

## **CIVIL PLANS SURVEY CHECKLIST**

CITY OF PRESCOTT PUBLIC WORKS DEPT.

430 N. VIRGINIA ST. PRESCOTT, AZ 86302

	COVED SHEET	PROJECT NAME:
	COVER SHEET	PROJECT #:
	Include vicinity map	PLANSET DATE:
	State Basis of bearings	
	List the project benchmark with description and elevation (NGS or City Benchmark) (GES 8.3.1)	
	State Horizontal and Vertical datum (GES 8.3.2)	
	<ul> <li>Horizontal shall be City of Prescott Coordinate System</li> </ul>	
	<ul> <li>Vertical shall be NAVD88</li> </ul>	
	Include Record Drawing Certification statement (GES 10.2.1.C)	
	I HEREBY CERTIFY, TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, THAT THIS PROJECT HAS BEEN COMPLETED IN SUBSTANTIAL CONFORMANCE WITH THE APPROVED PLANS, SPECIFICATIONS AND REFERENCED STANDARDS, EXCEPT AS SHOWN HEREON; THAT THESE RECORD DRAWINGS REFLECT THE POSITION OF CONSTRUCTED IMPROVEMENTS BASED ON FIELD MEASUREMENTS; AND THAT THE MATERIALS USED IN CONSTRUCTION ARE AS SHOWN BASED ON FIELD OBSERVATION AND TEST RESULTS.  THIS CERTIFICATION DOES NOT WARRANT MATERIALS, WORKMANSHIP, METHODS OF CONSTRUCTION, OR OTHER ITEMS AFFECTING THE WARRANTY OF THIS PROJECT, TO THE CITY OF PRESCOTT. USERS OF THIS INFORMATION ARE ADVISED TO OBTAIN INDEPENDENT VERIFICATION OF ACTUAL CONDITIONS.	
	REGISTERED PROFESSIONAL ENGINEER (CIVIL)	 DATE
	Include Record Drawing Construction Inspection Approval block (GES 10.2.1.G):	
	a. Name of the contractor b. Permit number {identify phase if applicable}	
	c. Date of approval by City of Prescott inspector	
	d. Name of City of Prescott inspector who witnessed the construction	
<b>-</b>	Include Surveyor information block for registrant under whose supervision the survey information was obtained	
	SURVEY CONTROL SHEET	
	The following information should be included on a survey control sheet, geometric control plan, or similar. Otherwise, the information should be shown on the plan sheets.	
	Show physical survey control monuments with City of Prescott coordinates, elevation, and description (GES	
	Show ties to any section corners located during the survey, and label with City of Prescott coordinates	
	<ul> <li>Label bearings/distances along section lines</li> </ul>	•
	Show street monument lines (or street right-of-way centerline i	f monuments do not exist, based upon recorded
	plat information (and found right-of-way monuments if propose	ed improvements will be in close proximity to right-
	of-way lines) with bearing and distance or curve geometry	
	PLAN SHEETS	
	Alignments	
	Alignments should typically be based on the monument line or right-of-way centerline, and labeled "Monument Line" or "Survey Centerline". If not, it should be labeled as a "Construction Centerline".	
П	Label start and ends of alignments with coordinates and/or ties to project survey control monuments	

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Provide station equations at intersections of horizontal alignments		
Diabt of Man.		
Right of Way		
Label street names		
Dimension R/W widths		
Label the Yavapai County recording information for the document the R/W location/width is based upon		
Parcels		
Show property lines		
Label Assessor Parcel Numbers		
Label street address  Label land owner names from current Yavapai County Assessor records		
Labertailla Owner Hames from current ravapar County Assessor records		
Easements		
Show location, width, and purpose of pertinent, project specific easements		
Show recording information for existing easements		
Monuments		
Show location and description of survey monuments within project area		
Monuments that are in danger of being disturbed shall have callouts specifying that the monument be		
<ul> <li>protected in place.</li> <li>Monuments that will be demolished during construction shall have a callout specifying that the</li> </ul>		
monument be replaced according to the Arizona Boundary Survey Minimum Standards, or the Quad City		
Standard Detail 120Q, Type A, B or C, as applicable		
<ul> <li>Locations of new street CL or R/W monuments to be set shall be determined by a boundary survey only.</li> </ul>		
Street CL monuments are established only on the right-of-way CL (not construction CL)  The following information shall be shown for each found street or property corner monument in a table or on the		
plan sheets		
<ul> <li>Description of monument</li> </ul>		
<ul> <li>Station and offset and coordinates</li> </ul>		
Show North Arrow on all plan sheets		

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