

# WATER CONSERVATION INCENTIVE CREDIT PROGRAM RULES AND INFORMATION



**CITY OF PRESCOTT**  
**WATER CONSERVATION**  
 201 S. Cortez St.  
 Prescott, AZ 86303  
 Phone = (928) 777-1645; FAX = (928) 777-1255  
[annikki.chamberlain@prescott-az.gov](mailto:annikki.chamberlain@prescott-az.gov)



(A) Purpose: to encourage residents and businesses to conserve water by providing financial incentives (rebates) for retrofitting existing, less efficient water-use devices, and replacing higher water-use landscaping. This section applies to the purchase and installation on or after the effective date hereof, of devices to retrofit plumbing fixtures installed prior to January 1, 1995, to the removal of high water consuming landscaping which existed on or before January 1, 2007, and to irrigation audit services conducted and rainwater cisterns purchased and installed within those areas of the City served water by the City.

(B) All incentive awards require and are subject to the submittal of complete applications and determination of eligibility and qualifications by the City. Applications will be accepted only from the current property owner(s) of record. Renters are eligible and may fill out an application. Include a signed statement from landlord stating permission to install water saving device the utility account address. Credit shall be authorized only to the utility accounts where the water saving features are installed.

(C) The incentive program is provided on a first come, first served basis, subject to the availability of budgeted funding. Applicants are responsible for confirming the availability of funding for incentive awards prior to submittal of their applications, which information can be obtained by contacting the Water Resource Coordinator or other person designated by the City of Prescott Public Works Director. No applicant shall be entitled to more than one-half (1/2) of the monies remaining available for this program at any time during a fiscal year. Total incentives granted for a property shall be limited to \$2,500.00.

(D) Incentive awards will be credited on water bills for the applicable properties within three billing cycles after approval.

(E) The Water Resource Coordinator and Water Issues Sub-Committee shall from time to time review the incentive program, and may recommend changes to the City Council.

(F) Incentives shall be administered by the Water Resource Coordinator or other person designated by the City Manager, in accordance with the following Incentive Awards List and qualifying criteria:

<b>INCENTIVE AWARDS LIST</b>	
<b>Water Efficiency Improvement Incentive<sup>1</sup></b>	<b>Incentive Award Amount</b>
<b>Landscape conversion to automatic drip system<sup>2</sup></b>	\$75.00
<b>Landscape irrigation audit by Certified Auditor<sup>3</sup></b>	\$75.00
<b>Rainwater cistern<sup>4</sup></b>	\$ 0.10 per gallon of storage \$300.00 maximum award
<b>Turf removal on-site and in adjacent public right-of-way<sup>5</sup></b>	\$0.25 per square foot \$400.00 maximum award per residential account \$800.00 maximum award per non-residential account

<b>INCENTIVE AWARDS LIST</b>	
<b>Water Efficiency Improvement Incentive<sup>1</sup></b>	<b>Incentive Award Amount</b>
<b>High efficiency toilets</b> (replacement units 1.6 gallons or less per flush; 2 units maximum per residential account)	\$50.00
<b>Commercial urinals</b> (replacement units 1.0 gallons or less per flush, or alternative flushless design)	\$50.00
<b>Rotator spray head replacement</b> (minimum of 12 heads replaced)	\$2.00 per spray head \$40.00 maximum award
<b>Leak repairs</b> (one time benefit per property)	\$5.00 per repaired leak \$25.00 maximum award
<b>Showerheads</b> (not to exceed 2.4 gallons/minute)	\$10.00
<b>Other qualifying low flow-low tech Water Smart device</b>	\$10.00
<p><sup>1</sup> Guideline for Incentive Awards; City Permit Requirements: Each item is a one-time award for the property, fixture, or equipment as indicated, subject to City review, approval, and issuance of permits where required.</p> <p><sup>2</sup> Landscape Conversion to Automatic Drip System: Eligibility for incentive award requires that the completed system include all three of the following components: an automatic timer, approved backflow prevention device, and a drip irrigation system.</p> <p><sup>3</sup> Landscape Irrigation Audit by Certified Auditor: Requires applicant contact the conservation office for guidelines prior to irrigation audit being conducted. Incentive award application must include a completed and certified landscape irrigation worksheet reviewed and signed by the certified auditor and applicant, and a copy of the paid invoice signed and dated by an approved and certified landscape irrigation auditor.</p> <p><sup>4</sup> Rainwater Cistern: Requires the installation of a minimum 500-gallon capacity rainwater catchment tank or engineered cistern. Rainwater storage systems may not be interconnected with the City potable water system. Applicants must contact the conservation office for guidelines prior to installation of the system.</p> <p><sup>5</sup> Turf Removal: Requires conversion from irrigated turf grass to water saving landscaping, and if irrigated, installation of an automatic water timer, backflow prevention device and drip or similar system. Applicants must contact conservation office for guidelines prior to removal of turf. Minimum turf removal areas are 200 square feet for residential and 1000 square feet for non-residential.</p>	

(G) Incentive awards granted pursuant to this Section shall not exceed the actual cost incurred by the applicant for the water efficiency improvements.

(Rep. by Ord. 4446, 12-21-2004; Added by Ord. 4527, 2-28-2006; Ord. 4691, 03-10-2009; Ord. 4759, 08-31-2010)

# WATER CONSERVATION INCENTIVE CREDIT APPLICATION

## Outdoor Conservation



CITY OF PRESCOTT  
WATER CONSERVATION  
201 S. Cortez St.  
Prescott, AZ 86303

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### APPLICANT INFORMATION - PLEASE PRINT

1. NAME:		2. EMAIL:	
3. ADDRESS:			
4. ACCOUNT NO:		9. TELEPHONE:	
6. CITY:	7. STATE:	8. ZIP:	
Assessor's Parcel Number:	Year home was built? _____	Account: Residential or Commercial	
APN can be located at: <a href="http://gis.yavapai.us/v4/">http://gis.yavapai.us/v4/</a>	Would you like a complimentary desktop water audit? _____		

### REBATE PROGRAM INFORMATION – PLEASE PRINT

**NOTE: ALL REBATES ARE APPLIED AS A CREDIT TO YOUR UTILITIES ACCOUNT WITHIN 90 DAYS.**

#### 10. CHECK REBATE PROGRAM and NUMBER OF INSTALLATIONS:

<input type="checkbox"/> Turf Grass Removal (\$0.25/ft <sup>2</sup> ) Area of turf removed: _____ ft <sup>2</sup> <ul style="list-style-type: none"> <li>Minimum removal: 200ft<sup>2</sup> residential/ 1000 ft<sup>2</sup> commercial.</li> <li>Maximum incentive: \$400 residential/\$800 Commercial</li> <li>Please attach receipts and include before and after pictures.</li> </ul>	<input type="checkbox"/> Rain Water Catchment (\$0.10/gal) Storage: _____ gal <ul style="list-style-type: none"> <li>Minimum removal: 200ft<sup>2</sup> residential/ 1000 ft<sup>2</sup> commercial.</li> <li>Maximum incentive: \$400 residential/\$800 Commercial</li> <li>Please attach receipts and include before and after pictures.</li> </ul>
<input type="checkbox"/> Certified Irrigation Audit <ul style="list-style-type: none"> <li>Must request a water use history.</li> <li>Complete a certified landscape irrigation worksheet.</li> <li>Include copy of invoice from certified landscape audit service.</li> </ul>	<input type="checkbox"/> Irrigation Conversion <ul style="list-style-type: none"> <li>Length of drip line installed: _____ ft</li> <li>Control Timer Manufacture and Model #: _____</li> <li>Sprinkler Permit Number: _____</li> </ul>
<input type="checkbox"/> Sprinkler head replacement ( min of 12) # of Installations: _____	<input type="checkbox"/> Leak Repair # of Repairs: _____

**Applications may be obtained at City Hall, 201 S. Cortez St. Prescott, AZ 86303, and from our website at [www.prescott-az.gov](http://www.prescott-az.gov). For additional assistance, call (928) 777-1100. You may fax your application and receipts to (928) 777-1255.**

1. Turf removal incentive is applicable for removal of high water consuming landscaping which existed on or before January 1, 2007.
2. **Dispose of OLD TURF to ensure it is not reinstalled.**
3. I understand that the City is not responsible for selection, installation or performance of any water saving device.
4. If necessary, a City representative will contact the applicant to schedule a site visit.
5. Incomplete applications are subject to return.
6. Program rules located at: <http://www.prescott-az.gov/services/water/conservation.php>
7. Signature implies understanding of the program and agreement to conditions of the water conservation incentive program.

17. SIGNATURE OF APPLICANT:	18. DATE:
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### ADMINISTRATIVE USE ONLY

Received by:	Date:	APPROVED [ ] DENIED [ ]
APPLY CREDIT TO ACCOUNT NO:	REBATE AMOUNT:	Approved By/Date:
COMMENTS:		

# WATER CONSERVATION INCENTIVE CREDIT APPLICATION

## Indoor Conservation

CITY OF PRESCOTT  
WATER CONSERVATION  
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### APPLICANT INFORMATION - PLEASE PRINT

1. NAME:		2. EMAIL:	
3. ADDRESS:			
4. ACCOUNT NO:		9. TELEPHONE:	
6. CITY:	7. STATE:	8. ZIP:	
Assessor's Parcel Number:	Year home was built? _____	Account: Residential or Commercial	
APN can be located at: <a href="http://gis.yavapai.us/v4/">http://gis.yavapai.us/v4/</a>	Would you like a complimentary desktop water audit? _____		

### REBATE PROGRAM INFORMATION - PLEASE PRINT

**NOTE: ALL REBATES ARE APPLIED AS A CREDIT TO YOUR UTILITIES ACCOUNT WITHIN 90 DAYS.**

10. CHECK REBATE PROGRAM and NUMBER OF INSTALLATIONS:	
<input type="checkbox"/> High efficiency toilets (max 1.6 gpf) - # of installations: _____	<input type="checkbox"/> Leak Repair # of Repairs: _____
<input type="checkbox"/> Commercial urinals - # of installations: _____	<input type="checkbox"/> Showerheads - # of installations: _____
<input type="checkbox"/> Other qualifying low flow-low tech Water Smart device (Exp. Moisture sensors, Toilet conversion kits, Water Smart Kit, etc.) # of Installations: _____ Device description: _____	

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APPLY CREDIT TO ACCOUNT NO:	REBATE AMOUNT:	Approved By/Date:
COMMENTS:		