CITY OF PRESCOTT
LESLIE GRASER
WATER RESOURCE SPECIALIST
201 S. CORTEZ ST, PRESCOTT, AZ 86303
(928) 777-1133 (F) 928-777-1255

WATER SERVICE AGREEMENT APPLICATION

PERMIT #: WSA_____

Please complete the form and submit a legible legal description on a separate sheet of paper as well as a site plan of the subject property with proposed improvements. Submit all documents and the filing fee directly to the Community Development Department at 201 S. Cortez St, Prescott, AZ 86302.

APPLICANT NAME:_____

ADDRESS:_____

CITY:_____ **STATE:**_____ **ZIP:**_____

PHONE:_____ **CELL:**_____

LEGAL OWNER NAME:_____

ADDRESS:_____

CITY:_____ **STATE:**_____ **ZIP:**_____

PHONE:_____ **CELL:**_____

PROJECT SITE ADDRESS:_____

CURRENT ZONING:_____ **PROPOSED ZONING:**_____

ASSESSOR'S PARCEL NUMBER(S) OF EXISTING PROPERTY:

_____-_____-_____ _____-_____-_____ _____-_____-_____ _____-_____-_____

_____-_____-_____ _____-_____-_____ _____-_____-_____ _____-_____-_____

EXISTING WATER/SEWER (Y/N) :_____ IF YES,
WATER MAIN SIZE:_____ SEWER MAIN SIZE:_____

EXISTING WELL (Y/N):_____ IF YES, ***Wells must be formally abandoned as part of this water service application. Contact the local office of the Arizona Dept of Water Resources (778-7202) for the requirements.***

PROJECT DESCRIPTION: # OF PROPOSED UNITS_____ # OF PROPOSED LOTS_____
OTHER_____
_____
_____

FEES:

☐ **$ 50.00 LOT SPLIT** ☐ **$ 50.00 SINGLE FAMILY RESIDENCE**

☐ **$200.00 SUBDIVISION** ☐ **$200.00 MULTI-FAMILY, MOBILE HOME PARK**

(OFFICE USE ONLY)

☐ LEGIBLE LEGAL DESCRIPTION IN METES AND BOUNDS FORMAT

☐ SITE PLAN/PLAT INCLUDED

☐ FILING FEE INCLUDED: AMOUNT $_____

☐ WITHIN CITY OF PRESCOTT ☐ OUTSIDE OF CITY LIMITS (COUNTY)

REVIEWER SIGNATURE:_____DATE:_____

(PLANNING USE ONLY)

PRE-APPLICATION CONFERENCE _____ YES _____ NO IF YES, PAC NO:_____

GIS MAP ATTACHED _____ YES _____ NO

COMMENTS:_____

IN COMPLIANCE WITH:

☐ SPECIFIC AREA PLAN

☐ NEIGHBORHOOD PLAN

☐ LOCAL HISTORIC DISTRICT PLAN

☐ OPEN SPACE, TRAIL, PARK OR RECREATION PLAN

☐ GROWTH PLANNING OR GROWTH MANAGEMENT PLAN

☐ REDEVELOPMENT PLAN

☐ OTHER ADOPTED, APPLICABLE CITY PLAN OR POLICY

REVIEWER SIGNATURE:_____DATE:_____

(PUBLIC WORKS USE ONLY)

1. COUNCIL APPROVAL DATE:_____ COUNCIL DENIAL DATE:_____

REVIEWER SIGNATURE:_____DATE:_____

2. ADMINISTRATIVE APPROVAL DATE:_____ ADMINISTRATIVE DENIAL DATE:_____

REVIEWER SIGNATURE:_____DATE:_____

3. IN COMPLIANCE WITH CIRCULATION PLAN? _____YES _____NO

REVIEWER SIGNATURE:_____DATE:_____

4. IN COMPLIANCE WITH CAPITAL IMPROVEMENT PLAN? _____YES _____NO

REVIEWER SIGNATURE:_____DATE:_____

WATER ALLOCATION CRITERIA SYSTEM

Effective December 31, 1998, all residential development within the City's water service area desiring to utilize the City's water system and not having a 100 year Assured Water Supply certification, shall be required to obtain a Water Service Agreement (WSA). Such an agreement shall be required as part of the approval of a preliminary subdivision plat, or the amendment of a previously approved preliminary or final subdivision plat in which the amendment increases the number of residential lots or residential units. Such an agreement shall also be required prior to the issuance of any building permit for multiple family housing (defined as two or more residential units), mobile home parks, lot splits, residential subdivisions approved by other governmental jurisdictions, or any other residential development not subject to the City of Prescott's preliminary and final subdivision platting approval process.

Water service shall only be made by agreement approved by the Prescott City Council for four (4) or more lots, or Administered by staff for 1-3 lots. Such agreements may set forth the terms and conditions of water service, including, but not limited to: volume of approved water; time periods to use or lose the water allocation; third party approval requirements; City sewer use and effluent ownership and use rights; any special fees or assessments; and stipulations and requirements regarding the use of the property to be developed as set forth in a residential development plan.

Agreements for water service shall only be approved within the limits of the approved Prescott Water Budget, unless amended or waived by the Prescott City Council.

Agreements for water service shall only be approved for residential development plans, or for a commercial/industrial project if water use is less than five (5) acre feet per year, determined by the Prescott City Council to be in compliance with all applicable City development regulations, to be consistent with and conform to the City's adopted General Plan, and to be consistent with and conform to any and all adopted and applicable plans:

(A) Specific Area Plan;
(B) Neighborhood Plan;
(C) Local Historic District Plan;
(D) Circulation Plan;
(E) Open Space, Trail, Park or Recreation Plan;
(F) Growth Planning or Growth Management Plan;
(G) Capital Improvement Plan;
(H) Redevelopment Plan; and/or
(I) Other adopted, applicable City Plan or Policy.

In determining whether a development is consistent with and conforms to the General Plan and any of the identified other applicable and adopted plans or policies, the overall intent and goals of the applicable plan or policy shall be considered, and the development plan shall also be evaluated as to whether it furthers the implementation of, and is not contrary to, the policies, goals, objectives, strategies and applicable elements of the plans and policies.

CITY PLANS EVALUATION

City Council policy is that water service be evaluated for given projects that are consistent with and further the implementation of adopted City Plans. These include the 2003 General Plan, Specific Area Plans, Historic District Plans, Circulation Plans, Neighborhood Plans, Overlay Districts and Open Space and Trail Plans. Some examples of activities that would be consistent with and further the implementation of plans are:

2003 GENERAL PLAN

Protection of natural features
Work force housing
Creation of employment that exceeds Yavapai County median wage
Continuation or creation of public trails
Provision of alternative transportation amenities such as bike tacks and bus pull-outs
Provision of pedestrian amenities such as sidewalks separated from roads and paths and walkways connecting neighborhoods.

CIRCULATION PLANS

Street extensions consistent with a plan
Provision of additional emergency access
Creation of shared access points
Minimization of curb cuts
ROW landscaping
Provision of traffic calming devices

DOWNTOWN MASTER PLAN

Compatible architecture
Establishment of street tees
Setbacks consistent with a block
Mixed uses such as residential above retail

SPECIFIC AREA PLANS

Consistent land use or rezone to recommended use
Street creations or extensions
Infrastructure extensions
Protection of natural features
Preservation of open space consistent with plan

Utility Plans

Water Model & Master Plan (Main extension, main size, storage & pumping)
Sewer Model & Master Plan (Main extension, main size, pretreatment, pumping, effluent quality)