

**LIBRARY ADVISORY BOARD
REGULAR MEETING
FEBRUARY 6, 2014
PRESCOTT ARIZONA**

MINUTES OF THE REGULAR MEETING OF THE LIBRARY ADVISORY BOARD held on **WEDNESDAY, FEBRUARY 6, 2014** in the **ELSEA ROOM** located at **PRESCOTT PUBLIC LIBRARY, 215 E. GOODWIN**, Prescott, Arizona.

- I. Call to Order
Meeting called to order by Vice-chair Sharon Seymour at 3:15 p.m.

- II. Attendance
Present:
Alma Howell
Deborah McCasland
Jerry Jones
Sharon Seymour
Carolyn Shelley
Marlene Sullivan
Roger Saft

Absent:
Wayne Koch
Council Liaison Steve Blair

- III. Approval of minutes of regular meeting of Wednesday December 4, 2013
Minutes approved as distributed

- IV. Regular Items
 - a. **Update on council liaison**
Jean Wilcox will be the new council liaison. Councilwoman Wilcox met with Director Saft to discuss the state of the library and to acquaint herself with the previous actions of the Library Advisory Board

 - b. **Update on H.B. 2379**
At time of meeting the Arizona Library Association Legislative Liaison indicated the bill was not on House agenda for vote. She encourages Friends group and other individuals to contact their county supervisors to let them know their opinion on the bill.
In FY 14 Yavapai County supervisors reduced the Yavapai County Free Library tax rate that would have impacted Prescott Public Library by \$60,000. The County librarian made up the difference with contingency funds. If the county is caught with a low library district tax rate if/when the

bill is approved, it would take a long time to increase taxes back to previous level for adequate support of public libraries in the county.

c. Update on strategic plan activities

- Some furnishings have been rearranged to create better work and reading spaces for library users.
- Leona and Martha will conduct a survey of the public to determine if the better time for additional storytime is Saturday or weekday evenings.
- The Library is currently working with Prescott Gateway Mall to create a “take one/leave one” collection to be located at near the food court in the Mall. The Library will be able to utilize the area for promoting library use and library programs. The books to be used in the area are being donated by the Friends of the Library. The area will open on February 15.
- Martha will be working with a group of early educators to create additional “take one/leave one” collections in areas that children and adults may experience long waits. The library will be applying for a LSTA grant through Arizona State Library to cover the startup costs of the program.
- The library is currently working with City IT to determine the best type of tablet to purchase for public use.

d. Start of City of Prescott budget procedure

- Budget kick off was January 30. The city General fund will again be hard pressed by demands made on it to cover public safety funding. City Administration foresees no required reductions in budget at this time. The budget will most likely be flat.
- Question: will the impact fee study have an effect on library budget? Answer: city no longer has impact fee for library. Any decision about impact fees will have little or no bearing on salaries for staff.
- Temporary employees hours will be tracked closely to make sure that hours worked does not require coverage by city subsidized health insurance or AZ State Retirement System.

e. Update from United for Libraries

HB 2379 is covered in United for Libraries newsletter. The Facebook page for United for Libraries contains good information and will also be monitored

f. Setting of future meeting dates

Next meeting will be April 2 at 3:15 in the Elsea Room of the Prescott Public Library

g. Items to be included in next meeting agenda.

- Introduction of new Library Advisory Board member
- Introduction of Council Liaison Jean Wilcox
- Update on HB 2379
- Update on budget process
- News from United for Libraries

V. Adjournment

Meeting adjourned at 4:00 p.m.

Sharon Seymour, Vice Chair

Roger Saft, Library Director