

AIRPORT ADVISORY COMMITTEE
MEETING MINUTES *February*
TUESDAY, ~~MARCH~~ 20, 2018
PRESCOTT, ARIZONA

MINUTES OF THE AIRPORT ADVISORY COMMITTEE MEETING HELD ON February 20, 2018 in the Airport Administration Conference Room (Upstairs) located at 6546 Crystal Lane, Prescott, Arizona.

A. Call to Order

Chairman Juliani called the meeting to order at 2:00 pm.

B. Roll Call.

COMMITTEE MEMBERS:

Present: Chair Juliani
Vice-Chair Foote
Member DeFreitas

Absent: Member Kidrick
Member Gjede

Chair Juliani requested introductions of guests who were in attendance.

C. Vice-Chair Foote moved to approve the meeting minutes from January 19, 2018. Member DeFreitas seconded the motion. Motion passed unanimously.

D. *Wings Out West* update was passed due to the absence of Member Kidrick.

E. Pending Council Items

1. Economic Impact Study

Update provided by Assistant Airport Director, Jessie Baker, on the Economic Impact Study scheduled to begin February 23, 2018.

2. Leakage Study

Update provided by Dr. Robin Sobotta, Airport Director, on the status of the leakage study. A contract was signed with Vol-Aire Aviation to perform the study. Dr. Sobotta gave detail regarding the Catchment area. Vice-Chair Foote recommended including Bagdad, Arizona in the catchment area. The committee agreed. Dr. Sobotta also spoke on Air Service development and the purpose of the leakage study to attract additional or replacement air service at Prescott Municipal Airport. Key items that would need future attention by Airport staff would include baggage claim and baggage makeup areas. Also, a brief update on the Airport Master Plan and the possibility of using a CRJ-200 in the planning process was provided.

3. Resolution – Fuel Privilege and Use Tax

Dr. Sobotta provided an update on the resolution for the fuel privilege and use tax that would be presented to council in order for the City of Prescott to be in compliance with current regulation.

F. Management Report – provided by Jessie Baker

Jessie Baker reported on Flight Operations support and Passenger Enplanements for January of 2017. She also provided an update on the air carrier service.

Airport Maintenance and Operations Supervisor, Doug Whitney, gave an update on upcoming Airport projects, including the Runway Rehabilitation.

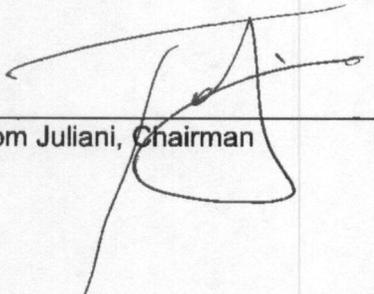
H. Dave Hopkins, Vice President of Santa Monica Airport Association presented on the importance of Airports to communities; updated the committee on the status of Santa Monica Airport; ways to be proactive in the community; and lessons learned. Mr. Hopkins also gave a presentation on air service development and the services his organization offers.

H. Future Agenda Items – Jessie Baker suggested additional topics as follows:

- a. Minimum Operating Standards/Lease Policy
- b. Airport Regionalization – Possibility of liaison members from other communities. Councilman Sischka agreed to review the possibility of involvement from leaders in Yavapai County.

I. Adjournment

There being no further business to be discussed, the Airport Advisory Committee adjourned the public meeting of February 20, 2018 at 3:24 p.m.


Tom Juliani, Chairman