

CITY OF PRESCOTT, ARIZONA
SINGLE AUDIT REPORTING PACKAGE

Year Ended June 30, 2017

CITY OF PRESCOTT, ARIZONA
SINGLE AUDIT REPORTING
PACKAGE YEAR ENDED June 30, 2017

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT
AUDITING STANDARDS

To the Honorable Mayor and Council
City of Prescott, Arizona

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Prescott, Arizona, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the City of Prescott, Arizona's basic financial statements, and have issued our report thereon dated November 29, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Prescott, Arizona's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Prescott, Arizona's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Prescott, Arizona's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Prescott, Arizona's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Henry + Horne LLP

Casa Grande, Arizona
November 29, 2017



INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM
GUIDANCE

To the Honorable Mayor and Council
City of Prescott, Arizona

Report on Compliance for Each Major Federal Program

We have audited the City of Prescott, Arizona's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City of Prescott, Arizona's major federal programs for the year ended June 30, 2017. City of Prescott, Arizona's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the City of Prescott, Arizona's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Prescott, Arizona's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City of Prescott, Arizona's compliance.

Opinion on Each Major Federal Program

In our opinion, the City of Prescott, Arizona, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

Report on Internal Control over Compliance

Management of the City of Prescott, Arizona, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Prescott, Arizona's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Prescott, Arizona's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Prescott, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the City of Prescott's basic financial statements. We issued our report thereon dated November 29, 2017, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Henry & Horne LLP

Casa Grande, Arizona
November 29, 2017

CITY OF PRESCOTT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended June 30, 2017

Federal Grantor/Pass-through Grantor/Program or Cluster Title	Federal CFDA Number	Pass- Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
U.S. Department of Agriculture:				
Pass-through programs from:				
Arizona Office of the State Forester				
Cooperative Forestry Assistance Program	10.664	WFHF 15B-313		\$ 7,839
Cooperative Forestry Assistance Program	10.664	WFHF 16-205		25,816
Subtotal				<u>33,655</u>
Forest Service-Prescott National Forest				
Schools and Roads - Grants to States	10.665	16-CA- 11030903-020		4,598
Arizona State Schools & Roads and Yavapai County Board of Supervisors				
Schools and Roads - Grants to States	10.665	PL 106-393 (FF1515)		38,319
Subtotal				<u>42,917</u>
Total U.S. Department of Agriculture				<u>76,572</u>
U.S. Department of Housing and Urban Development:				
Direct programs:				
Community Development Block Grants/ Entitlement Grants				
Administration	14.218		\$ 46,551	46,551
Habitat for Humanity	14.218		20,680	20,680
WYGC	14.218		105	105
Agape House of Prescott	14.218		6,000	6,000
Dexter Pedestrian Bridge	14.218		3,338	3,338
Meals on Wheels	14.218		12,000	12,000
People Who Care	14.218		9,000	9,000
New Horizon's Disability Empowerment	14.218		4,346	4,346
Boys and Girls Clubs	14.218		44,632	44,632
Subtotal			<u>146,652</u>	<u>146,652</u>
Total U.S. Department of Housing and Urban Development				<u>146,652</u>
U.S. Department of Justice				
Direct programs:				
Edward Byrne Memorial Justice Assistance Grant	16.738	2016-DJ-BX- 0807		12,608
Pass-through programs from:				
Arizona Criminal Justice Commission and Yavapai County				
Edward Byrne Memorial Justice Assistance Grant	16.738	DC-17-011		56,218
Subtotal				<u>68,826</u>

See accompanying notes.

CITY OF PRESCOTT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended June 30, 2017

Federal Grantor/Pass-through Grantor/Program or Cluster Title	Federal CFDA Number	Pass- Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
Direct Programs:				
Violence Against Women Formula Grants	16.588	ST-WSG-15- 010115-08Y2		872
Violence Against Women Formula Grants	16.588	ST-WSG-15- 010115-08Y3		<u>10,052</u>
Subtotal				<u>10,924</u>
Missing Children's Assistance	16.543	2015-MC-FX- K027		8,005
Bulletproof Vest Partnership Program	16.607			11,926
Pass-through programs from:				
Arizona Department of Public Safety				
Crime Victims Assistance	16.575	2015-VA-GX- 0032		<u>78,072</u>
Total U.S. Department of Justice				<u>177,753</u>
U.S. Department of Transportation				
Direct programs:				
Airport Improvement Program:				
AARF Truck Grant	20.106	3-04-0030-036- 2015		349,164 *
Airport Master Plan	20.106	3-04-0030-0037- 2016		431,995 *
Install Taxiway Lighting, Install Emergency Generator	20.106	3-04-0030-035- 2015		<u>11,485 *</u>
Subtotal				<u>792,644</u>
Highway Planning and Construction	20.205	999-M(144)S		<u>21,023</u>
Pass-through programs from:				
Arizona Governor's Office of Highway Safety				
State and Community Highway Safety:				
STEP Enforcement	20.600	2016-PT-030		2,687
STEP Enforcement	20.600	2017-PT-047		6,388
Buckle Up Arizona Enforcement Campaign	20.600	2017-CIOT-017		2,693
DUI Enforcement	20.600	2016-AL-032		4,506
DUI Enforcement	20.600	2017-405d-030		<u>21,158</u>
Subtotal				<u>37,432</u>
Total U.S. Department of Transportation				<u>851,099</u>

See accompanying notes.

CITY OF PRESCOTT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended June 30, 2017

Federal Grantor/Pass-through Grantor/Program or Cluster Title	Federal CFDA Number	Pass- Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
U.S. Department of Homeland Security				
Direct programs:				
Staffing for Adequate Fire and Emergency Response (SAFER)	97.083	EMW-2015-FH- 00698		<u>259,599</u>
Pass-through programs from:				
Federal Emergency Management Agency: Homeland Security Grant Program:				
Thermal Imaging Cameras	97.067	16-AZDOHS- HSGP-160512- 02		21,715
CBRN Detection Equipment	97.067	16-AZDOHS- HSGP-160512- 01		16,780
Arizona Department of Homeland Security Homeland Security Grant Program:				
SWAT Equipment-Ballistic Helmets	97.067	EMW-2015-SS- 00084-S01		1,175
SWAT Equipment-Ballistic Helmets/Vests	97.067	EMW-2016-SS- 00119-S01		<u>39,818</u>
Subtotal				<u>79,488</u>
Total U.S. Department of Homeland Security				<u>339,087</u>
Total Expenditures of Federal Awards				<u>\$ 1,591,163</u>

* Denotes major program

CITY OF PRESCOTT
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
June 30, 2017

NOTE 1 BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the City of Prescott under programs of the federal government for the year ended June 30, 2017. The information in this schedule is presented in accordance with requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of City of Prescott, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City of Prescott.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- A) Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance and/or OMB Circular A-87, *Cost Principles for State, Local, and Indian Tribal Governments*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.
- B) The City of Prescott has elected to use the 10 percent *de minimis* indirect cost rate as allowed under the Uniform Guidance.

CITY OF PRESCOTT, ARIZONA
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 Year Ended June 30, 2017

SECTION I – SUMMARY OF AUDITORS’ RESULTS

Financial Statements

Type of auditors’ report issued:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified?
- Significant deficiency(ies) identified that are not considered to be a material weakness(es)?

yes no

yes none reported

Noncompliance material to financial statements noted?

yes no

Federal Awards

Internal control over major programs:

- Material weakness(es) identified?
- Significant deficiency(ies) identified that are not considered to be a material weakness(es)?

yes no

yes none reported

Type of auditors’ report issued on compliance for each major program listed below:

Airport Improvement Program

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)?

yes no

Identification of major programs:

CFDA Numbers	Name of Federal Program or Cluster
20.106	Airport Improvement Program

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

yes no

CITY OF PRESCOTT, ARIZONA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended June 30, 2017

SECTION II – FINDINGS RELATED TO FINANCIAL STATEMENTS REPORTED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

None noted.

SECTION III – FINDINGS AND QUESTIONED COSTS RELATED TO FEDERAL AWARDS

None noted.