                     |
| <b>TOTAL CONSTRUCTION PROJECTS</b>                       |                                                      | <b>216,824</b>             |
| <b>TOTAL AMOUNT FUNDED = 251,824</b>                     |                                                      |                            |
| <b>TOTAL AMOUNT HELD IN RESERVE = 32,954</b>             |                                                      |                            |

**Ms. Suttles, MOTION to approve the 2017 Annual Action Plan. Ms. Vasquez, 2<sup>nd</sup>. VOTE 7-0; passed.**

#### **IV. ADJOURNMENT**

Chairman Jones adjourned the meeting at 3:30 p.m.

  
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 Jerry Jones, Chairman

  
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 Darla Eastman,  
 CDBG Administrator