

PRESCOTT PRESERVATION COMMISSION A G E N D A

**PRESCOTT PRESERVATION COMMISSION
REGULAR MEETING/PUBLIC HEARING
FRIDAY, March 11, 2016
8:00 AM**

**CITY COUNCIL CHAMBERS
201 S. CORTEZ STREET
PRESCOTT, ARIZONA
(928) 777-1100**

The following agenda will be considered by the **Prescott Preservation Commission** at its **Regular Meeting / Public Hearing** to be held on **Friday, March 11, 2016** in **Council Chambers, 201 S. Cortez Street, Prescott, Arizona at 8:00 AM**. Notice of this meeting is given pursuant to *Arizona Revised Statutes*, Section 38-431.02.

I. CALL TO ORDER

II. ATTENDANCE

Members

Trinidee Shelton, Chairwoman
DJ Buttke, Vice-Chairman
Russ Buchanan

Christy Hastings
Robert Burford
Gary Edelbrock

III. REGULAR AGENDA

- 1. Approval of the minutes** of the February 12, 2016 meeting.
- 2. HP16-002** 425 E Gurley St. Historic Preservation District #13, Southeast Prescott. APN: 110-01-002. Request approval for signage for Family Medical Walk In.

IV. UPDATE OF CURRENT EVENTS OR OTHER ITEMS OF NOTE

V. ADJOURNMENT

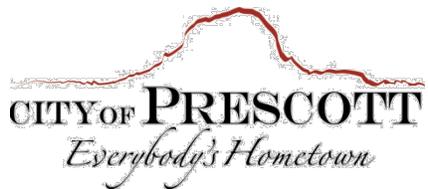
CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall and on the City's website on March 4, 2016 at 11:30 AM in accordance with the statement filed with the City Clerk's Office.



Darla Eastman, Administrative Assistant
Community Development Department

The City of Prescott endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 928-777-1100 (voice) or (TDD) to request an accommodation to participate in the meeting.



**PRESCOTT PRESERVATION COMMISSION
REGULAR MEETING / PUBLIC HEARING
FEBRUARY 12, 2016
PRESCOTT, ARIZONA**

MINUTES OF THE OF THE PRESCOTT PRESERVATION COMMISSION REGULAR MEETING / PUBLIC HEARING held on FEBRUARY 12, 2016 at 8:00 A.M. in COUNCIL CHAMBERS located at 201 S. Cortez Street, Prescott, Arizona.

I. CALL TO ORDER

Chairwoman Shelton called the meeting to order at 8:00a.m.

II. ATTENDANCE

MEMBERS PRESENT	STAFF PRESENT
Trinidee Shelton, Chairwoman	Cat Moody, Preservation Specialist
DJ Buttke, Vice-Chairperson	Darla Eastman, Administrative Specialist
Christy Hastings	
Gary Edelbrock	
Russ Buchanan	COUNCIL PRESENT
Robert Burford	Councilman Steve Sischka

III. REGULAR AGENDA

1. Approval of the minutes of the November 13, 2015 meeting.

Mr. Edelbrock, MOTION to approve the November 13, 2015 meeting minutes. Ms. Hastings, 2nd. VOTE 6-0; passed.

2. HP16-001 213 S Mount Vernon Ave. Historic Preservation District #13, Southeast Prescott. APN: 110-01-067. Request approval for replacement of windows.

Ms. Moody reviewed the staff report and presented aerial maps of the house on the overhead projector and stated that the request is to replace all the windows in the main house. She presented an example of the existing condition of the home. The home is on the National Historical Registry and the windows are all original with storm windows for energy efficiency. The new windows will be the same type and size including double-hung, awning, casement, and picture windows with Anderson 400 series, all-wood with pre-finish aluminum cladding on the exterior in a hunter green color. The replacement windows will be Low-E4 Glass.

Mark Temple, 213 S Mt. Vernon Ave, stated that he has owned this property since 1961. He said his father added the storm windows over 35 years ago and they are currently non-operational. He plans to remove them once the new windows are replaced.

The Commissioners discussed the request for approval for the replacement of windows. They all felt that the new windows would make a difference by enhancing the beauty and historical look of the home. They commended the owner for purchasing the high performance windows.

Mr. Edelbrock, MOTION to approve HP16-001 on 213 S Mount Vernon Ave. Request for approval for replacement of windows. Mr. Burford, 2nd. VOTE 6-0; passed.

IV. GOALS FOR THE COMMISSION FOR 2016

The goals for the Commission for 2016 are as follows:

1. Continue to promote Prescott's Preservation Programs.
2. Participate in and support 2016 Historic Preservation Month (May) activities including: Elisabeth Ruffner Award - optional
3. Prescott Historic Home Tour in West Prescott Historic District May 21st
4. Attend and represent Prescott at the Statewide Historic Preservation Conference to be held in Phoenix June 8-10th 2016.
5. Continue the follow-up program on a six month cycle to monitor and report on the results of projects which have been reviewed by the Preservation Commission.
6. Follow up analysis on the outreach program for owner occupied residential national register properties not receiving the State of Arizona tax credit.
7. Continue with the Historic Preservation Master Plan Update.

Cat Moody reviewed the Draft Goals for the Commission for 2016, below. She stated that this year's goals are based on past year's goals and reviewed each of them requesting for comments from the Commission. For item 2, she stated that the National Historic Preservation Award is not listed as an optional because we didn't give an award for 2014, but we did in 2013 and 2015. We just didn't have the personnel and resources to do both the Award and the City's Historical Home Tour in 2014. Ms. Moody encouraged the Commissioners to send in their nominations right away for the Elisabeth Ruffner Award if they have someone in mind. She also mentioned that the City of Prescott will be hosting next year's Historic Preservation Conference. For item 4, Commissioner Buttke will provide photos of this year's past projects reviewed by the Prescott Preservation Commission. Also, for item 5, owners of national registered properties not receiving the State of Arizona tax credit will be notified so that they may sign up for the program. Those owners who we have contacted and now signed up are grateful for our outreach. And lastly, item 6, Ms. Moody mentioned that the Historic Preservation Master Plan that was adopted in 1998 will be updated soon.

Mr. Edelbrock, MOTION to approve the Goals for the Commission for 2016. Mr. Buchanan, 2nd. VOTE 6-0; passed.

V. UPDATE OF CURRENT EVENTS OR OTHER ITEMS OF NOTE

Ms. Moody announced the Presentation of Michelle Kayon, Architect for the US Capitol Dome restoration project in Washington, DC, to be held at the Milagro Arts Center on February 17th, from 4:00pm to 5:00pm. She said she will post the announcement on the Prescott Historic Preservation Facebook page.

Ms. Moody discussed the 2016 Historical Home Tour on May 21st. She stated that 10 homes will be on display and there is a six person planning committee. Tickets will be on sale at the Lincoln School and announcements will be posted on the City's website and Prescott Historic Preservation Facebook page.

The Commission inquired about the fence on 141 S Pleasant St. Ms. Moody said that the City's Traffic Department is following up with the issue. The engineering designer is working closely with the property owner to come to an agreement on the fence design and safety for the roadway.

Chairwoman Sheldon announced to the Commission that next month would be her last month on the Commission. She is selling her house and may or may not move within the City limits. She thanked everyone for making her feel so welcome and the opportunity to be the Chairwoman on the Commission.

VI. ADJOURNMENT - Chairwoman Shelton adjourned the meeting at 8:26 a.m.

Trinidee Shelton,
Chairwoman



Darla Eastman,
Administrative Specialist

**PRESCOTT PRESERVATION COMMISSION
COMMUNITY DEVELOPMENT DEPARTMENT
Staff Report
March 11, 2016**

AGENDA ITEM: HP16-002, Request approval for signage for Family Medical Walk In.

**Planning Manager: George Worley
Director: Tom Guice**

Historic Preservation Specialist: Cat Moody

Report Date: March 4, 2016

Historic Preservation District: # 13, Southeast Prescott

APN: 110-01-002

Zoning: BG

Location: 425 E Gurley St

Owner: Arrow T Land & Cattle Co, PO Box 3124, Prescott AZ 86302

Contractor: Morgan Sign Co, 704 E Moeller St, Prescott 86301

Existing Conditions

National Register Status: This property is not listed in the National Register of Historic Places due to its age, but is part of the East Prescott District and the Southeast Prescott Local Historic Overlay District. This building has most recently housed a Law Firm, but was originally constructed as a Kentucky Fried Chicken in 1970. There was previously a cupola on the north edge of the roof, typical of the standard franchise building.

Request

Applicant proposes to place two signs on the mansard roof sections that face east and west. The signs are identical on each side, and are comprised of raceway mounted 15" high open channel acrylic faced red letters with white trim. A medical cross symbol measuring 30" by 30" separates the two phrases- Family Medical (cross) Walk In. The sign is backlit with LED modules. The total sign length is 21 feet with all the components, resulting in a total signage area for both signs of just under 60 square feet.

See images for the proposed signage in context.

Analysis

The Historic Preservation Master Plan for this district specifically recommends:

- Encourage compatible commercial and business office conversions

Site Visit: Recommended

MOVE TO Approve or Approve with Modifications - HP16-002, Request approval for signage for Family Medical Walk In.



FAMILY MEDICAL + WALK IN

RACEWAY MOUNTED 1 1/2" OPEN CHANNEL LETTERS (RED PLEX/WHITE TRIM CAP) AND CUSTOM F30X30 CROSS



30" X 30"

PROJECT: ID SIGN FOR FAMILY MEDICAL WALK IN
425 E. GURLEY STREET

DATE: 2/15/16 SCALE: NTS DRAWN BY: SKM

CUSTOMER APPROVAL: _____

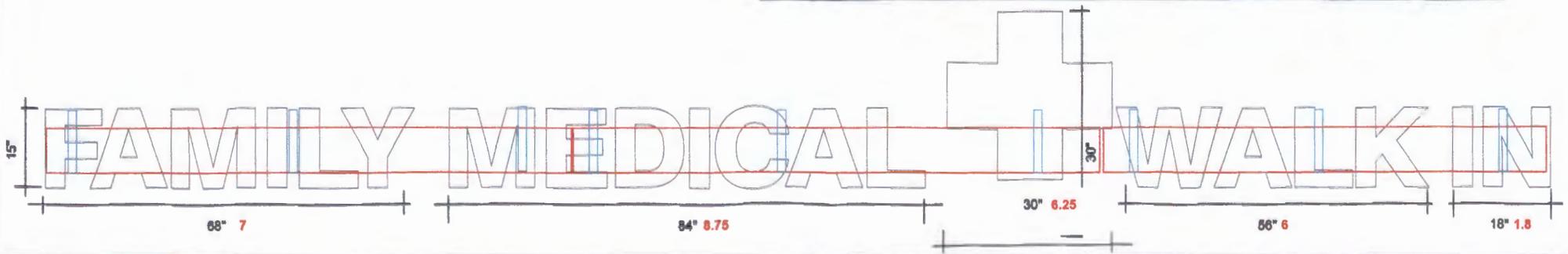
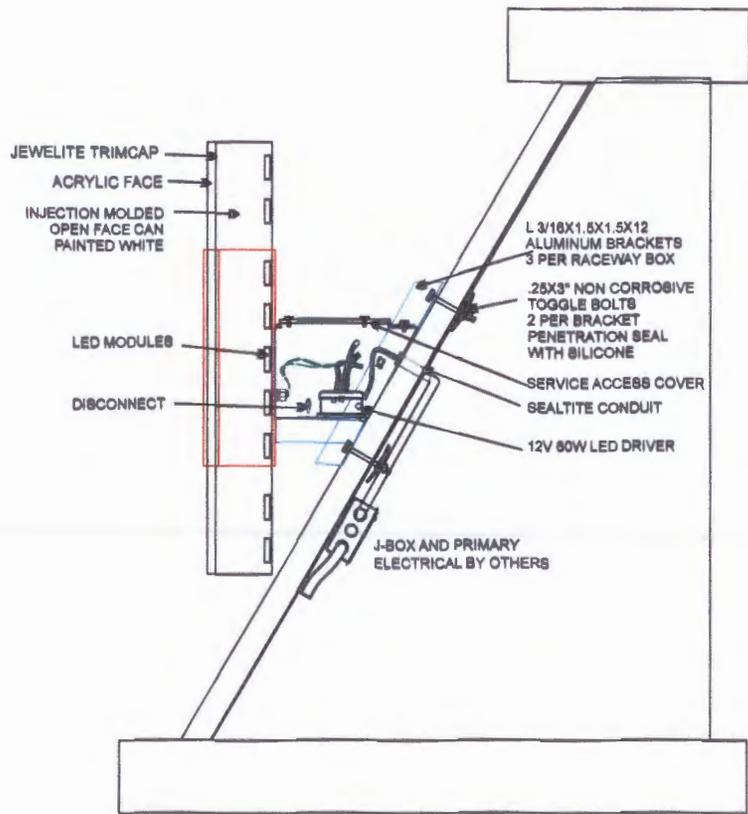
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PROJECT: ID SIGN FOR FAMILY MEDICAL WALK IN
426 E. GURLEY STREET

DATE: 2/23/16 SCALE: NTS DRAWN BY: SKM

CUSTOMER APPROVAL:

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