NOTICE OF INTENT (NOI)

for Arizona Pollutant Discharge Elimination System (AZPDES) Small Municipal Separate Storm Sewer System (MS4) General Permit (AZG2016-002)

ADEQ Arizona Department of Environmental Quality

Regulated small Municipal Separate Storm Sewer Systems (MS4s) must submit a Notice of Intent (NOI) to the Arizona Department of Environmental Quality (ADEQ) to obtain MS4 general permit coverage. Permittees must complete a NOI form and submit the original, ink-signed document to the address below:

Arizona Department of Environmental Quality
Surface Water Section/ Stormwater & General Permits Unit (5415A-1)
1110 West Washington Street
Phoenix, AZ 85007

A. SMALL MS4 INFORMATION

Legal Name of Municipality or Organization:
City of Prescott

Choose one:	Operator Type:
X Existing Permittee New Permittee	City

Mailing Address:	County:
433 N Virginia Street	Yavapai

City:	State:	Zip Code:
Prescott	Arizona	86301

Latitude/ Longitude at approximate geographic center of MS4 (D/M/S):
34º32'24"N 112º28'6.6"W

B. PRIMARY MS4 PROGRAM MANAGER CONTACT PERSON

Name:	Title:
Matt Killeen	Environmental Coordinator

Department:
Public Works Engineering

Mailing Address:
433 N Virginia Street

City:	State:	Zip Code:
Prescott	Arizona	86301

Phone Number:	Fax Number:	Email Address:
(928) 777-1140	(928) 771-5929	matthew.killeen@prescott-az.gov

Has another governmental entity agreed to satisfy any of your permit obligations?	☐ Yes	☒ No

If "yes" to the above question, name the other governmental entity and describe the agreement(s) between entities:

Click here to enter text.

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C. BILLING INFORMATION

Same as Primary MS4 Program Manager Contact Person Information? If "yes," proceed to Section D.	☒ Yes	☐ No

Name: Click here to enter text.	Title: Click here to enter text.
Department: Click here to enter text.	
Mailing Address: Click here to enter text.	

City: Click here to enter text.	State: Click here to enter text.	Zip Code: Click here to enter text.
Phone Number: Click here to enter text.	Fax Number: Click here to enter text.	Email Address: Click here to enter text.

D. ENFORCEMENT AUTHORITY OR OTHER MECHANISM

Illicit Discharge Detection and Elimination (IDDE) Enforcement Authority or other mechanism established?	☒ Yes	☐ No

Describe IDDE Enforcement Authority or other mechanism:
Chapter 16-5: 2007 City of Prescott Illegal Discharge and Illegal Connection Stormwater Code

Name of Enforcement Authority or other mechanism: Code Enforcement	Effective Date or Estimated Date of Adoption: 2007

Construction Site Stormwater Runoff Enforcement Authority or other mechanism established?	☒ Yes	☐ No

Describe Construction Site Stormwater Enforcement Authority or other mechanism:
Chapter 16-4: 2007 City of Prescott Construction Site Erosion and Sediment Control Regulations Code

Name of Enforcement Authority or other mechanism: Code Enforcement	Effective Date or Estimated Date of Adoption: 2007

Post-Construction Stormwater Management Enforcement Authority or other mechanism established?	☒ Yes	☐ No

Describe Post-Construction Enforcement Authority or other mechanism:
Chapter 16-6: 2007 City of Prescott Post Construction Stormwater Runoff Code

Name of Enforcement Authority or other mechanism: Code Enforcement	Effective Date or Estimated Date of Adoption: 2007

E. MAPPING COMPONENTS

1. Stormwater Sewer Mapping (including roads with drainage system, municipal streets, catch basins, curbs, gutter, ditches, man-made channels, or storm drains that are owned or operated by the permittee and convey stormwater to Waters of the US)	Percent Complete at time of NOI submission 70%

If 100% of requirements are NOT met for an existing permittee and for all new permittees, include a timeline, measurable goals, and estimated date of completion (MM/YY) for Stormwater Sewer Mapping:
10/17

2. Outfall Mapping	Percent Complete at time of NOI submission 80%

If 100% of requirements are NOT met for an existing permittee and for all new permittees, include a timeline, measurable goals, and estimated date of completion (MM/YY) for Outfall Mapping:
10/17

3. Identification of Receiving Waters (names and locations of all the Waters of the US that receive discharge from those outfalls)	Percent Complete at time of NOI submission 100%

If 100% of requirements are NOT met for an existing permittee and for all new permittees, include a timeline, measurable goals, and estimated date of completion (MM/YY) for Receiving Water Identification:
Click here to enter text.

F. SUMMARY OF RECEIVING WATERS

Does the MS4 have outfalls that discharge to Waters listed in A.A.C. R18-11 Article 1, Appendix B?	Yes	No

If "yes" the MS4 discharges to receiving water(s) listed in A.A.C. R18-11 Article 1, Appendix B, then the following section must be completed. If "no" discharges occur to receiving water(s) listed in A.A.C. R18-11 Article 1, Appendix B, then the following section does not need to be filled out, proceed to Section G. If you answer "yes," the receiving water segment is Impaired, Not-Attaining or an Outstanding Arizona Water (OAW), you must also complete Part H.3- Impaired, Not-Attaining and OAWs and BMPs.

Identify Appendix B surface water(s) that receives discharge(s) from the MS4	Number of outfalls discharging to receiving water?	Is the receiving water listed as an Impaired, Not-Attaining or OAW (choose one)?	List Pollutant(s) causing the Impairment(s):	Does the receiving water have a TMDL?
Miller Creek	>10	Yes Impaired	E. coli	Yes- TMDL
Butte Creek	>10	Yes Impaired	E. coli	Yes- TMDL
Manzanita Creek	1	Yes Impaired	E. coli	Yes- TMDL
Granite Creek	>10	Yes Impaired	E. coli	Yes- TMDL
Watson Lake Reservoir	>10	Yes Impaired	Nitrogen, low DO, high pH	Yes- TMDL
Willow Creek Reservoir	6	Yes Impaired	Ammonia	No

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G. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY

G-1. MCM 1: Public Education and Outreach

For MCM 1- Public Education and Outreach, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP, including the targeted audience such as commercial, construction, industrial or residential for MCM 1. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies) and include the Targeted Audience	Start Date (MM/YY) (enter your own text to override the drop down menu)
1.1 Explore Partnership Opportunities	Public Works Department- City will research opportunities to partner with other governmental entities and non-governmental organizations to pursue cost-effective implementation mechanisms.	Record number of yearly outreach efforts and results. (1 per year minimum) Audience – general public	9/30/16
1.2 Municipal Website Information	IT Department- The City maintains stormwater information on the City's website and Facebook page. Website will contain a link to SWMP and NOI.	Document updates to website, record number of visitors to website each year. (Website available year-round) Audience – general public	9/30/16
1.3 Outreach to Homeowners	Public Works Department- Inform citizens of stormwater practices by integrating stormwater education into existing activities such as utility bill inserts.	Record number of outreach efforts. (1 per year minimum) Audience – homeowners	9/30/16
1.4 Outreach to Businesses	Public Works Department- Inform commercial businesses of ways they can reduce pollution and improve the quality of area waters through brochures and posters.	Record number of outreach efforts. (1 per year minimum) Audience – businesses	9/30/16
Choose an item.			Choose an item.

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MCM 1: Public Education and Outreach

Use this space to add any additional information for MCM1:

Click here to enter text.

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G-2. MCM 2: Public Involvement and Participation

For MCM 2- Public Involvement and Participation, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
2.1 Implement Public Notice	Public Works Department- The City notify the public when implementing a change to the SWMP.	Document public notice efforts. (1 per SWMP update.)	4/17
2.2 Stormwater Volunteer Opportunities	Public Works Department- City will identify opportunities for volunteers to participate in stormwater quality activities.	Record number of participants and type of volunteer activity. (1 per year minimum.)	9/30/16
2.3 Procedure for Receiving and Reviewing Public Comment	Public Works Department- Investigate potential violations submitted via telephone or website.	Document number of telephone and website complaints regarding stormwater related issues and resolution. Document number of incidents resolved.	9/30/16
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
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MCM 2: Public Involvement and Participation

Use this space to add any additional information about MCM2:

Click here to enter text.

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G-3. MCM 3: Illicit Discharge Detection and Elimination (IDDE) Program

For MCM 3- Illicit Discharge Detection and Elimination (IDDE) Program, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
3.1 Eliminating Illicit Discharges	Public Works Department- Identify and eliminate illicit discharges.	Record number of illicit discharge reports and the outcome of each ID.	9/30/16
3.2 Dry Weather Screening	Public Works Department- City will perform dry weather inspections of outfalls during dry periods in order to identify and follow-up with potential illict discharges.	City will record number of inspections each year. (20 % of known outfalls per year.)	9/30/16
3.3 Wet Weather Monitoring	Public Works Department- City will inspect outfalls during wet season to identify illicit discharges.	City will keep wet weather monitoring forms and include in annual report. (2 inspections per outfall per each wet season.)	10/17
3.4 Unpermitted Discharges	Public Works Department- Verification of businesses in order to identify unpermitted facilities.	City will record number of licenses verified and report number of unpermitted businesses and construction sites found.	10/17
3.5 Staff Training	Public Works Department- Yearly training of staff in IDDE Program.	City will record number of staff who received training. (Staff will be trained once per year.)	10/17
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
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Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.

MCM 3: Illicit Discharge Detection and Elimination (IDDE) Program

Use this space to add any additional information about MCM3:

Click here to enter text.

ADEQ Arizona Department of Environmental Quality

G-4. MCM 4: Construction Activity Stormwater Runoff Control

For MCM 4- Construction Activity Stormwater Runoff Control, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
4.1 Construction Inventory	Public Works Department- Maintain an inventory of active construction sites.	Active construction sites will be available in a searchable inventory. Number of active sites each year will be recorded in annual report. (All new construction sites added to inventory.)	10/17
4.2 Plan Review, Inspection and Enforcement Procedures	Public Works Department- City will provide initial plan review, inspection of construction projects for stormwater compliance, and enforcement of stormwater regulations.	City will record number of plans reviewed, stormwater inspections conducted, and enforcement actions taken. (All construction projects subject to review and 1 inspection minimum.)	9/30/16
4.3 Operator Education and Public Involvement	Public Works Department- Contractor education program through brochures, onsite training, and outreach presentations.	City will record number of operators who received stormwater training each year.	9/30/16
4.4 Staff Training	Public Works Department- Staff will be trained on thorough inspection of construction sites.	City will record number of employees who received construction stormwater inspection training. (Staff will be trained once per year.)	9/30/16
Choose an item.	Choose an item.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
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MCM 4: Construction Activity Stormwater Runoff Control

Use this space to add any additional information about MCM4:

Click here to enter text.

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G-5. MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

For MCM 5- Post-Construction Stormwater Management in New Development and Redevelopment, use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
5.1 Stormwater Control Inventory	Public Works, IT and GIS Departments- City will maintain a GIS database of stormwater facility as-built plans.	City will record number of new entries to inventory each year. (Maintain 100% of facilities in inventory.)	9/30/16
5.2 Enforcement Procedures	Public Works Department- City will enforce code pertaining to private infrastructure by following ERP.	City will review enforcement procedures annually. (Number of violations will be recorded each year.)	9/30/16
5.3 Site Plan Review Procedures	Public Works Department- As-built verification of plan design for stormwater facilities.	City will record number of plans reviewed each year. (All BMPs must meet design criteria to be approved.)	9/30/16
5.4 Staff Training	Public Works Department- Staff will be trained on post-construction inspection procedures.	City will record number of employees who received post construction stormwater inspection training. (Staff will be trained once per year.)	10/17
5.5 Inspections	Public Works Department- Staff will conduct inspections of developed sites to ensure stormwater compliance.	City will record the number of inspections conducted.	10/17
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
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MCM 5: Post-Construction Stormwater Management in New Development and Redevelopment

Use this space to add any additional information about MCM5:

Click here to enter text.

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G-6. MCM 6: Pollution Prevention and Good Housekeeping

For MCM 6- Pollution Prevention and Good Housekeeping, Insert the Facility Name applicable to the MS4. Use the pull down menu to indicate the BMP Category (column 1). You may override the selection and type in your own BMP. Include a brief description of the BMP (column 2) including the personnel position or department(s) responsible. Describe the Measureable Goals (column 3) for each BMP. Column 3 should include milestones, timeframes and frequencies. Insert the month and year (MM/YY) in the Start Date (column 4) to indicate the date the BMP was initiated or enter your own text to override the selection. For those BMPs that are not Facility specific, use the rows after the Facility Name inserts.

BMP Category (enter your own text to override the drop down menu)	BMP Description (include personnel position or department responsible)	Measurable Goals (include milestones, timeframes and frequencies)	Start Date (MM/YY) (enter your own text to override the drop down menu)
Insert Facility Name: Public Works, Fleet Maint. Garage, and Maint. Facility			
Inspections	Field & Facilities Services	Inspect facilities quarterly.	10/17
Insert Facility Name: Public Safety Facilities			
Inspections	Field & Facilities Services	Inspect facilities annually.	10/17
Insert Facility Name: Administrative Facilities			
Inspections	Field & Facilities Services	Inspect 20% of facilities annually.	10/17
Insert Facility Name: Click here to enter text. Insert Pollution Prevention and Good Housekeeping BMPs that are not facility specific below			
6.1 Municipal Facility Inventory and Prioritization	Field & Facilities Services-Inspection schedule for municipal facilities based on potential discharge priority.	City will keep facility inspection reports on file. (Each facility will be inspected per prioritization schedule.	10/17
6.2 Operations, Inspection and Maintenance	Field & Facilities Services-City vehicle maintenance, street sweeping, and retention basin programs.	City will report maintenance activities each year. (Streets will be swept once per month minimum, and city vehicles will be inspected once per year minimum.)	9/30/16
6.3 Implement Controls	Public Works Department-City facilities will have pollution prevention plans.	Review in-place P2 controls each year and document review. Record number of public basins that are maintained each year.	9/30/16
6.4 Staff Training	Public Works Department-City will teach proper stormwater pollution prevention techniques to maintenance crews and facility inspectors.	City will record number of employees who received training. (Staff shall be trained once per year minimum.)	9/30/16
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.
Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.

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MCM 6 Pollution Prevention and Good Housekeeping

Use this space to add any additional information about MCM6:

Click here to enter text.

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H. MONITORING

1. DRY WEATHER VISUAL OUTFALL MONITORING

Has a dry weather visual discharge monitoring program been developed?	☒ Yes	☐ No

If the above answer is "yes," provide the actual date of implementation:	9/30/2016
If the above answer is "no," provide estimated date of completion:	Click here to enter a date.

Estimated total number of municipal stormwater outfalls	Percent of total number of municipal stormwater outfalls to be monitored each year
287	20%

2.A VISUAL STORMWATER DISCHARGE MONITORING

Below identify a minimum of five outfalls or field screening points for the visual stormwater discharge monitoring program

Outfall or field screening point identification number	Name of receiving water	Is the receiving water listed as an Impaired, Not-Attaining or OAW (choose one)?
2 On Rotating Basis	Miller Creek	Impaired and Not-Attaining
2 On Rotating Basis	Butte Creek	Impaired and Not-Attaining
2 On Rotating Basis	Manzanita Creek	Impaired and Not-Attaining
2 On Rotating Basis	Granite Creek	Impaired and Not-Attaining
2 On Rotating Basis	Watson Lake Reservoir	Impaired and Not-Attaining
2 On Rotating Basis	Willow Creek Reservoir	Impaired

2.B VISUAL STORMWATER DISCHARGE MONITORING ALTERNATIVE

Are you proposing a visual stormwater discharge monitoring alternative?	☒ Yes	☐ No

If "yes" a visual stormwater discharge monitoring alternative is being proposed, provide a description of the proposed alternative and how the proposed alternative is as effective as, or is more effective than, visual stormwater discharge monitoring in the space below.

Due to the number of outfalls associated with impaired waters (150), their geographic scope, and the outfalls associated with waters proposed for impairment (>83) the City is proposing to monitor two outfalls per impaired water. Rotating the outfalls, as opposed to establishing fixed monitoring points, allows the City to identify pollutant hotspots rather than re-sample clean discharge points. This approach also allows the City to be more opportunistic in its illicit discharge detection over a greater spatial extent of the MS4.

This proposal is currently being discussed with, and reviewed by, ADEQ staff. The City is currently addressing ADEQ comments in the form of an Addendum to the Monitoring Plan. This Addendum will be submitted to ADEQ staff on or before March 31st, 2017.

3. IMPAIRED, NOT-ATTAINING AND OAW MONITORING AND BMPS

Part H.3 is to be completed only if the MS4 has outfalls that discharge to an Impaired, Not-Attaining or Outstanding Arizona Water (OAW), or a combination there of.

ADEQ Arizona Department of Environmental Quality

Has a Sampling and Analysis Plan (SAP) been developed in accordance with permit Part 5.1.g? ☒ Yes ☐ No

If the above answer is "no," provide an estimated date of completion for the SAP: Click here to enter a date.

List each individual receiving water that is Impaired, Not-Attaining or an OAW that the MS4 discharges to	How many outfalls will be sampled?	List outfall ID or unique identification	List parameter(s) to be analyzed	Provide a description of how the selected BMPs will specifically address the pollutant(s) causing the impairments or how the BMPS will be protective of the OAW
Miller Creek	2	On Rotating Basis	E. Coli	The City of Prescott is currently conducting research and coordinating with ADEQ to select appropriate BMPs to reduce pollutant loading and improve water quality.
Butte Creek	2	On Rotating Basis	E. Coli	
Manzanita Creek	2	On Rotating Basis	E. Coli	
Granite Creek	2	On Rotating Basis	E. Coli	
Watson Lake Reservoir	2	On Rotating Basis	Nitrogen, low DO, high pH	
Willow Lake Reservoir	2	On Rotating Basis	Ammonia	

I. NOTES AND ADDITIONAL INFORMATION

Use the space below to provide any additional information about the MS4 program.

The City of Prescott is conducting ongoing Upper Granite Creek watershed and Watson Lake Reservoir modeling and BMP evaluation efforts to reduce pollutant loading and improve water quality.

J. FEES

Fill out either Part A for a New Permittee or Part B for an Existing Permittee. If a New Permittee, choose one check box below to indicate the MS4s population and applicable initial permit fee. Insert the total payment included with the NOI in the text box. If an Existing Permittee, choose one check box below to indicate the MS4s population. Note: The estimated MS4 population should be based on latest Decennial Census by the Bureau of Census.

Part A

☐ New Permittee.

I confirm the correct fee payment is included with the NOI.

<or = to 10,000: $2,500
>10,000 but ≤ 100,000: $5,000
> 100,000: $7,500
Non-traditional MS4 such as hospital, college or military: $5,000

Total fee payment included: Click here to enter text.

Part B

☒ Existing Permittee.

No fee is required for NOI submission. You will continue to be invoiced on your current annual fee billing cycle.

☐ <or = to 10,000
☒ >10,000 but ≤ 100,000
☐ > 100,000
☐ Non-traditional MS4 such as hospital, college or military

K. CERTIFICATION

ADEQ Arizona Department of Environmental Quality

Pursuant to A.R.S. § 41-1030:
(1) ADEQ shall not base a licensing decision, in whole or in part, on a requirement or condition not specifically authorized by statute or rule. General authority in a statute does not authorize a requirement or condition unless a rule is made pursuant to it that specifically authorizes the requirement or condition.
(2) Prohibited licensing decisions may be challenged in a private civil action. Relief may be awarded to the prevailing party against ADEQ, including reasonable attorney fees, damages, and all fees associated with the license application.
(3) ADEQ employees may not intentionally or knowingly violate the requirement for specific licensing authority. Violation is cause for disciplinary action or dismissal, pursuant to ADEQ's adopted personnel policy. ADEQ employees are still afforded the immunity in A.R.S. §§ 12-821.01 and 12-820.02.

I certify under penalty of law that I have met the eligibility conditions of this permit and that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I certify that I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Printed Name:	Title:
Henry Hash	Public Works Director
Ink Signature: Henry Hash	Date: 3-29-17