

# PRESCOTT PRESERVATION COMMISSION A G E N D A

**PRESCOTT PRESERVATION COMMISSION  
REGULAR MEETING/PUBLIC HEARING  
FRIDAY, April 8, 2016  
8:00 AM**

**CITY COUNCIL CHAMBERS  
201 S. CORTEZ STREET  
PRESCOTT, ARIZONA  
(928) 777-1100**

The following agenda will be considered by the **Prescott Preservation Commission** at its **Regular Meeting / Public Hearing** to be held on **Friday, April 8, 2016** in **Council Chambers, 201 S. Cortez Street, Prescott, Arizona at 8:00 AM**. Notice of this meeting is given pursuant to *Arizona Revised Statutes*, Section 38-431.02.

**I. CALL TO ORDER**

**II. ATTENDANCE**

**Members**

DJ Buttke, Chairman  
Gary Edelbrock, Vice-Chairman  
Russ Buchanan  
Diane Breault

Christy Hastings  
Robert Burford  
Mike King

**III. REGULAR AGENDA**

- 1. Approval of the minutes of the March 11, 2016 meeting.**
- 2. Training for Commissioners.**
- 3. Follow up presentation on previously approved projects.**

**IV. UPDATE OF CURRENT EVENTS OR OTHER ITEMS OF NOTE**

**V. ADJOURNMENT**

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**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall and on the City's website on April 1, 2016 at 3:00 PM in accordance with the statement filed with the City Clerk's Office.



Darla Eastman, Administrative Assistant  
Community Development Department

*The City of Prescott endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 928-777-1100 (voice) or (TDD) to request an accommodation to participate in the meeting.*

## Preservation Commission Training

April 8, 2016

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Open Meeting Law by Matt Podracky

Procedures and Rules of Order

A Brief History of Historic Preservation

The Secretary of the Interior's Standards

What is a CLG?

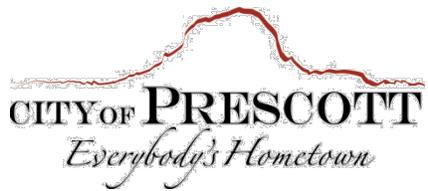
Compare SOIS and Local Guidelines

National Register District vs. Local Historic District

Prescott's Historic Districts

Commonly Referenced Guidelines from the Master Plan

Other Questions and Related Topics



**PRESCOTT PRESERVATION COMMISSION  
REGULAR MEETING / PUBLIC HEARING  
MARCH 11, 2016  
PRESCOTT, ARIZONA**

**MINUTES OF THE OF THE PRESCOTT PRESERVATION COMMISSION REGULAR MEETING / PUBLIC HEARING held on MARCH 11, 2016 at 8:00 A.M. in COUNCIL CHAMBERS located at 201 S. Cortez Street, Prescott, Arizona.**

**I. CALL TO ORDER**

Chairwoman Shelton called the meeting to order at 8:00a.m.

**II. ATTENDANCE**

| <b>MEMBERS PRESENT</b> | <b>STAFF PRESENT</b>                     |
|------------------------|--|
| Trinidee Shelton       | Cat Moody, Preservation Specialist       |
| DJ Buttke              | Darla Eastman, Administrative Specialist |
| Christy Hastings       | George Worley, Planning Manager          |
| Gary Edelbrock         |  |
| Russ Buchanan          | <b>COUNCIL PRESENT</b>                   |
| Robert Burford         |  |

**III. REGULAR AGENDA**

**1. Approval of the minutes of the February 12, 2016 meeting.**

**Mr. Edelbrock, MOTION to approve the February 12, 2016 meeting minutes. Ms. Hastings, 2<sup>nd</sup>. VOTE 6-0; passed.**

**2. HP16-002, 425 E Gurley St. Historic Preservation District #13, Southeast Prescott. APN: 110-01-002. Request approval for signage for Family Medical Walk In.**

Ms. Moody reviewed the staff report and presented aerial maps of the site on the overhead projector and stated that the property is located on Gurley and Mount Vernon. She gave a brief history of the building and stated in 1890 it was originally a residence, in 1895 there were buildings added, and then more buildings in 1901, 1910, and then in 1924, it changes into four (4) homes that are all facing Mount Vernon and two are still standing today. In 1948, two gas stations were constructed on each corner of the intersection. In 1970, a Kentucky Fried Chicken was constructed with a cupola on the north edge of the roof, typical of the standard franchise building. The cupola was removed sometime between 1989 and 2000 but the roof design remains. She stated that it was a law office before it was recently sold and it is now a Family Medical Walk In.

Ms. Moody continued with the proposal for signage to place two signs on the mansard roof sections that face east and west so it can be seen from traffic heading both directions. The signs are identical on each side, and are comprised of raceway mounted 15" high open channel acrylic faced red letters with white trim. The sign is

backlit with LED modules. A medical cross symbol measuring 30" by 30" separates the two phrases "Family Medical Walk-In." The total sign length is 21 feet with all the components, resulting in a total signage area for both signs of just under 60 square feet. This is within the signage allotted allocation because of the dual frontage of the property. It would actually be allowed 100 feet of signage. Ms. Moody said that the contractor, Stephan Markov, is present to answer questions from the Committee.

The Committee discussed the street view of the signs and how the trees obstruct the view and the sunlight reflection obstructs the view during a certain time of the day. They also discussed the history in more detail and that the fact the franchise building has been around longer than the gas stations.

Stephan Markov, 704 E Moeller Street, stated that the size of the signs and the contrast of the building color, being much darker than that of the sign, helps with the view of the sign from the street, as well as, when the sun reflects off the building during certain times of the day.

**Mr. Edelbrock, MOTION to approve HP16-002, 425 E Gurley St, request approval for signage for Family Medical Walk In. Mr. Buchanan, 2<sup>nd</sup>. VOTE 6-0; passed.**

#### **IV. UPDATE OF CURRENT EVENTS OR OTHER ITEMS OF NOTE**

Ms. Moody said that planning for the 2016 Home Tour is underway. We are having site visits with homeowners to brief them on the logistics of the tour. The planning committee is getting the word out through magazine and newspaper articles in the Valley and in the Verde Valley. We are also making updates to the Facebook page. We are on track for Saturday, May 21<sup>st</sup> and Lincoln School will be open and will be hosting the welcome booth as well.

Russ Buchanan announced that he spoke with Nancy Burgess of the Prescott Antique Car Club and the Club will be parking their cars at the houses and around the where the Home Tour will take place for a more historical feel.

Mike King, 2559 Erin Circle, introduced himself and stated that he will be a new member on the Committee at the next meeting. He shared his background and experience with historical committees.

Ms. Moody announced that Vice-Chairman Buttke will be the new Chairman; and Committee Member Edelbrock will be the new Vice-Chair at our next meeting.

#### **V. ADJOURNMENT - Chairwoman Shelton adjourned the meeting at 8:25 a.m.**

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DJ Buttke, Chairman



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Darla Eastman,  
Administrative Specialist