

RESOLUTION NO. 4296-1505

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, ADOPTING A TENTATIVE BUDGET, ADOPTING THE ESTIMATED AMOUNTS REQUIRED TO MEET THE PUBLIC EXPENSES FOR THE CITY OF PRESCOTT FOR THE FISCAL YEAR 2016, AUTHORIZING AND DIRECTING PUBLICATION OF STATEMENTS AND SCHEDULES OF THE TENTATIVE BUDGET, TOGETHER WITH NOTICE OF HEARING ON SAID BUDGET AND NOTICE OF DATE OF FINAL ADOPTION OF SAID BUDGET, AND NOTICE OF DATE OF ESTABLISHMENT OF THE EXPENDITURE LIMITATION, AND NOTICE OF THE DATE FOR FIXING A TAX LEVY

ENACTMENTS:

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT AS FOLLOWS:

SECTION 1. THAT the statements and schedules attached are hereby adopted as the estimated amounts required to meet the public expenses for the City of Prescott and as the tentative budget for the fiscal year 2016. Copies of said statements and schedules have been distributed to the Council and are on file in the office of the City Manager. Said copies are attached hereto for the purpose of publication only, except that they are hereby ordered to be entered into the minutes of the City Council of the City of Prescott.

SECTION 2. THAT the Clerk is hereby authorized and directed to publish in the manner prescribed by law, the attached statements and schedules as said tentative budget, together with a copy of this Resolution as notice of the meetings of the City Council, to wit:

- A. That the City Council will meet on the 23rd day of June, 2015, at 3:00 P.M., in the Council Chambers of the Municipal Offices Building, 201 South Cortez Street, Prescott, Arizona, at a Regular Meeting to hold a public hearing when and where any citizen may appear and be heard or submit written comments in favor of or against any proposed use within the budget, expenditure limitation, or the tax levy; at said time and place or after said hearing for the purpose of finally adopting the budget and establishment of the expenditure limitation for the fiscal year 2016 for the City of Prescott. The proposed budget may be examined on weekdays at 201 South Cortez Street, Prescott, Arizona, between 8:00 A.M. and 5:00 P.M.
- B. That the City Council will further meet at a Regular Meeting on the 14th day of July, 2015, at 3:00 P.M. in the Council Chambers of the Municipal Building, 201 South Cortez Street, Prescott, Arizona, for the purpose of adopting the property tax levy for fiscal year 2016 for the City of Prescott.

SECTION 3. THAT upon the recommendation by the City Manager and with the approval of the Council, expenditures may be made from the appropriation for contingencies. The transfers of any sums within or without any specific appropriations shall conform to Article VI, Section 11, Prescott City Charter.

SECTION 4. THAT money from any fund may be used for any of these appropriations except money specifically restricted by State Law, City Charter, codes, ordinance, or resolution.

PASSED and ADOPTED by the Mayor and Council of the City of Prescott, Arizona, on this 9th day of June, 2015.

MARLIN D. KUYKENDALL, Mayor

ATTEST:

APPROVED AS TO FORM:

DANA E. DeLONG, City Clerk

JON M. PALADINI, City Attorney

OFFICIAL BUDGET FORMS

CITY OF PRESCOTT

Fiscal Year 2016

CITY OF PRESCOTT
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CITY OF PRESCOTT
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2016

Fiscal Year	S c h	FUNDS								
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds	
2015	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	33,821,289	43,454,801	193,862			84,844,428	7,897,859	170,212,239
2015	Actual Expenditures/Expenses**	E	31,582,017	21,638,187	193,862			48,468,213	7,604,169	109,486,448
2016	Fund Balance/Net Position at July 1***		26,090,469	25,328,584	3,653,064			43,748,550	4,802,793	103,623,460
2016	Primary Property Tax Levy	B	1,596,518							1,596,518
2016	Secondary Property Tax Levy	B			75,000					75,000
2016	Estimated Revenues Other than Property Taxes	C	31,300,719	23,104,271	6,925			52,215,909	6,969,960	113,597,784
2016	Other Financing Sources	D	1,000,000	0	0			2,666,286	0	3,666,286
2016	Other Financing (Uses)	D	0	0	0			0	0	0
2016	Interfund Transfers In	D	67,334	290,202	0			970,786	0	1,328,322
2016	Interfund Transfers (Out)	D	1,251,523	60,249	0			16,550	0	1,328,322
2016	Reduction for Amounts Not Available:									
	LESS: Amounts for Future Debt Retirement:									0
										0
										0
										0
2016	Total Financial Resources Available		58,803,517	48,662,808	3,734,989			99,584,981	11,772,753	222,559,048
2016	Budgeted Expenditures/Expenses	E	33,942,465	38,178,301	196,125			67,331,990	8,774,981	148,423,862

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

	2015	2016
1.	\$ 170,212,239	\$ 148,423,862
2.		
3.	170,212,239	148,423,862
4.		
5.	\$ 170,212,239	\$ 148,423,862
6.	\$	\$

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY OF PRESCOTT
Tax Levy and Tax Rate Information
Fiscal Year 2016

	2015	2016
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 1,570,938	\$ 1,602,357
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 1,570,938	\$ 1,596,518
B. Secondary property taxes	75,000	75,000
C. Total property tax levy amounts	\$ 1,645,938	\$ 1,671,518
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ 1,523,810	
(2) Prior years' levies	21,652	
(3) Total primary property taxes	\$ 1,545,462	
B. Secondary property taxes		
(1) Current year's levy	\$ 72,750	
(2) Prior years' levies	3,165	
(3) Total secondary property taxes	\$ 75,915	
C. Total property taxes collected	\$ 1,621,377	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	0.3007	0.2910
(2) Secondary property tax rate	0.0142	0.0137
(3) Total city/town tax rate	0.3149	0.3047
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>0</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

CITY OF PRESCOTT
Revenues Other Than Property Taxes
Fiscal Year 2016

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
GENERAL FUND			
Local taxes			
Privilege and Use Tax	\$ 13,840,000	\$ 13,800,000	\$ 13,840,000
Franchise Taxes	1,636,000	1,636,000	1,610,000
Licenses and permits	547,900	549,700	495,600
Intergovernmental			
State	10,622,238	10,622,238	10,964,562
Local Jurisdictions	2,248,864	2,249,842	2,204,557
Charges for services	1,201,499	1,339,605	1,364,800
Fines and forfeits	492,400	454,035	498,900
Interest on investments	193,300	163,900	193,300
In-lieu property taxes	67,000	67,000	95,000
Miscellaneous	32,000	32,000	34,000
Total General Fund	\$ 30,881,201	\$ 30,914,320	\$ 31,300,719
SPECIAL REVENUE FUNDS			
Streets and Open Space Fund			
Streets and Open Space Tax	\$ 13,220,000	\$ 13,220,000	\$ 11,567,500
Intergovernmental - State	2,967,629	2,967,629	2,994,582
Intergovernmental - County	3,760,402	3,730,402	2,400,000
Interest Earned	150,000	150,000	150,000
Miscellaneous	539,424	518,370	651,792
Total Streets and Open Space Fund	\$ 20,637,455	\$ 20,586,401	\$ 17,763,874
Transient Occupancy Tax			
Transient Occupancy Tax	\$ 630,000	\$ 630,000	\$ 680,000
Miscellaneous	2,000	2,000	72,000
Total Transient Occupancy Tax	\$ 632,000	\$ 632,000	\$ 752,000
Impact Fee Funds			
Impact Fees	\$ 81,319	\$ 500	\$
Miscellaneous	63,559	63,559	44,859
Total Impact Fee Funds	\$ 144,878	\$ 64,059	\$ 44,859
Grant Funds			
Miscellaneous Grants	\$ 5,266,039	\$ 1,525,507	\$ 4,536,538
Total Grant Funds	\$ 5,266,039	\$ 1,525,507	\$ 4,536,538
Acker Trust			
Interest Earned	\$ 7,000	\$ 7,000	\$ 7,000
Total Acker Trust	\$ 7,000	\$ 7,000	\$ 7,000
Total Special Revenue Funds	\$ 26,687,372	\$ 22,814,967	\$ 23,104,271

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF PRESCOTT
Revenues Other Than Property Taxes
Fiscal Year 2016

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
DEBT SERVICE FUNDS			
Special Assessments	\$ 5,045	\$ 5,045	\$ 5,045
Interest Earned	11,017	11,017	1,880
Total Debt Service Funds	\$ 16,062	\$ 16,062	\$ 6,925
ENTERPRISE FUNDS			
Water	\$ 18,403,223	\$ 20,445,003	\$ 20,436,113
Wastewater	11,898,147	13,054,160	13,859,995
Solid Waste/Transfer Station	6,360,720	6,543,540	6,472,500
Golf Course	3,231,577	2,982,234	3,398,032
Airport	4,778,822	1,922,372	8,049,269
Total Enterprise Funds	\$ 44,672,489	\$ 44,947,309	\$ 52,215,909
INTERNAL SERVICE FUNDS			
Fleet Maintenance	\$ 1,890,000	\$ 2,113,246	\$ 1,910,000
Self-Insurance	920,947	920,947	990,001
Engineering	1,644,415	1,644,415	2,526,143
Facilities Maintenance	1,335,697	1,335,697	1,543,816
Total Internal Service Funds	\$ 5,791,059	\$ 6,014,305	\$ 6,969,960
TOTAL ALL FUNDS	\$ 108,048,183	\$ 104,706,963	\$ 113,597,784

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF PRESCOTT
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2016

FUND	OTHER FINANCING 2016		INTERFUND TRANSFERS 2016	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
Parking Garage	\$	\$	20,000	\$
General Fund	1,000,000		25,000	
Airport				970,786
Water			6,748	
Wastewater			5,624	
Streets and Open Space			5,784	
Solid Waste			4,178	
Grants				280,737
Total General Fund	\$ 1,000,000	\$	\$ 67,334	\$ 1,251,523
SPECIAL REVENUE FUNDS				
Streets and Open Space	\$	\$	9,465	\$ 5,784
Streets Impact Fees				9,465
Transient lodging tax				45,000
Grants			280,737	
Total Special Revenue Funds	\$	\$	\$ 290,202	\$ 60,249
ENTERPRISE FUNDS				
Water	\$	\$	\$	\$ 6,748
Wastewater	2,666,286			5,624
Airport			970,786	
Solid Waste				4,178
Total Enterprise Funds	\$ 2,666,286	\$	\$ 970,786	\$ 16,550
TOTAL ALL FUNDS	\$ 3,666,286	\$	\$ 1,328,322	\$ 1,328,322

CITY OF PRESCOTT
Expenditures/Expenses by Fund
Fiscal Year 2016

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
GENERAL FUND				
City Council	\$ 51,669	\$	\$ 49,908	\$ 40,761
City Clerk	134,402		99,266	140,968
City Court	581,411		532,530	600,161
City Manager	872,863		760,808	616,068
Legal	373,802		373,419	329,225
Budget & Finance	414,125		387,546	393,421
Field and Facilities	152,946		108,809	105,386
Community Development	1,200,672		1,149,186	1,118,073
Recreation Services	3,104,214		3,068,408	3,174,676
Library	2,316,955		2,285,683	2,360,794
Police Department	12,271,834		11,788,980	12,166,621
Regional Communications	1,456,978		1,435,495	2,289,864
Fire Department	10,238,347		8,932,016	10,133,340
Economic Initiatives	651,071		609,963	473,107
Total General Fund	\$ 33,821,289	\$	\$ 31,582,017	\$ 33,942,465
SPECIAL REVENUE FUNDS				
Streets and Open Space	\$ 36,204,138	\$	\$ 19,245,250	\$ 32,177,646
Transient Occupancy Tax	735,723		730,455	897,493
Impact Fees	25,000		12,500	10,000
Grants	6,171,608		1,543,555	4,847,775
Trust Funds	318,332		106,427	245,387
Total Special Revenue Funds	\$ 43,454,801	\$	\$ 21,638,187	\$ 38,178,301
DEBT SERVICE FUNDS	\$ 193,862	\$	\$ 193,862	\$ 196,125
ENTERPRISE FUNDS				
Water	\$ 41,502,765	\$	\$ 19,788,690	\$ 27,755,492
Wastewater	25,222,836		14,891,578	19,372,112
Solid Waste/Transfer Station	9,135,923		8,262,703	7,788,813
Golf Course	3,231,577		3,077,657	3,395,518
Airport	5,751,327		2,447,585	9,020,055
Total Enterprise Funds	\$ 84,844,428	\$	\$ 48,468,213	\$ 67,331,990
INTERNAL SERVICE FUNDS				
Fleet Maintenance	\$ 3,193,490	\$	\$ 2,976,051	\$ 3,057,789
Self-Insurance	1,364,588		1,334,711	1,675,963
Engineering	1,871,405		1,869,559	2,516,143
Facilities Maintenance	1,468,376		1,423,848	1,525,086
Total Internal Service Funds	\$ 7,897,859	\$	\$ 7,604,169	\$ 8,774,981
TOTAL ALL FUNDS	\$ 170,212,239	\$	\$ 109,486,448	\$ 148,423,862

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY OF PRESCOTT
Expenditures/Expenses by Department
Fiscal Year 2016

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
Public Works				
Streets and Open Space	\$ 32,499,608	\$	\$ 15,961,597	\$ 28,021,944
Engineering	1,871,405		1,869,559	2,516,143
Water	38,829,385		17,987,798	24,940,072
Wastewater	25,222,836		14,891,578	19,372,112
Department Total	\$ 98,423,234	\$	\$ 50,710,532	\$ 74,850,271
Field and Facilities				
Streets and Open Space	\$ 3,704,530	\$	\$ 3,283,653	\$ 4,155,702
Solid Waste/Transfer Station	9,135,923		8,262,703	7,788,813
General Fund	152,946		108,809	105,386
Fleet Maintenance	3,193,490		2,976,051	3,057,789
Facilities Maintenance	1,468,376		1,423,848	1,525,086
Department Total	\$ 17,655,265	\$	\$ 16,055,064	\$ 16,632,776
Economic Initiatives				
General Fund	\$ 651,071	\$	\$ 609,963	\$ 473,107
Airport	5,751,327		2,447,585	9,020,055
Transient Occupancy Tax	735,723		730,455	897,493
Department Total	\$ 7,138,121	\$	\$ 3,788,003	\$ 10,390,655
Budget & Finance				
General Fund	\$ 414,125	\$	\$ 387,546	\$ 393,421
Water	221,531		209,184	224,152
Department Total	\$ 635,656	\$	\$ 596,730	\$ 617,573
City Manager				
General Fund	\$ 872,863	\$	\$ 760,808	\$ 616,068
Water	2,451,849		1,591,708	2,591,268
Department Total	\$ 3,324,712	\$	\$ 2,352,516	\$ 3,207,336
Recreation Services				
General Fund	\$ 3,104,214	\$	\$ 3,068,408	\$ 3,174,676
Golf Course	3,231,577		3,077,657	3,395,518
Impact Fees	25,000		12,500	10,000
Department Total	\$ 6,360,791	\$	\$ 6,158,565	\$ 6,580,194

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY OF PRESCOTT
Full-Time Employees and Personnel Compensation
Fiscal Year 2016

FUND	Full-Time Equivalent (FTE) 2016	Employee Salaries and Hourly Costs 2016	Retirement Costs 2016	Healthcare Costs 2016	Other Benefit Costs 2016	Total Estimated Personnel Compensation 2016
GENERAL FUND	324.70	\$ 18,310,674	\$ 5,459,786	\$ 2,641,691	\$ 1,565,952	\$ 27,978,103
SPECIAL REVENUE FUNDS						
Streets and Open Space	39.20	\$ 1,853,392	\$ 209,721	\$ 344,531	\$ 266,193	\$ 2,673,837
Transient Occupancy Tax	2.00	158,512	18,181	18,251	12,921	207,865
Grants	11.75	697,899	40,057	17,992	33,972	789,920
Trust	0.25	7,800	905		907	9,612
Total Special Revenue Funds	53.20	\$ 2,717,603.00	\$ 268,864.00	\$ 380,774.00	\$ 313,993.00	\$ 3,681,234.00
ENTERPRISE FUNDS						
Water	39.45	\$ 1,891,172	\$ 214,264	\$ 317,735	\$ 188,963	\$ 2,612,134
Wastewater	36.85	1,869,438	212,009	336,551	199,607	2,617,605
Solid Waste/Transfer Station	29.30	1,217,484	136,144	236,384	163,970	1,753,982
Golf Course	14.00	518,673	59,662	85,143	50,063	713,541
Airport	14.25	761,046	213,816	101,292	64,158	1,140,312
Total Enterprise Funds	133.85	\$ 6,257,813	\$ 835,895	\$ 1,077,105	\$ 666,761	\$ 8,837,574
INTERNAL SERVICE FUND						
Fleet Maintenance	10.35	\$ 523,549	\$ 54,859	\$ 81,834	\$ 53,187	\$ 713,429
Engineering	24.70	1,613,932	178,050	239,926	145,677	2,177,585
Facilities Maintenance	7.20	351,528	36,499	50,131	38,102	476,260
Total Internal Service Fund	42.25	\$ 2,489,009	\$ 269,408	\$ 371,891	\$ 236,966	\$ 3,367,274
TOTAL ALL FUNDS	554.00	\$ 29,775,099	\$ 6,833,953	\$ 4,471,461	\$ 2,783,672	\$ 43,864,185
	See Note					

Note:

Full-Time Equivalent (FTE) includes 501 FTE permanent employees and estimated 53 FTE temporary employees.