

AIRPORT ADVISORY COMMITTEE
MEETING MINUTES
PRESCOTT, ARIZONA

MINUTES OF THE AIRPORT ADVISORY COMMITTEE MEETING HELD ON March 20, 2018 in the Airport Administration Conference Room (Upstairs) located at 6546 Crystal Lane, Prescott, Arizona.

A. Call to Order

Chairman Juliani called the meeting to order at 2:00 pm.

B. Roll Call.

COMMITTEE MEMBERS:

Present: Chair Juliani
Vice Chair Foote
Member Gjede
Member DeFreitas

Absent: Member Kidrick arrived 2:40 pm.

C. Chair Juliani moved to approve the meeting minutes from February 20, 2018. Member DeFreitas seconded the motion. Motion passed unanimously

D. Students from ERAU are conducting a consulting job working on updating the Leasing policy for PRC. They are looking to update the Leasing policy so that there is one document used for this process. This will be presented at the next meeting on April 17, 2018. The students expressed the reasoning behind the update, to create a fair and consistent environment for growth at Prescott Municipal Airport.

Airport Director, Dr. Sobotta, informed the Committee that a Minimum Operating Standards (MOS) would also be presented to the Committee.

Vice-Chair Foote asked for more information for a comparison with rates of airside versus landside rates. Student, Tristan Campbell answered that rates and charges are not being evaluated; only the rules that guide the rates will be included in the policy.

E. Asst. Director, Jessie Baker, reported that the Wings Out West air show is moving forward and that funding discussions were taking place between ERAU and City Staff. Vice-Chair Foote asked if an Economic Impact Study for the event was being considered. Ms. Baker responded that a low level study had been provided in the past during the AOPA event

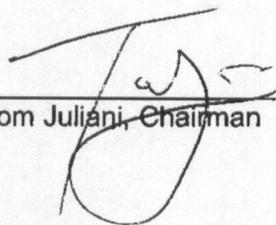
City Councilman, Steve Sischka commented on the Ernest A Love Days and how that may further influence economic development. Dr. Sobotta offered ERAU services to assist in this study.

Dr. Sobotta mentioned that Jessie Baker will be taking the lead on Wings Out West Planning, as she does not want there to be a conflict of interest.

Dr. Robin Sobotta presented Jessie Baker with an award for "Outstanding Service."

- G. Dr. Sobotta provided the schedule for the Economic Impact Study to the Committee. She also provided an update to the Draft Airport Leakage study which included popular routes from citizens in Prescott and neighboring communities. This study has been shared with the FAA and potential carriers. She also provided an update on air carrier service. Dr. Sobotta spoke about potential constraints which include terminal and ramp space. Vice Chair Foote proposed an idea to consider one of the open hangars as a short term hangar. An update regarding the Airport Master Plan was also reported in which it was discussed that the new runway length on the long term Airport Layout Plan would be 10,000 feet vs. 9,100 feet.
- H. Ms. Baker reported on the operation report for Prescott Municipal Airport and reported on final enplanement data. Doug Whitney, Airport Maintenance and Operations Supervisor reported on construction projects. Ms. Baker brought forth potential logos for the Committee's review. One of the logos was selected by the Committee for further design.
- H. Future Agenda Items –
On-Call Engineering Services
On-site Visit with Prescott Valley leadership
- I. Adjournment

There being no further business to be discussed, the Airport Advisory Committee adjourned the public meeting of March 20, 2018 at 3:31 p.m. The next meeting is scheduled for April 17, 2018 at 2:00 p.m. at the Airport Administration Building Conference room.


Tom Juliani, Chairman