



**PRESCOTT PRESERVATION COMMISSION
REGULAR MEETING / PUBLIC HEARING
FEBRUARY 12, 2016
PRESCOTT, ARIZONA**

MINUTES OF THE OF THE PRESCOTT PRESERVATION COMMISSION REGULAR MEETING / PUBLIC HEARING held on FEBRUARY 12, 2016 at 8:00 A.M. in COUNCIL CHAMBERS located at 201 S. Cortez Street, Prescott, Arizona.

I. CALL TO ORDER

Chairwoman Shelton called the meeting to order at 8:00a.m.

II. ATTENDANCE

MEMBERS PRESENT	STAFF PRESENT
Trinidee Shelton, Chairwoman	Cat Moody, Preservation Specialist
DJ Buttke, Vice-Chairperson	Darla Eastman, Administrative Specialist
Christy Hastings	
Gary Edelbrock	
Russ Buchanan	COUNCIL PRESENT
Robert Burford	Councilman Steve Sischka

III. REGULAR AGENDA

1. Approval of the minutes of the November 13, 2015 meeting.

Mr. Edelbrock, MOTION to approve the November 13, 2015 meeting minutes. Ms. Hastings, 2nd. VOTE 6-0; passed.

2. HP16-001 213 S Mount Vernon Ave. Historic Preservation District #13, Southeast Prescott. APN: 110-01-067. Request approval for replacement of windows.

Ms. Moody reviewed the staff report and presented aerial maps of the house on the overhead projector and stated that the request is to replace all the windows in the main house. She presented an example of the existing condition of the home. The home is on the National Historical Registry and the windows are all original with storm windows for energy efficiency. The new windows will be the same type and size including double-hung, awning, casement, and picture windows with Anderson 400 series, all-wood with pre-finish aluminum cladding on the exterior in a hunter green color. The replacement windows will be Low-E4 Glass.

Mark Temple, 213 S Mt. Vernon Ave, stated that he has owned this property since 1961. He said his father added the storm windows over 35 years ago and they are currently non-operational. He plans to remove them once the new windows are replaced.

The Commissioners discussed the request for approval for the replacement of windows. They all felt that the new windows would make a difference by enhancing the beauty and historical look of the home. They commended the owner for purchasing the high performance windows.

Mr. Edelbrock, MOTION to approve HP16-001 on 213 S Mount Vernon Ave. Request for approval for replacement of windows. Mr. Burford, 2nd. VOTE 6-0; passed.

IV. GOALS FOR THE COMMISSION FOR 2016

The goals for the Commission for 2016 are as follows:

1. Continue to promote Prescott's Preservation Programs.
2. Participate in and support 2016 Historic Preservation Month (May) activities including: Elisabeth Ruffner Award - optional
3. Prescott Historic Home Tour in West Prescott Historic District May 21st
4. Attend and represent Prescott at the Statewide Historic Preservation Conference to be held in Phoenix June 8-10th 2016.
5. Continue the follow-up program on a six month cycle to monitor and report on the results of projects which have been reviewed by the Preservation Commission.
6. Follow up analysis on the outreach program for owner occupied residential national register properties not receiving the State of Arizona tax credit.
7. Continue with the Historic Preservation Master Plan Update.

Cat Moody reviewed the Draft Goals for the Commission for 2016, below. She stated that this year's goals are based on past year's goals and reviewed each of them requesting for comments from the Commission. For item 2, she stated that the National Historic Preservation Award is not listed as an optional because we didn't give an award for 2014, but we did in 2013 and 2015. We just didn't have the personnel and resources to do both the Award and the City's Historical Home Tour in 2014. Ms. Moody encouraged the Commissioners to send in their nominations right away for the Elisabeth Ruffner Award if they have someone in mind. She also mentioned that the City of Prescott will be hosting next year's Historic Preservation Conference. For item 4, Commissioner Buttke will provide photos of this year's past projects reviewed by the Prescott Preservation Commission. Also, for item 5, owners of national registered properties not receiving the State of Arizona tax credit will be notified so that they may sign up for the program. Those owners who we have contacted and now signed up are grateful for our outreach. And lastly, item 6, Ms. Moody mentioned that the Historic Preservation Master Plan that was adopted in 1998 will be updated soon.

Mr. Edelbrock, MOTION to approve the Goals for the Commission for 2016. Mr. Buchanan, 2nd. VOTE 6-0; passed.

V. UPDATE OF CURRENT EVENTS OR OTHER ITEMS OF NOTE

Ms. Moody announced the Presentation of Michelle Kayon, Architect for the US Capitol Dome restoration project in Washington, DC, to be held at the Milagro Arts Center on February 17th, from 4:00pm to 5:00pm. She said she will post the announcement on the Prescott Historic Preservation Facebook page.

Ms. Moody discussed the 2016 Historical Home Tour on May 21st. She stated that 10 homes will be on display and there is a six person planning committee. Tickets will be on sale at the Lincoln School and announcements will be posted on the City's website and Prescott Historic Preservation Facebook page.

The Commission inquired about the fence on 141 S Pleasant St. Ms. Moody said that the City's Traffic Department is following up with the issue. The engineering designer is working closely with the property owner to come to an agreement on the fence design and safety for the roadway.

Chairwoman Sheldon announced to the Commission that next month would be her last month on the Commission. She is selling her house and may or may not move within the City limits. She thanked everyone for making her feel so welcome and the opportunity to be the Chairwoman on the Commission.

VI. ADJOURNMENT - Chairwoman Shelton adjourned the meeting at 8:26 a.m.



Trinidee Shelton,
Chairwoman



Darla Eastman,
Administrative Specialist