

DRAFT

**Library Advisory Board
Regular Meeting
April 20, 2016
PRESCOTT, ARIZONA**

MINUTES OF THE **LIBRARY ADVISORY BOARD** held on **April 20, 2016** in the **ELSEA ROOM OF THE PRESCOTT PUBLIC LIBRARY** located at **215 E GOODWIN ST**, Prescott, Arizona.

- I. Call to Order
Meeting was called to order at 3:15 by Jerry Jones, Chairman

- II. Attendance

<u>Present</u>	<u>Absent</u>
Jerry Jones	Sharon Seymour
Deb McCasland	T. Joe Larive
Alma Howell	
Carolyn Shelley	
Marlene Sullivan	
Roger Saft, Library Director	
Jean Wilcox, Council Liaison	

- III. Approval of minutes of regular meeting of Wednesday, February 10, 2016
 - Minutes were approved as presented

- IV. Regular Items
 - a. Introduction of New Members
 - New member, T. Joe Larive was not present

 - b. Review of tentative budget for FY 2017
 - The tentative budget was presented.
 - This budget has not been reviewed by the city manager or city council. The Library director will meet with the city manager on April 29 to finalize the departmental budget. City Council will begin budget review on May 12.
 - The estimated library budget for FY 2017 is \$2,370,633.
 - The personnel line has gone up from last year. This reflects the addition of the class and compensation adjustment. This adjustment has not yet been approved by city council.
 - The internal charges show a significant decrease due to a different method of calculation for FY2017
 - Grants request are a bit misleading. The grant line must be approved in the budget in order to expend any grants we receive or apply for during the year. Only the actual amount received in grants in FY17 will be spent.

- The funding for the library comes from a number of sources.
 - The net general fund impact of the library is estimated to be \$1,583,910
 - The Friends of the library support programming and other special projects that is outside the city budget.
- c. Review of letter from City Manager to State Librarian and Yavapai County Library District Director
- At the request of the City Manager the Arizona State Librarian and the Yavapai County Free Library Director specified which library activities could be subject to charge without losing status of public library.
 - The library currently follows the guidelines that were laid out in these responses.
- d. Discussion of ideas for creating additional income for library
- Challenge is to find other ways to keep library open
 - Suggestions discussed:
 - Develop more of a relationship with the community
 - Business sponsorship
 - Discussion of article about making Philadelphia newspapers subordinate to a nonprofit organization.
 - Can libraries be made a nonprofit?
 - Would his jeopardize access to YCFLD contributions?
 - What impact would this have on staff?
 - What would this mean for raising money for yearly operating expenses?
 - Is there a way to cooperate with the Friends of the Library to generate higher levels of donations?
 - Generated donations should not mean that the amount the library receives from the city general fund should be reduced.
 - Outreach programs to early literacy need to be funded
 - Outreach to continuing aging population needs to be explored
- e. Discussion of meeting with Friends of the Library Board
- Jerry Jones will make arrangements to attend Friends of the Library Board on May 10.
- f. Setting of future meeting dates
- Next meeting will be 18 May, 2016 at 3:15
- g. Items to be included in next meeting agenda.
- V. Adjournment
- Meeting was adjourned at 4 p.m.

Jerry Jones, Chairman

ROGER SAFT, Library Director