



City of Prescott
Right of Way Permit Application
Public Works Department
 201 S. Cortez St., Prescott, AZ 86303
 Phone: (928)777-1269 Fax: (928)777-1251

Permit No:

Address/Location of Work Site:

Date of Work and Duration:

Description of Work:

Check all that apply:

- Sidewalk Repair/Replace
 Curb Cut/Replace
 Utility Line New/Repair/Replace
 Water Tap
 Sewer Tap
 Manhole Access
 Utility Pole/Tree Work
 Dumpster/Crane Placement
 Other

APPLICANT/CONTACT:

Phone:

Address:

Email Address:

City:

State:

ZIP:

OWNER:

Phone:

Address:

Email Address:

City:

State:

ZIP:

CONTRACTOR:

Phone:

Address:

Email Address:

City:

State:

ZIP:

ROC Lic#:

Sales Tax #:

State Tax #:

MISCELLANEOUS PERMIT REQUIREMENTS:

1. All work in City ROW that restricts the full use of any street, sidewalk, bike lane, or alley shall submit a Traffic Control Plan (TCP) along with the construction plans for the proposed work. The TCP shall conform to the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD) and the City of Prescott Barricade Manual.
2. All excavations shall be properly barricaded. Applicant shall barricade and maintain all traffic control at his own expense. The City reserves the right to correct deficient barricading and charge the applicant accordingly.
3. All permanent patches shall be hot mix (C-1/2 mix) asphalt per the City's T-top pavement replacement detail. For temporary patches, a cold mix asphalt may be used but must be maintained by applicant until a permanent repair can be made. Permanent repair shall be made within 30 days. Non-shrink material will be used as backfill in all trenching under pavement. Asphalt patches shall be sealed with a material acceptable to the City Public Works Department per COP Standard Details.
4. The Public Works inspector shall be notified of all work within right-of-way by calling the IVR System and scheduling an inspection one business day PRIOR to start of work (928-777-1176). If the work is not inspected by a City inspector, the applicant may be required to remove or modify the improvements to allow for City inspection, at the applicant's expense.
5. Any damage to pavement due to work shall immediately be repaired to the satisfaction of the City Public Works Department per COP Standard Details.
6. All concrete shall be protected from freezing for a period of seven days and all exposed concrete surfaces shall be cured in accordance with MAG.
7. Vehicles, dumpsters or similar type equipment shall not be parked or placed unattended in the right-of-way unless specifically allowed in the permit.
8. Excavated or imported material shall not be stored on pavement, sidewalk, travel roadway surface or other public right-of-way without prior approval of the City Public Works Department and approved Erosion and Sediment Control Plan.
9. Proper drainage and erosion control shall be maintained at all times per an approved Erosion and Sediment Control Plan.
10. All work performed shall conform to MAG and City of Prescott Department of Public Works Standard Specifications and Detail drawings, most current editions, and Prescott City Code.
11. Any repairs to existing streets or rights-of-way shall be warranted for a period of one (1) year from the date of City approval and acceptance.
12. It is expressly understood by the undersigned that this permit is revocable at will by the City, at the sole option of the City. If the City revokes this permit, it shall be the responsibility of the permittee to remove, at permittee's expense, all improvements authorized by this permit and restore the right-of-way to its original condition.



CONSTRUCTION HOLD HARMLESS

Building Permit #: _____

To the fullest extent allowed by the law, the Contractor(s) agrees to defend, indemnify and hold harmless the City, its employees, agents, invitees and/or volunteers from any claims, demands, causes of action, liability, loss, property damage or any type of damage and/or injury (to property or person, including without limitation, wrongful death), whether brought by an individual or other entity, or imposed by a court of law or by administrative action of any Federal, State or local government body or agency, arising out of or incident to any acts, omissions, negligence or conduct of the City, its personnel, employees, agents, contractors, or volunteers in connection with or arising out of the Contractor's placement of soil pursuant to this grading permit.

It is expressly understood by the undersigned that this permit is revocable at will by the City, at the sole option of the city. If the city revokes this permit, it shall be the responsibility of the permittee to remove, at permittee's expense, all improvements authorized by this permit and restore the property to its original condition.

The Undersigned further releases and discharges the City from any and all claims in which the undersigned has or may have against the City, its agents, or employees, arising out of or in any way connected with the undersigned's activities as set forth on this permit. The applicant agrees to abide by the aforementioned miscellaneous requirements and all provisions and conditions as set forth in this permit.

The undersigned, under penalty of perjury, does hereby certify that all improvements made to the above project, at the address as stated above, by means of the building or improvement of structures or appurtenances of such property, have been performed by a duly licensed contractor unless the entire structure is intended for the undersigned's sole occupancy as owner and no part is provided for occupancy by the public, employees or business visitors and no part of the premises are intended for sale or rent.

I understand the owners who sell or rent property not completed with a licensed general contractor, may be subject to a Class 1 Misdemeanor under Arizona Revised Statutes § 32-1151 and § 32-1154. A Class 1 Misdemeanor is punishable by a fine not to exceed \$2500.00 and/or one year in the County jail. I understand and acknowledge the above certification.

Owner/Contractor: _____

Date: _____

GENERAL SUBMITTAL CHECKLIST

RIGHT-OF-WAY PERMIT

- | | | | | |
|-------------------------------------|-------------------------------------|---|--|--|
| | As | | | |
| Req | App | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | - | Application (completely filled out) | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | - | ROC Licensed to do work in City Right-of-Way | |
| | | - | A, KA(dual), SR80, KE(with proper restrictions) | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | - | Site Plan | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | - | Location of utilities being installed or worked on (if applicable) | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | - | Location of concrete/road cut/repair (if applicable) | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | - | Location of dumpster/crane being place (if applicable) | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | - | Location of ALL blue staked utilities | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | - | Full width of adjacent road way/right-of-way | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | - | Traffic Control Plan (Conforms to the MUTCD) | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | - | City of Prescott Standard Details (as applicable) | |

Notes for Figure 6H-28—Typical Application 28
Sidewalk Detour or Diversion

Standard:

1. **When crosswalks or other pedestrian facilities are closed or relocated, temporary facilities shall be detectable and shall include accessibility features consistent with the features present in the existing pedestrian facility.**

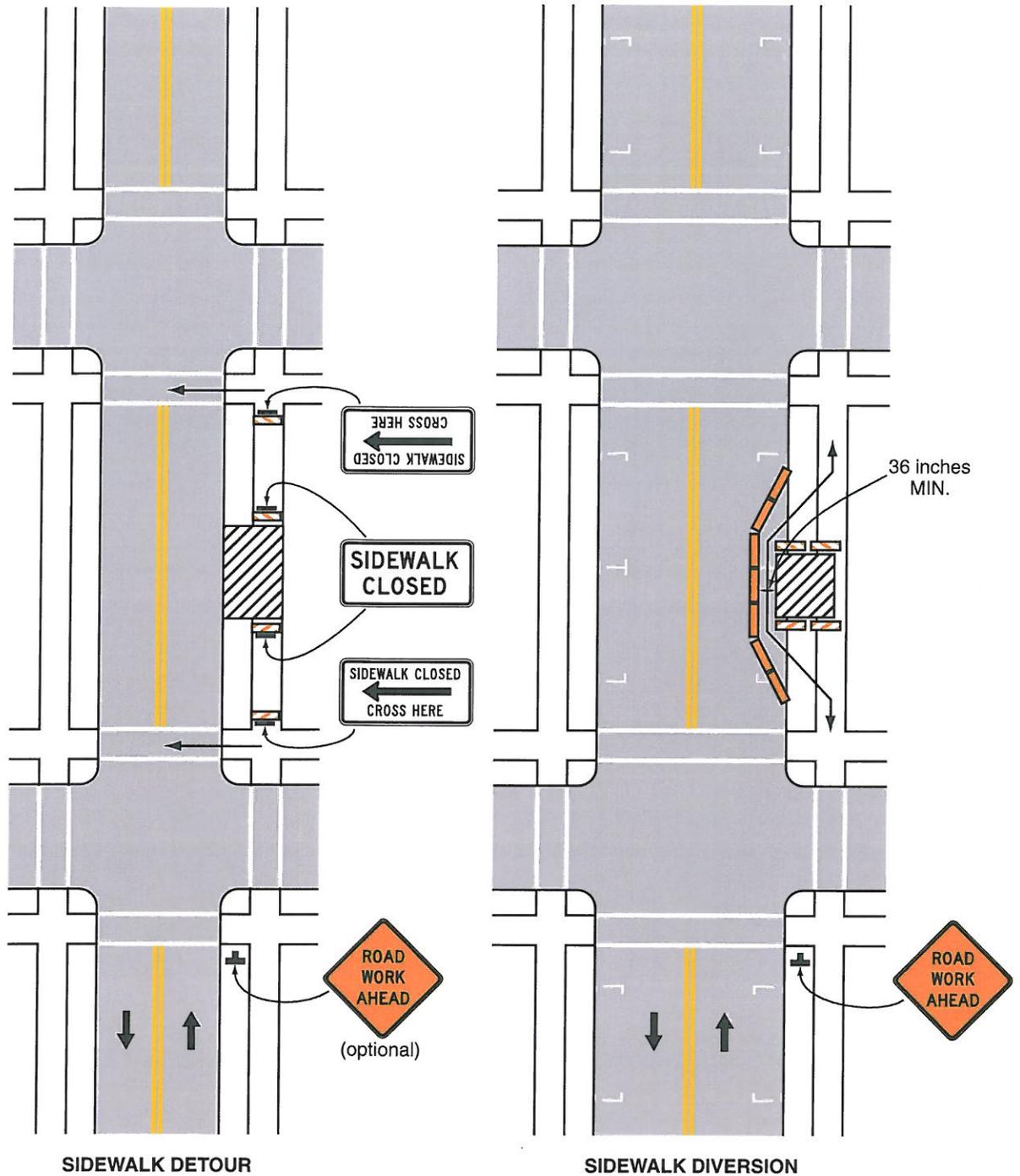
Guidance:

2. *Where high speeds are anticipated, a temporary traffic barrier and, if necessary, a crash cushion should be used to separate the temporary sidewalks from vehicular traffic.*
3. *Audible information devices should be considered where midblock closings and changed crosswalk areas cause inadequate communication to be provided to pedestrians who have visual disabilities.*

Option:

4. Street lighting may be considered.
5. Only the TTC devices related to pedestrians are shown. Other devices, such as lane closure signing or ROAD NARROWS signs, may be used to control vehicular traffic.
6. For nighttime closures, Type A Flashing warning lights may be used on barricades that support signs and close sidewalks.
7. Type C Steady-Burn or Type D 360-degree Steady-Burn warning lights may be used on channelizing devices separating the temporary sidewalks from vehicular traffic flow.
8. Signs, such as KEEP RIGHT (LEFT), may be placed along a temporary sidewalk to guide or direct pedestrians.

Figure 6H-28. Sidewalk Detour or Diversion (TA-28)



Typical Application 28

Note: See Tables 6H-2 and 6H-3 for the meaning of the symbols and/or letter codes used in this figure.

Notes for Figure 6H-3—Typical Application 3 Work on the Shoulders

Guidance:

1. A *SHOULDER WORK* sign should be placed on the left side of the roadway for a divided or one-way street only if the left shoulder is affected.

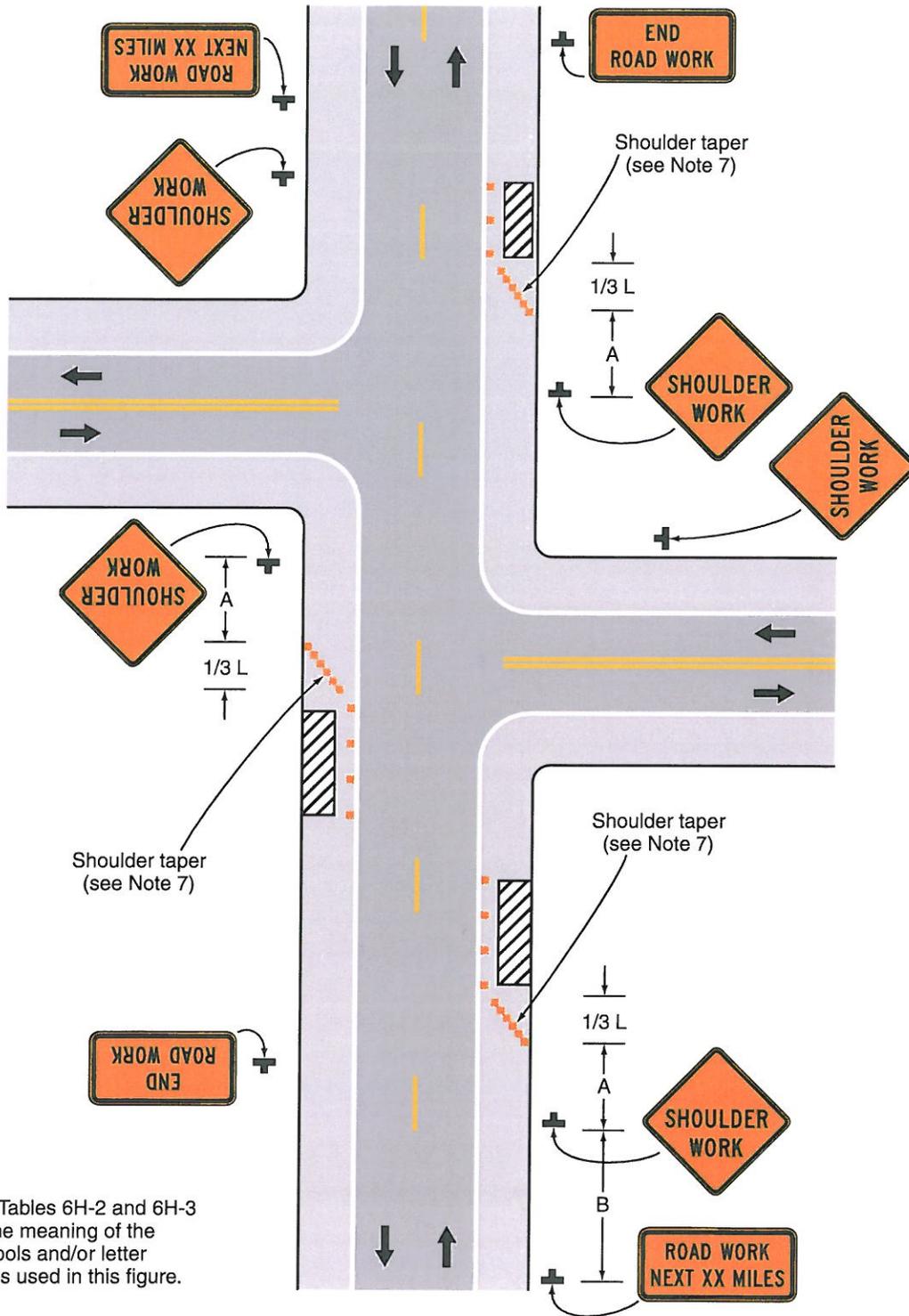
Option:

2. The Workers symbol signs may be used instead of *SHOULDER WORK* signs.
3. The *SHOULDER WORK AHEAD* sign on an intersecting roadway may be omitted where drivers emerging from that roadway will encounter another advance warning sign prior to this activity area.
4. For short duration operations of 60 minutes or less, all signs and channelizing devices may be eliminated if a vehicle with activated high-intensity rotating, flashing, oscillating, or strobe lights is used.
5. Vehicle hazard warning signals may be used to supplement high-intensity rotating, flashing, oscillating, or strobe lights.

Standard:

6. **Vehicle hazard warning signals shall not be used instead of the vehicle’s high-intensity rotating, flashing, oscillating, or strobe lights.**
7. **When paved shoulders having a width of 8 feet or more are closed, at least one advance warning sign shall be used. In addition, channelizing devices shall be used to close the shoulder in advance to delineate the beginning of the work space and direct vehicular traffic to remain within the traveled way.**

Figure 6H-3. Work on the Shoulders (TA-3)



Note: See Tables 6H-2 and 6H-3 for the meaning of the symbols and/or letter codes used in this figure.

Typical Application 3

Notes for Figure 6H-10—Typical Application 10
Lane Closure on a Two-Lane Road Using Flaggers

Option:

1. For low-volume situations with short work zones on straight roadways where the flagger is visible to road users approaching from both directions, a single flagger, positioned to be visible to road users approaching from both directions, may be used (see Chapter 6E).
2. The ROAD WORK AHEAD and the END ROAD WORK signs may be omitted for short-duration operations.
3. Flashing warning lights and/or flags may be used to call attention to the advance warning signs. A BE PREPARED TO STOP sign may be added to the sign series.

Guidance:

4. *The buffer space should be extended so that the two-way traffic taper is placed before a horizontal (or crest vertical) curve to provide adequate sight distance for the flagger and a queue of stopped vehicles.*

Standard:

5. **At night, flagger stations shall be illuminated, except in emergencies.**

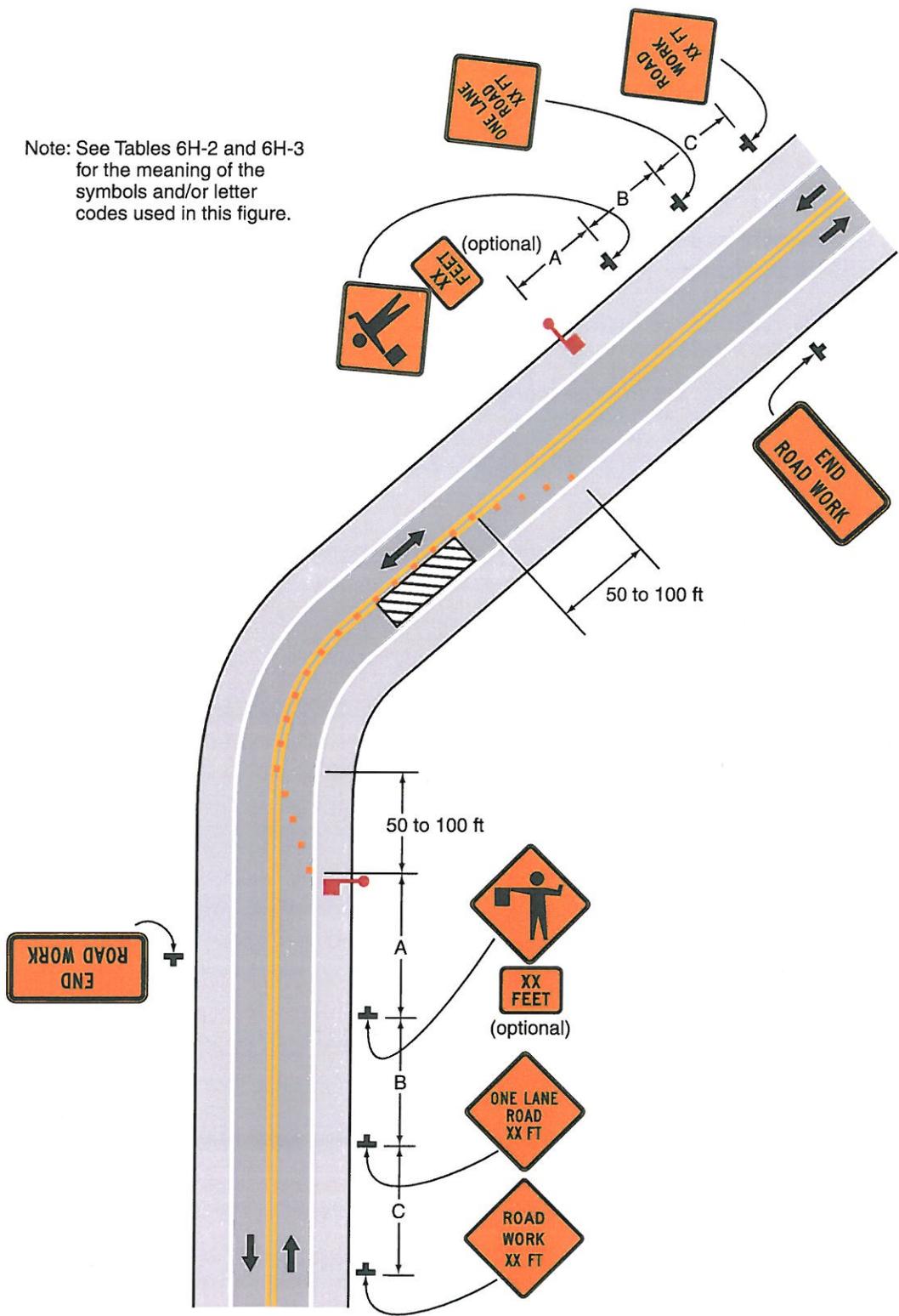
Guidance:

6. *When used, the BE PREPARED TO STOP sign should be located between the Flagger sign and the ONE LANE ROAD sign.*
7. *When a grade crossing exists within or upstream of the transition area and it is anticipated that queues resulting from the lane closure might extend through the grade crossing, the TTC zone should be extended so that the transition area precedes the grade crossing.*
8. *When a grade crossing equipped with active warning devices exists within the activity area, provisions should be made for keeping flaggers informed as to the activation status of these warning devices.*
9. *When a grade crossing exists within the activity area, drivers operating on the left-hand side of the normal center line should be provided with comparable warning devices as for drivers operating on the right-hand side of the normal center line.*
10. *Early coordination with the railroad company or light rail transit agency should occur before work starts.*

Option:

11. A flagger or a uniformed law enforcement officer may be used at the grade crossing to minimize the probability that vehicles are stopped within 15 feet of the grade crossing, measured from both sides of the outside rails.

Figure 6H-10. Lane Closure on a Two-Lane Road Using Flaggers (TA-10)



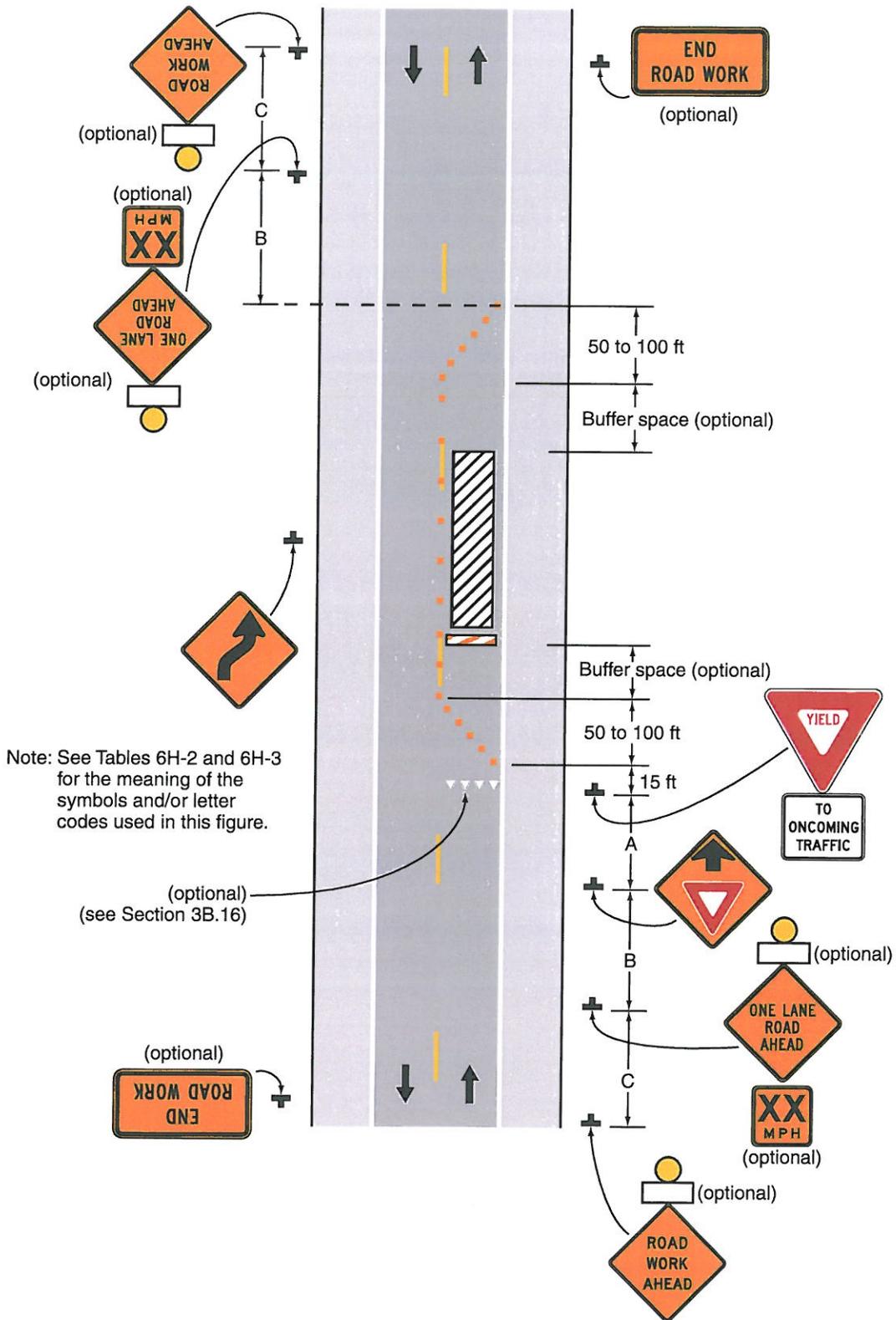
Typical Application 10

Notes for Figure 6H-11—Typical Application 11
Lane Closure on a Two-Lane Road with Low Traffic Volumes

Option:

1. This TTC zone application may be used as an alternate to the TTC application shown in Figure 6H-10 (using flaggers) when the following conditions exist:
 - a. Vehicular traffic volume is such that sufficient gaps exist for vehicular traffic that must yield.
 - b. Road users from both directions are able to see approaching vehicular traffic through and beyond the worksite and have sufficient visibility of approaching vehicles.
2. The Type B flashing warning lights may be placed on the ROAD WORK AHEAD and the ONE LANE ROAD AHEAD signs whenever a night lane closure is necessary.

Figure 6H-11. Lane Closure on a Two-Lane Road with Low Traffic Volumes (TA-11)



Typical Application 11