

Community Development Block Grants 2013-2014 Annual Action Plan



Please direct comments to:

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CITY OF PRESCOTT

2013-2014 ANNUAL ACTION PLAN

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2013-2014 ANNUAL ACTION PLAN

Executive Summary

The City of Prescott is proposing projects in the 2013-2014 Annual Action Plan (2013-2014 AAP) that implement the goals enumerated in the City of Prescott Consolidated Plan 2010-2014. The public service projects address a first-time juvenile offender restoration/rehabilitation process by Cornucopia Community Advocates and delivery of emergency weekend meals to the elderly homebound and disabled by Prescott Meals on Wheels. Other projects ranked high on the priority list by the Citizens Advisory Committee CDBG include (in alphabetical order): Adult Care Services patio revitalization and erosion control for Alzheimer's LMC; Habitat for Humanity combined with Coalition for Compassion and Justice home repairs, safety and ADA improvements; Habitat for Humanity engineering for off-site improvements for their Madison Park subdivision; and Prescott Area Women's Shelter rehabilitation of a newly-purchased structure for six units of LMI family housing for formerly homeless women and families. An educational workshop for Fair Housing will be presented.

The term of this plan is from July 1, 2013 through June 30, 2014.

The proposed projects will create decent living environments for the very low- to moderate-income population and will assist with decreasing homelessness in Prescott. The City of Prescott CDBG program has been tentatively allocated \$211,750 in funding for Program Year 2013-2014 by HUD, with an additional \$60,000 carry-over from last year. At the time of this publication, the funding allocation has not been released by HUD; therefore, non-profit requests have been prioritized and are not to assume that the request will receive funding.

The City of Prescott supports those organizations providing housing for special needs populations as well as low-income housing projects. Projects within, but not administered by the City of Prescott, are identified in the body of this action plan. Although the overall housing market continues to be unstable, a small increase in housing prices and raw land has begun; however, affordable housing continues to be out of reach for a significant segment of the low- to moderate-income persons and families living in Prescott. Very few homes in the "affordable" price range have been, or are, on the market; and, ever-rising development costs continue to contribute to the lack of success in expanding the affordable housing arena.

During the 2012-2013 program year, the public service component of funding was accomplished. Meals on Wheels served 90 different persons (elderly homebound, disabled and special needs clientele) 2,500 emergency meals on weekends.

The LMI Dexter Neighborhood revitalization project added 17,951 square feet of sidewalks and 17 ADA-compliant ramps to increase access to shopping, schools and the hospital.

Project Aware's uninhabitable structure at 502 S. Montezuma Street was demolished and will be replaced with six units of affordable housing for formerly homeless women and their small children.

Catholic Charities duplex housing low- to moderate- income persons was the recipient of energy-efficient window replacement.

Projects being continued to the 2013-2014 program year include Coalition for Compassion and Justice (CCJ) roof, heating and ADA repairs. This project will be a collaboration between CCJ and Prescott Habitat for Humanity. A carryover of funds to repair/replace concrete steps at West Yavapai Guidance Clinic is also slated if/when funding becomes available.

Efforts will continue in reducing homelessness, caring for Prescott's special needs populations, and providing CDBG funding to those organizations that are providing services to the low- to moderate-income population and/or clientele.

In addition, a revised application process for non-profit provider requests was presented at a first annual workshop held on November 14, 2012. Over 20 persons representing non-profit agencies attended the workshop. Ultimately, this new activity caused an increase in the number of requests received for PY 2013-2014.

The City of Prescott's Annual Action Plan for 2013-2014 has been developed in conjunction with input from low- to moderate-income residents of the Dexter Neighborhood (LMI), citizens, social service agencies, non-profit providers, the Citizens Advisory Committee and other interested persons.

Prescott City Council continually supports the efforts of the Community Development Block Grants program.

2013-2014 ANNUAL ACTION PLAN

Introduction

The Annual Action Plan for Program Year (PY) 2013-2014 is the City of Prescott's fourth Action Plan under the 2010-2014 Consolidated Plan.

Prescott was notified of "Entitlement Status" by the U. S. Department of Housing and Urban Development (HUD) in August, 2003. The City of Prescott initiated activity associated with the development of its first Consolidated Plan and Action Plan in Autumn, 2004. Both plans were adopted by City Council in May, 2005 and approved by HUD in July, 2005.

The 2010-2014 Consolidated Plan identifies 22 priority goals and strategies:

- Homeless and special needs populations (3)
- Affordable housing (11)
- Minority and low-income neighborhoods (3)
- Barriers to affordable housing (2)
- Fair housing (1)
- Lead-based paint mitigation (1)
- Public infrastructure (1)

All of the individual goals are considered to have "equal weight" in relation to the needs of the community. An annual review of the goals occurs as part of the planning process for the Action Plan. The process includes the evaluation of proposed projects in relation to the goals and the readiness of a project for funding.

Primary Activities of the PY12-13 Action Plan

The following projects and activities were suggested for funding during the community participation process that occurred as part of the PY12-13 Action Plan Process:

- Prescott Meals on Wheels – Homebound elderly program serving weekend emergency meals to the homebound and/or disabled. \$32,000 public service support. Public Service LMI/LMC.
- Catholic Charities – Replace windows at 218-220 Virginia Street duplex units that are rented to low- to moderate-income persons. LMH Sustainability/ Accessibility.
- City of Prescott – Fair Housing education program. \$1,200 public service support.

- West Yavapai Guidance Clinic – facility improvements were adjusted in November. Many of the components prioritized mid year by WYGC were “routine maintenance” items, and the Citizens Advisory Committee CDBG realized that the items could not be realized during the program year due to the *many environmental* assessments required at the various WYGC locations. Also, it has been difficult to get contractors to bid/quote “small projects” in Prescott due to increases in the general building market. LMC Availability/Sustainability. PY12-13 carry over \$5,000.
- Project Aware – demolition of property at 502 S. Montezuma Street for six units of rental housing for the formerly homeless. LMC Availability/Accessibility, Homeless.

Requests Received for the PY2013-2014 Action Plan

The following requests were submitted by 501(c)3 non-profit agencies for funding consideration during the 2013 cycle (alphabetically):

- **Adult Care Services** -- \$51,270 to rehabilitate the backyard patio including erosion control for Alzheimer’s patients.
- **Coalition for Compassion and Justice** -- \$10,000 for re-roofing, replacement heating units and ADA ramps for low- to moderate-income elderly and disabled.
- **Cornucopia Community Advocates** -- \$9,000 to \$16,000 for a restorative justice program for first-time juvenile offenders.
- **Dexter Neighborhood Community Center** -- \$4,200 to hire a coordinator to study the need for a community center for LMI residents.
- **Dexter Gateways Neighborhood** -- \$14,445 to create a 20/20 neighborhood, i.e., 20 minutes walking time to schools, hospitals, shopping, etc. and 20 miles per hour speed limit throughout the neighborhood.
- **Habitat for Humanity** – \$29,574 for a program to help owners of homes who are unable to perform critical repairs for safety (ADA ramps, fire detectors, etc., with a goal of helping 20 homeowners.
- **Habitat for Humanity/City of Prescott** – \$30,000 Dexter Neighborhood (LMI) Meany Street improvement engineering fees.
- **New Horizons Independent Living Center**-- \$26,410 for 10% cost of vehicle and drivers’ wages.
- **Prescott Creeks** -- \$11,904 for lower Miller Creek revitalization / restoration plan.
- **Prescott Area Women’s Shelter** (in conjunction with United Way) -- \$4,500+ for anger management class, basic job skills training and counseling; --plus-- \$76,000 for rehabilitation of newly-purchased building for six family units (including fire sprinklers, structural repairs, etc.).
- **Project Aware, Inc.** -- \$30,706 for architectural and engineering fees for six

- LMI apartments at site of previously demolished building.
- **West Yavapai Guidance Clinic** – \$54,766 for improvements to Hillside Center and Stone House (refloor, repaint, HVAC units, ADA ramp, paved driveway).
 - **Habitat for Humanity/City of Prescott** – \$30,000 for Engineering for off-site street improvements associated with proposed Madison Park Cottages plat.

The following is requested by the City of Prescott:

- **Dexter Neighborhood (City of Prescott)** – approximate amount to be determined for Dexter Neighborhood revitalization (including, but not limited to: safety, engineering and infrastructure costs for street installation at Meany Street, safety lighting, ADA accessibility, etc.).
- **Fair Housing** -- \$1,500 for the Southwest Fair Housing Council to conduct fair housing activities for LMI/LMC residents, homeowners associations, rental agencies, real estate companies, City staff, etc. (This is a required element of the CDBG program and is funded under the general CDBG administration).
- **General Administration** – amount unknown until funds are allocated and capped at 20% of yearly funding [includes Fair Housing activities].

Lead Agency

The City of Prescott is the lead agency for implementation of the Consolidated Plan, Action Plans and the CDBG Program.

The 2013 Annual Action Plan includes the following:

- 1) Introduction
- 2) Citizen Participation
- 3) Community Profile
- 4) Sources of Funds for Community Development Activities
- 5) Annual Action Plan, including Activities to Occur in the
City of Prescott's FY13 and HUD 2013-2014 funds
- 6) Other Community Needs/ CDBG/HUD Projects in Progress
- 7) Summary of City FY2021-2013 Budget
- 8) Relationship of Activities to Consolidated Plan Priorities
- 9) Minority and Low-Income Neighborhoods
- 10) Community Development Needs
- 11) Homeless and Special Needs Populations
- 12) Coordination with Other Organizations and Agencies
- 13) Affordable Housing
- 14) Barriers to Affordable Housing
- 15) Public Housing
- 16) Anti Poverty Strategy
- 17) Lead-Based Paint Hazard Reduction
- 18) Fair Housing
- 19) Geographic Distribution
- 20) Monitoring Plan
- 21) HUD Forms, Application
- 22) Local Government Certifications
- 23) Maps
- 24) Major Amendment to 2010-2014 Consolidated Plan
- 25) Substantial Amendment to the 2012-2013 Annual Action Plan

Citizen Participation in Consolidated and Action Plan Development

The Citizens Advisory Committee (CAC), appointed by the Mayor and City Council, was increased to seven persons on February 12, 2013. The CAC works with City staff, advisors and the community on issues and subjects associated with housing and community development that fall within CDBG purview. Previously, the committee consisted of five persons and, at times a lack of quorum necessitated that meetings be cancelled and rescheduled. Increasing the committee to seven members will, it is anticipated, reduce having a lack of quorum.

- The committee held regular meetings on the following dates:
 - November 14, 2012 (Workshop for non-profit providers regarding application requirements, deadline, eligibility/non-eligibility of projects)
 - January 11, 2013 (Special meeting to review status of projects and adjust anticipated funding allocations)
 - January 30, 2013 (Committee meeting to begin prioritizing requests for PY2013-2014)
 - February 13, 2013 (Committee meeting to continue prioritization of requests and to introduce newly-appointed CAC members)
 - March 13, 2013 (Committee meeting to finalize prioritization and to review draft Annual Action Plan PY2013-2014).

- Public hearings were held on the following dates:
 - January 16, 2013 (Public Hearing #1: requests non-profit providers and public commentary)
 - March 26, 2013 (Public Hearing #2: draft annual plan presented at City Council)
 - April 23, 2013 (approval of annual plan at City Council)

Additional meetings and/or public hearings are anticipated for the year and will be held when necessary. Meetings will be posted on the City of Prescott's website. Should a public hearing be necessary, a legal advertisement will be published in *The Daily Courier* 14 days prior to the public hearing.

The City of Prescott actively solicited participation of residents, community stakeholders, and other local non-profit agencies in identifying housing and community development needs in Prescott and received input on prioritizing the

expenditure of CDBG funds. Public meetings and public hearings were conducted at City Hall which is ADA accessible. A Spanish translator is on staff to answer questions, both spoken and written, that may arise on any aspect of the CDBG program. Several comments were received at the public hearings: 1) a person questioned the “extremely low income limits” (the Committee addressed this comment and noted HUD determines the definition of “extremely low income limits” at the federal level); and, 2) a woman whose daughter works for Community Legal Services stressed the need for more CDBG dollars as the staff is greatly overworked (the Committee took her comment under advisement during allocation prioritization).

During 2013, a 30-day public comment period began on March 18, 2013 and ended on April 16, 2013. The 2013-2014 Annual Action Plan was made available for public review during this period. Copies were made available at: City Hall, Office of Grants Administration and in the lobby area, 201 S. Cortez Street, Prescott; Prescott Downtown Library, 215 E. Goodwin Street, Prescott; and on the City’s website, www.cityofprescott.net.

The City worked proactively with agencies throughout the process. Fourteen agencies submitted requests for the 2013-2014 Annual Action Plan. Contact was made with 38 non-profit provider agencies informing them of the process, dates of committee meetings and public hearings. Requests from non-profit providers showed an increase of approximately 10% over the 2012-2013 Annual Action Plan.



History

Prescott was founded in 1863 and incorporated in 1883. During the late 1800s, Prescott twice served as the territorial capital of Arizona. The Governor's Mansion is now preserved on the grounds of the Sharlot Hall Museum.

In 1864, the town site of Prescott was surveyed and laid out along Granite Creek where gold had been panned. The town was designated the capital of the new territory of Arizona after it was separated from New Mexico. President Lincoln wanted the territorial capital in the northern part of the territory, far away from the Confederate sympathizing cities to the south.

Lincoln also decided to populate this new capital with Northerners and Midwesterners; and, this decision resulted in Prescott being the most Midwestern-looking city in Arizona. Victorian homes and peaked-roof houses were built—a far cry from the adobe structures that were more common in the Southwest.

The early economy of the area centered on cattle ranching and mining. In July 1900, a fire destroyed much of Prescott's commercial district. Within hours, makeshift shelters were erected on the Courthouse Plaza, and businesses began rebuilding. Following the fire, most buildings in the downtown area were reconstructed of brick, providing today's rich architectural heritage.

Dubbed "*Everyone's Hometown*," Prescott is culturally diverse—from its downtown Courthouse Plaza, famous "Whiskey Row", historic preservation emphasis with 809 buildings on the National Register of Historic Places, the World's Oldest Rodeo, Prescott Fine Arts Association, Sharlot Hall Museum,

Phippen Art Museum, Folk Arts Fair, Frontier Days and Territorial Day--to the official designation by the State of Arizona as "*Arizona's Christmas City*". On February 14, 2012, the City of Prescott celebrated 100 years of statehood with the opening of a time capsule from 1962; consequently, sesquicentennial candidates will, once again, open the time capsule in 2062.

Location

Located in the mountains of north central Arizona approximately 90 miles northwest of Phoenix and 90 miles southwest of Flagstaff, the City borders the Prescott National Forest to the south and west. The average elevation is 5,400 feet. The local climate is mild, with average high temperatures ranging from 50° to 90° Fahrenheit; and, the average precipitation recorded at 19.8 inches, most of which is rain. Prescott and the nearby towns of Chino Valley, Prescott Valley and the newly-incorporated Dewey-Humboldt form what is known locally as the "Quad-City" area.

City Government

The council-manager form of government was adopted in 1958. The mayor is elected on a non-partisan ballot to represent the City of Prescott for a two-year term. The six members of the City Council are elected at large for four-year terms on a non-partisan ballot. Three of the six positions and the mayor's position are up for re-election at the same time. Under the provisions of the City Charter, City Council appoints a city manager responsible for carrying out its established policies and administering operations.

The City's General Plan acts as the primary guide for housing and community development practices. The General Plan was ratified by voters in May 2004, amended in October 2009; and, an 11-member 2011 General Plan Committee, appointed by the mayor and council, is working to update the plan during 2013. Currently, the approved General Plan in effect includes the following elements: Land Use, Growth and Cost of Development, Circulation, Open Space, Environmental Planning, Water Resources, Economic Development and Community Quality. Goals and strategies that address the varied needs of Prescott's low- and moderate-income households are found throughout the General Plan. Many of these goals and strategies are incorporated into the Consolidated and Annual Action Plans.

**Source of Funds for Community Development Activity &
Annual Action Plan Activities to Occur in Federal Fiscal Year 2013**

The development of the 2010-2014 Consolidated Plan and this 2013-2014 Action Plan provide a foundation for the use of federal, state and local resources to address community development priorities. For this, the fourth year program, the HUD Community Development Block Grant FY2013 allocation is projected at \$211,750 (subject to change upon release of funding).

Projects listed on the following table are advised that these are anticipated funding amounts; consequently, funds may be eliminated, reduced or increased when the actual HUD funding allocations for PY2013-2014 occur. No funding is to be spent before an actual "notice to proceed" is issued by the City of Prescott, Office of Grants Administration.

A city goal is to increase the ability to leverage federal, state and local funds to support community development and housing improvements. The following amounts are based on the *anticipated* funding and are subject to change:

TENTATIVE CDBG FUNDING FOR PROGRAM YEAR 2013-2014
PRIORITIZED BY THE CITIZENS ADVISORY COMMITTEE

PROGRAM NAME	PROGRAM TYPE	FUNDING AMOUNT
Fair Housing (CDBG required element)	Fair housing programs, events, education Administration	FY13 Funds \$1,500
Prescott Meals on Wheels	Weekend emergency meals to homebound elderly and special needs populations. LMC Availability/Sustainability Public Services	FY13 Funds \$27,862
Habitat for Humanity	Engineering/construction for off-site street improvements for Meany and Short Streets LMI/Sustainability	FY13 Funds \$30,000
Coalition for Compassion & Justice	Repair heating / roofing in senior low-income mobile homes LMC Availability/Sustainability Decent Housing	FY13 Funds \$10,000 (to be managed by Habitat)
Adult Care Services	Rehab patio, erosion control, remove shade structure LMI/Sustainability	FY13 Funds \$40,000
Cornucopia	Rehabilitation of 1 st time offenders Public Services	FY13 Funds \$3,900
City of Prescott	ADA ramps, safety lighting improvements LMI/ Sustainability	FY13 Funds \$36,638
Prescott Area Women's Shelter	Rehab building for LMI apartments LMI/ Decent Housing	FY13 Funds \$76,000
West Yavapai Guidance Clinic	Stair Rehab carry over LMI Availability/Sustainability	FY13 Funds \$5,000
Administration	All administrative costs to implement and complete FY12 grant, including: advertising, noticing, bid preparation costs, wages, postage, etc. Administration	FY13 Funds \$40,850
Alternative project should additional funds become available:		
Habitat for Humanity	Repair heating / roofing in senior low-income mobile homes LMC Availability/Sustainability Decent Housing	FY13 Funds - up to \$30,000 (Separate from CCJ funds above)
Anticipated Total FY2013		\$271,750

If the estimated CDBG funding changes, adjustments, including reductions of funding to the above-captioned projects, may occur.

Other Community Projects Supported by the City and/or Federal Funds

LIHTC / LITFC

Bradshaw Senior Apartments

The Bradshaws Senior Apartments, a LIHTC tax-credited complex, consists of 170 units of non-assisted, independent living for seniors who are 62 years of age or older or disabled persons. Currently, 162 units are completed with a waiting list of prospective tenants. This project is located in central Prescott, approximately one mile east of the Courthouse Plaza and within one block of public transportation. The project received site-plan approval in 2008; and, the water service agreement was reached with a portion of the City's water supply allocation that was set aside by City Council for affordable housing and workforce housing. According to the last update, 52.2% of the units are rented by households with incomes at or below 50% AMGI; and, 41.3% of the units are rented by households with incomes at or below 40% AMGI. Persons must income qualify to be able to rent these apartments.

- Phase I: A 46-unit, 3-story senior apartment with 1- 2- and 3-bedroom units. (LIHTC)
- Phase II: A 52-unit family apartment complex of 3 buildings with 2- and 3-bedroom units. (LIHTC)
- Phase III: A 46-unit, 3-story senior apartment building similar to Phase 1. (LIHTC)
- Phase IV: A 20-unit, a 2.5 and 3-story apartment building with 2- and 3-bedroom units. (LITFC)
- Phase V: An 8-unit, 2-story apartment building of 1 bedroom units is still to be constructed.

Habitat for Humanity

Habitat for Humanity has two major, on-going affordable housing projects in addition to several smaller rehabilitation projects. The major projects include:

- Sonora Street – a multi-family, phased development project planned by Michael Payatek, Architect. The development of this affordable housing project is scheduled to take place within a three- to five-year time frame; however, due to the slow economy, there has been no progress since 2010.
- Madison Cottages – plans for six single-family homes are in the planning stage. The platting process will be submitted to the City in 2013-2014. Along with

alternate sources of funding, Habitat will request CDBG funding for engineering, infrastructure, etc., when the project is anticipated to go forward.

City of Prescott FY2012-13 Budget Process:

Budget Amendments and Basis of Presentation

FY2012-2013 Budget Calendar	
January 31, 2013	Council Budget Action Plan session.
February 15, 2013	Departments/Divisions provided with budget preparation instructions for FY2013-14. Instructions located on the City's portal under link, "Budget Blog," www.cityofprescott.net .
March 1, 2013	Base budgets due.
March 15, 2013	Capital requests for FY2013, including estimated endings and carry-over of FY2012 projects. Anticipated FY2013 grants information due.
April (mid)	Review of base budgets, capital, new personnel and issues identified by city manager, budget and all departments.
May, 2013 TBA	Budget presented to City Council and the public at a workshop.
June 25, 2013	Council adopts "tentative budget" and sets date for public hearing on final budget, expenditure limitation, and tax levy.
June 25, 2013	Public hearing on final budget, Council adoption of final budget and five-year capital improvement program as well as establishment of expenditure limitation.
July 9, 2013	Council adoption of tax levy ordinance.

AMENDING THE BUDGET, BUDGET BASIS, AND FUND STRUCTURE

AMENDING THE BUDGET

Control of each legally adopted annual budget, according to City Charter, is at the department level. The City Manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditure (object codes) within an office, department or agency. The City Manager generally gives authority to department heads to exceed one line item as long as other line items are reduced by a like amount. These arrangements are usually made directly between the requesting department and the Budget and Finance Department.

At the request of the City Manager, the Council may transfer any unencumbered appropriation balance or portion thereof between one office, department or agency to another.

The other option in amending the budget, according to state law, is for the Council to declare an emergency and then transfer the monies from one project to another. In essence, any approved Council transfers do amend the budget,

although the budget is never reprinted. All transfers are reflected on the following year's legal schedules as required by the Auditor General's Office.

BUDGET BASIS

The City of Prescott budget as adopted is substantially consistent with generally accepted accounting principles (GAAP) with major differences being (1) encumbrances are treated as expenditures at fiscal year end; (2) certain liabilities, such as vacation and sick pay, are not accrued at year end for budget purposes; (3) interest expense has been accrued for GAAP in some General Fund departments, but not expenses in the budget comparisons; (4) depreciation is not budgeted as an expenditure in budgetary accounting; and (5) capital outlay is an expenditure in budgetary accounting and an asset in GAAP.

FUND STRUCTURE

The accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The City of Prescott uses the following funds in its budget process:

The **GENERAL FUND** is established for the revenue and expenditures necessary to carry out basic governmental activities of the City such as police protection, recreation, planning, legal services, administrative services, etc. General Fund expenditures are made primarily for current day-to-day operating expenses and operating equipment. Capital expenditures for large-scale public improvements such as parks or streets are accounted for elsewhere in the Special Revenue Funds, Capital Project Funds, Enterprise Funds or Expendable Trust Funds.

SPECIAL REVENUE FUNDS are used to account for revenues derived from specific Budgetary Funds, Governmental Funds, Proprietary Funds, General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Fund, Fleet Maintenance, Risk Management, Engineering, Facilities Maintenance, Water, Wastewater, Solid Waste/Transfer Station, Airport, Golf Course, Parking Garage, Streets, Open Space, and Transient Occupancy, Grants, Impact Fees, Miscellaneous Gifts and Donations, Debt Service Funds, Permanent Funds and Acker Trust.

Streets and Open Space – 1% Additional Tax and Highway User Revenues

In September, 1995, the voters approved increasing the sales tax rate from 1.0% to 2.0% for the purpose of street repairs and improvements for a ten year period

effective January 1, 1996. In May, 2000, the voters expanded the use of the funds to include open space acquisitions and extended the sunset to January 1, 2016. In September of 2009, the voters approved the extension of this tax at ¾% for street repairs and improvements. Financing for this fund is also provided by the City's share of State gasoline taxes. State law requires these gasoline taxes to be used to maintain or construct streets. Beginning in FY2011, the Highway User Fund and Streets and Open Space Funds were combined. The accumulation and expenditure of these funds are accounted for in this area.

Transient Occupancy Tax Fund – In 1987 the voters established a two percent (2.0%) transient occupancy (hotel/bed) tax. By ballot provision, these revenues can only be used for tourism promotion and development of recreational facilities.

Grants Fund – This represents projects which expend grant monies received for various projects. Grant funds must be used for the stated purpose of the grant and must meet grantor expenditure guidelines.

Impact Fee Funds – These funds represent accounts to expend impact fees received to offset the cost of growth-related projects.

Miscellaneous Gifts Fund – Provide an account to track any contributions for miscellaneous gifts which the City may receive as well as the expenditures made.

PERMANENT FUNDS are used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

Acker Trust Fund – Accounts for the assets willed to the City by J.S. Acker. Revenue from investments and land sales are to be expended for cultural and recreational purposes only.

DEBT SERVICE FUNDS are established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The City of Prescott's Debt Service Fund was established during FY1999 to pay for the principal and interest of general obligation debt for the police station construction and the Watson and Willow Lakes water rights and land purchase as well as improvement district bond payments.

ENTERPRISE FUNDS are established to account for operations that (1) are financed and operated in a manner similar to private business operations where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy,

management control, accountability or other purposes. The City of Prescott has six enterprise funds as follows:

Water Fund – To account for the provision of water services to the residents of the City and some residents of the County. All activities necessary to provide for water services are accounted for in this fund.

Golf Course Fund – To account for the provision of year-round golf to the residents of the City, county and visitors to the area. Beginning in FY1994, the Golf Course was established as a separate department. Prior to FY1994 the Golf Course was under direction of Recreation Services.

Airport Fund – To account for the provision of airport services to the general aviation and commercial flying public. Services include fueling, hangar and tie-down rentals, etc.

Solid Waste/Transfer Station Fund – To account for sanitation, landfill, and recycling services provided to City and County residents along with the operations of the City's transfer station facility that opened in September, 1991. All activities necessary to provide these services are accounted for in this fund. Since April of 1994, only fill materials have been accepted at the City's landfill.

INTERNAL SERVICE FUNDS are used to account for services and commodities furnished by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

Fleet Maintenance – To account for the cost of operating a maintenance facility for automotive and other equipment used by various departments. These costs are billed to the various using departments. The various user departments who acquire automotive and other equipment are responsible for replacement costs.

Risk Management – To account for the costs, both direct and indirect, of maintaining comprehensive property damage and general liability and workers' compensation insurance coverage. Revenue to this fund is derived from charges to City departments.

Engineering Services – To account for the costs, both direct and indirect, of the engineering department, which does work for other departments of the City. Revenue to this fund is derived from charges to City departments based on the work performed for the department.

Facilities Maintenance – To provide maintenance and custodial service to all city owned facilities.

Relationship of Activities to Consolidated Plan Priorities

The City of Prescott's 2010 – 2014 Consolidated Plan identifies housing and community development activities to be pursued in order to provide decent, affordable and safe housing along with needed community services and facilities for its residents. While the Consolidated Plan identifies a number of priority needs and strategies, the City will not pursue all areas of need in each program year because of limited resources. The City, during 2012-2013, will focus its resources and efforts on increasing housing for the homeless and special needs populations; continuation of providing weekend emergency meals to the elderly homebound and disabled; and repairs to service-provider buildings that identify with special needs clientele. All the projects being undertaken meet one of the three national objectives and will benefit low- to moderate-income persons and clientele. Accessibility, safety and infrastructure projects in the Dexter Neighborhood (LMI) have been designated as a priority.

The following priorities identified in the City of Prescott's Consolidated Plan follow. [A complete list of the City's Consolidated Plan Goals, Strategies and Priorities is available for viewing at the Office of the Grants Administrator, City Hall, 201 S. Cortez Street and on the City's website: www.cityofprescott.net.]

Homeless and Special Needs Population

Goal: Increase the supply of permanent housing for homeless and other special needs populations.

Project: Rehabilitation/conversion of structure for six apartment units of low- to moderate-income housing for formerly homeless families.

Priority Strategy: Support organizations that develop and provide permanent supportive housing and other populations including those moving from transitional housing.

Objective: Decent Housing

Outcome: Affordability/Accessibility

Goal: Increase supportive services to homeless and special populations.

Projects: Delivery of weekend emergency meals to Prescott Meals-on-Wheels. (PMOW also receives funding from NACOG for weekday meals; however, NACOG does not fund weekend meals). Establish a rehabilitation/restitution program for first time juvenile offenders in the City of Prescott through Cornucopia Community Advocates.

Priority Strategy: Support organizations that provide supportive services to homeless and special populations.

Objective: Decent Living Environment
Outcome: Availability/Accessibility

The City's General Plan and the Consolidated Plan both list affordable housing as a major issue. The Consolidated Plan includes the following goals and priority strategies to address affordable housing. In the current economic environment housing prices, although lower in cost, are still not in the range to be affordable for the workforce population's income-to-payment ratio. Additionally, financial institutions have tightened loan qualifications.

Goal: Increase the supply of rental units affordable in close proximity to employment and services to extremely low-income households.

Project: Rehabilitation/conversion of structure for six apartment units of low- to moderate-income housing for formerly homeless families

Priority Strategy: Support the development of rental units affordable to extremely low-income households.

Objective: Decent Housing
Outcome: Affordability

Goal: Rehabilitate existing housing stock.

Project(s): Habitat for Humanity / Coalition for Compassionate Justice' home repairs for Prescott LMI owner-occupied housing.

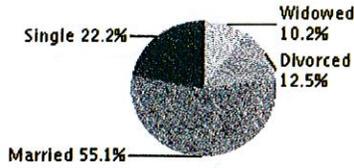
Priority Strategy: Support owner-occupied housing rehabilitation programs for low- and moderate-income homeowners.

Objective: Decent Housing
Outcome: Affordability/Accessibility

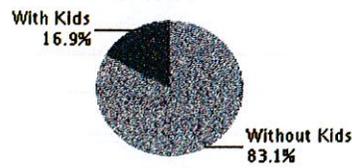
The organizations represented include those serving special populations: the seriously mentally ill, veterans, individuals recovering from drug and alcohol dependency and the chronically homeless as well as those serving the basic needs of homeless, at-risk and low-income families. These individuals and organizations confirm the significant, unmet need for emergency, transitional and permanent housing and services for homeless, at-risk and low-income households. The greatest identified, unmet need is for housing and services for homeless families. It is agreed that this population represents the silent and unseen homeless, primarily because families fear the loss of their children to temporary, or even permanent, state custody. The following chart is taken from the Consolidated Plan 2010-2014:

Household Composition

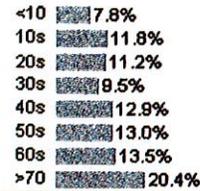
Relationship



Children



Population by age



**Table 1A
Homeless and Special Needs Populations**

Continuum of Care: Housing Gap Analysis Chart

		Current Inventory	Under Development	Unmet Need/ Gap
Individuals				
Example	Emergency Shelter	100	40	26
Beds	Emergency Shelter	67		42
	Transitional Housing	107		45
	Permanent Supportive Housing	14	6	50
	Total	188	6	137
Persons in Families With Children				
Beds	Emergency Shelter	43		100
	Transitional Housing	40		75
	Permanent Supportive Housing	0		40
	Total	83		215

Continuum of Care: Homeless Population and Subpopulations Chart

Part 1: Homeless Population	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Number of Families with Children (Family Households):	13	98/	92	200
1. Number of Persons in Families with Children	8	3	5	16
2. Number of Single Individuals and Persons in Households without children	19	6	15	40
(Add Lines Numbered 1 & 2 Total Persons)	30	104	107	240
Part 2: Homeless Subpopulations	Sheltered		Unsheltered	Total
a. Chronically Homeless	40		292	332
b. Seriously Mentally Ill	49			
c. Chronic Substance Abuse	93			
d. Veterans	97			
e. Persons with HIV/AIDS	0			
f. Victims of Domestic Violence	6			
g. Unaccompanied Youth (Under 18)	7			

Goal: Increase the supply of transitional housing for families.

Project: The City of Prescott is working with organizations such as Project Aware to increase the number of transitional and permanent housing units. In addition, the Bradshaw Senior Community and Bradshaw Family Community is funded by LIHTC.

Priority Strategy: Support organizations that develop and provide transitional housing for families.

Objective: Decent Housing

Outcome: Availability/Accessibility

Coordination with the Public, Agencies and Service Providers

Many of the organizations that serve the special needs population and those with low- to moderate-incomes participate in the Affordable Housing and Homeless Coalition (AHC). The Coalition provides an avenue for the member organizations to work cooperatively towards meeting unmet needs. A perceived lack of a concentrated effort by the City to address affordable housing and homelessness issues continues to be a major concern, as has the lack of coordination among local government jurisdictions.

The list of projects and activities provided in the Introduction and Executive Summary of this action plan is intended to assist with future coordination between the City and other organizations wanting to develop housing projects. The City participates in a regional coalition to find solutions to the impediments to workforce and affordable housing issues. Municipalities participating in the regional coalition include the City of Prescott, the Town of Prescott Valley and Chino Valley.

Given the limited financial resources and the combined capacity of the City and other organizations to deliver needed housing services, the system functions satisfactorily. With the availability of CDBG funds annually, and with a CDBG-dedicated staff person, the delivery system may be further refined as follows:

Goal: Increase coordination within city government, with other organizations and with organizations that serve low- and moderate-income and special needs populations.

Project: Update and maintain a current list of non-profit 501(c)(3) providers; and, offer a workshop for understanding the goals, eligible and ineligible activities, timeliness, monitoring and reporting requirements of the CDBG program. (Workshop to be held in the month of November, 2013).

Strategy: Participate in the Affordable Housing and Homeless Coalition Meetings.

Strategy: Continue participation in the Central Yavapai Metropolitan Planning Organization.

Strategy: Participate in the Dexter Neighborhood area meetings when possible.

Barriers to Affordable Housing

The Prescott City Council has identified workforce housing as a planning priority with an expectation that a housing plan will be developed. A General Plan Committee, appointed by the mayor and Council and tasked with updating the General Plan, has been meeting since May, 2011. Both the Consolidated Plan and the General Plan support this effort. Both plans suggest that government policies, regulations and procedures may impede development and/or increase the cost of development. Both plans provide information on: the local real estate market, the increasing land values and increasing construction costs; subsequently, the following priority strategies involve the local decision-making process.

Goal: Provide for a balanced community with a diversity of neighborhoods and residential housing types and prices.

Priority Strategy: Rezone property and allocate water to housing development that provides a diversity of residential housing types and prices, including units affordable to low- and moderate-income households in accordance with the affordable housing strategy.

City Council previously allocated 20% of the remaining water supply for affordable and/or workforce housing. The allocation is still in effect in 2012.

Objective: Decent Housing

Outcome: Availability/Accessibility

Priority Strategy: Evaluate the effectiveness of waiving or paying permit fees and paying impact fees for housing that is affordable for low- to moderate-income households.

Objective: Decent Housing

Outcome: Availability/Accessibility

Public Housing

The City of Prescott does not participate in, or operate, a public housing program. No program of this type exists within the community.

Anti-Poverty Strategy

Consistent with the Consolidated Plan, reducing the number of households living below the poverty level include the following goal and related strategies:

Goal: Reduce the number of poverty-level households in Prescott.

Strategy: Identify the populations with the greatest poverty level and incorporate housing and services for these populations into program development.

Strategy: Support Low Income Housing Tax Credit and other similar projects that incorporate housing and/or services for poverty-level households.

Strategy: Expand job availability for low-income persons through the enforcement of the Section 3 initiative which mandates that contractors on federally-funded construction projects attempt to recruit low-income subcontractors and employees.

Lead-Based Paint Hazard Reduction

The Residential Lead-Based Paint Hazard Reduction Act of 1992 emphasizes prevention of childhood lead poisoning through housing-based approaches. The City has established the following goals and strategies to address lead-based paint hazards. Houses or facilities built before 1978 that are being rehabilitated with CDBG assistance will be tested for lead in painted surfaces; consequently, if lead is present, it will be abated through removal or encapsulation as part of the rehabilitation contract.

Goal: Strengthen efforts to educate the public and private sector about lead-based paint poisoning hazards.

Project: Conduct a fair housing workshop / seminar for residents of Prescott, landlord/tenants, non-profit agencies, real estate agents, homeowner association representatives, LIHTC personnel, etc.

Strategy: Incorporate lead-based paint information and notification procedures into appropriate city-operated and sponsored housing and public service programs.

Strategy: Ensure sufficient equipment and environmental service resources are available to provide the testing necessary to conduct public facility and housing rehabilitation programs or projects.

Fair Housing

The City of Prescott was notified of CDBG “Entitlement” eligibility in August 2003; consequently, there was a requirement to update the Analysis of Impediments to Fair Housing (AI), a supporting document to the Consolidated Plan. The 2005 Analysis of Impediments to Fair Housing was outsourced to the Southwest Fair Housing Council (SWFHC) and was approved by Council on July 26, 2005. Due to constraints in the current economy, the updated Analysis of Impediments to

Fair Housing (AI) was accomplished under the aegis of the Community Development Department planning staff. The revision to the AI was approved by City Council on August 31, 2010.

The City has and continues to make use of media tools (public service announcements, advertisements and mailings) to apprise the public on fair housing topics including predatory lending practices and landlord-tenant rights. A fair housing workshop was held at City Hall on March 28, 2013 by the Southwest Fair Housing Council. Area realtors, homeowners associations, management companies, and the general public were invited. The fair housing seminar notification occurred by direct mailing, radio announcement, website posting and poster display throughout high-traffic areas of the city. Additionally, Fair Housing Month was acknowledged by City Council with a proclamation on March 26, 2013.

Goal: Ensure equal housing access for all persons regardless of race, color, religion, sex, handicap, familial status or national origin.

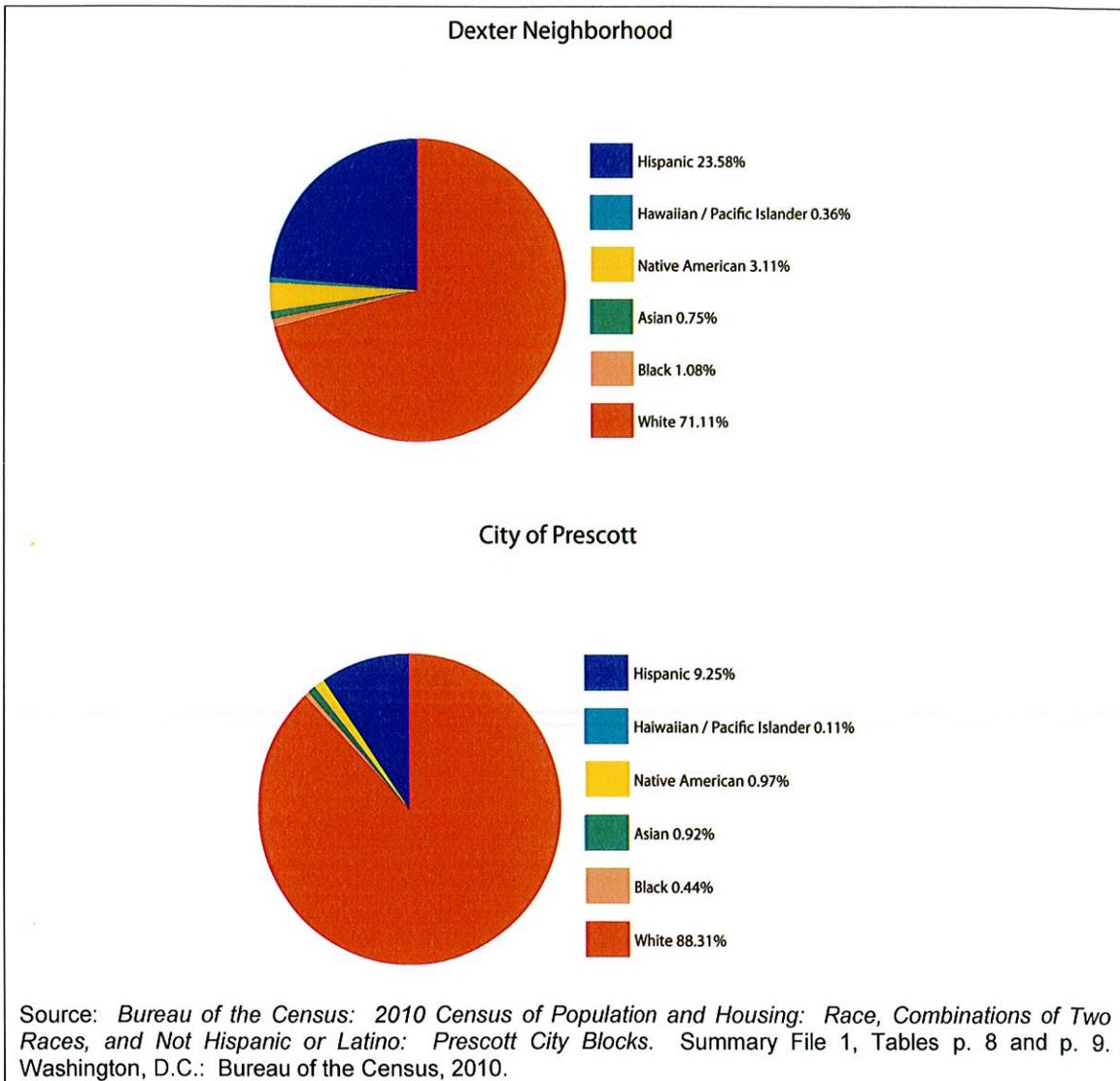
Project: Conduct a fair housing workshop for residents of Prescott, landlord/tenants, non-profit agencies, real estate agents, homeowner association representatives, LIHTC personnel, etc.

Strategy: Develop a partnership with the local real estate sales industry to promote fair housing and justice in determining housing values and insurance ratings, especially in older neighborhoods and those undergoing transition.

Geographic Distribution

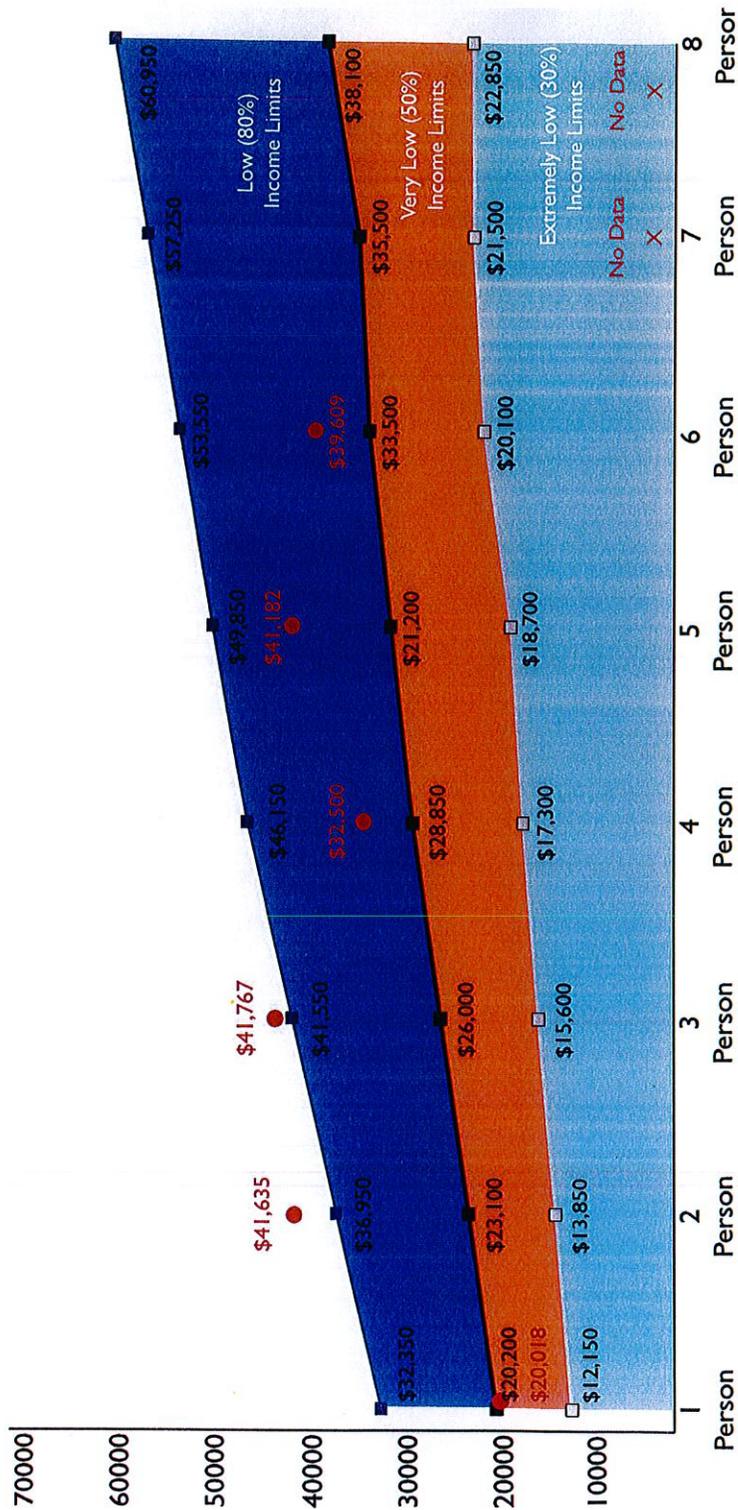
The City, with limited resources and identified housing and community development needs, has elected to maximize the effectiveness of current CDBG

Comparison of Racial & Ethnic Data Dexter Neighborhood & City of Prescott



**Dexter Neighborhood Income Limits
Census Tract 9**

Dexter Neighborhood Income Limits
Census Tract 9



Sources:
 2006-2010 American Community Survey
 Arizona. Population and Housing Characteristics.
 Washington, DC: Bureau of the Census, December 2011
 "FY 2012 Income Limits Summary, Yavapai County, Arizona."
 FY 2012 Income Limits Documentation System.
 U.S. Department of Housing and Urban Development, 13-12-2011.
 Web. 11 Jun 2012.
 <<http://www.huduser.org/portal/datasets/il/il2012/2012summary.odn>>

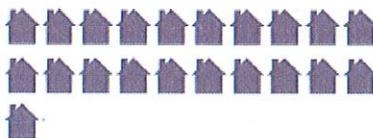
This graph depicts the Income Limits for household size in Yavapai County, Arizona in relation to the median income per household size for the census tract containing the Dexter neighborhood. Census data is derived from the American Community Survey 2006-2010 5-year Estimates. Median Income values for census tract 9 are illustrated in red. For seven and eight person household sizes there was no data presented.

Houshold Median Income for Block Groups
within Census Tract 9, Yavapai County, AZ

This chart illustrates the number of households that fall below or meet the 80% income threshold for the block groups containing the Dexter neighborhood. Block groups 2 & 3, specifically comprise 98% of the Dexter neighborhood and are indicated with a grey box around their census data. Based on calculations for the U.S. Department of Housing and Urban Development the 80% income threshold for a 4 person household is **\$46,150**. Data that falls below this standard is demonstrated in **red** while the income breakdown that contains the 80% threshold is demonstrated in **blue**. It is important to note due to the aggregated nature of economic census data there is no way to definitively ascertain how many households in the \$45,000 to \$49,999 are either below or meet the 80% income threshold.

Block Groups	Less than 10000	10000 to 14999	15000 to 19999	20000 to 24999	25000 to 29999	30000 to 34999	35000 to 39999	40000 to 44999	45000 to 49999
1	56	48	15	67	56	110	12	49	13
2	66	40	74	82	27	27	14	105	63
3	0	12	69	74	29	0	39	13	0
4	118	94	53	111	27	12	33	30	29

 = 100 households

 2101 total households

 1562 households below 80% threshold

 105 households within the 80% threshold

Sources:
2006-2010 American Community Survey Arizona. Population and Housing Characteristics. Washington, DC: Bureau of the Census, December 2011
"FY 2012 Income Limits Summary, Yavapai County, Arizona." FY 2012 Income Limits Documentation System. U.S. Department of Housing and Urban Development 13-12-2011 Web 11 Jun 2012 <<http://www.huduser.org/portal/datasets/il/fy2012/2012summary.odn>>

Monitoring Plan

In order for the CDBG program to be effective, housing policies, goals, strategies and activities must be consistently monitored and revised as necessary. The City of Prescott has dedicated a full-time grants administrator to coordinate and implement the CDBG program. The grants administrator will conduct monitoring reviews to insure that the programs and activities are being carried out in a timely manner in accordance with the Five-Year Consolidated Plan and Annual Action Plan.

Monitoring will occur to insure that the statutory and regulatory requirements of the CDBG program are being met. The grants administrator will determine whether a project is eligible under the CDBG program and the National Objectives of the HUD Program: 1) benefiting low- and moderate-income persons/clientele; 2) preventing or eliminating slums or blight on a spot or area basis; and, 3) addressing an urgent community need.

In addition, the grants administrator will monitor costs associated with each on-going funded activity. Monitoring will include: determining that the costs are necessary and reasonable in relation to federal guidelines and policies; environmental review; clearance procedures; and reporting procedures.

The City of Prescott will employ several tools of measuring the success of the CDBG activities in meeting local housing and community development needs. HUD requirements will be followed in carrying out the program goals of both the Consolidated Plan and the Consolidated Annual Performance and Evaluation Report (CAPER).

To increase CDBG program success, the grants administrator is working on the following and plans to continue the changes made during the 2013-2014 program year:

- offering an educational workshop to non-profit organizations outlining the application process, monitoring practices, subrecipient agreements, timeliness requirements and recordkeeping for non-profit agencies during 2013-2014 and ensuing years;
- revising the non-profit application form to include additional, pertinent information—i.e., project cost estimation, project timeline, proposed budget, program team, etc.; and,
- attending training workshops when offered by HUD.

Application for Federal Assistance SF-424

Version 02

*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	*Other (Specify) _____
--	---	----------------------------------

3. Date Received:	4. Applicant Identifier:
--------------------------	---------------------------------

5a. Federal Entity Identifier:	*5b. Federal Award Identifier:
---------------------------------------	---------------------------------------

State Use Only:

6. Date Received by State:	7. State Application Identifier:
-----------------------------------	---

8. APPLICANT INFORMATION:

***a. Legal Name:** City of Prescott

*b. Employer/Taxpayer Identification Number (EIN/TIN): 86-6000257	*c. Organizational DUNS: 07-446-3936
---	--

d. Address:

***Street 1:** 201 S. Cortez Street
Street 2: _____
***City:** Prescott
County: _____
***State:** Arizona
Province: _____
***Country:** Yavapai
***Zip / Postal Code** 86303

e. Organizational Unit:

Department Name: Community Development	Division Name: Planning
--	-----------------------------------

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. ***First Name:** George
Middle Name: W
***Last Name:** Worley
Suffix: _____

Title: Planning Manager

Organizational Affiliation:
Municipality

***Telephone Number:** 928-777-1287 **Fax Number:** 928-777-1258

***Email:** george.worley@prescott-az.gov

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

US HUD Region IX

11. Catalog of Federal Domestic Assistance Number:

14-218 _____

CFDA Title:

Community Development Block Grant _____

***12 Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Prescott

***15. Descriptive Title of Applicant's Project:**

1) Fair Housing education \$1500; 2) Meals on Wheels program \$27,862; 3) Habitat for Humanity \$30,000; 4) Coalition for Compassion and Justice \$10,000; 5) Adult Care Services \$40,000; 6) Conucopia \$3,900; 7) City of Prescott \$36,638; 8) Prescott Area Women's Shelter \$76,000; 9) West Yavapai Guidance Clinic \$5,000; 10) Administration \$40,850.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: District 1

*b. Program/Project: District 1

17. Proposed Project:

*a. Start Date: July 1, 2013

*b. End Date: June 30, 2014

18. Estimated Funding (\$):

*a. Federal	_____	271,750
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	
*g. TOTAL	_____	271,750

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Mr. _____ *First Name: Marlin _____
Middle Name: D _____
*Last Name: Kuykendall _____
Suffix: _____

*Title: Mayor

*Telephone Number: 928-777-1248

Fax Number: 928-777-1258

* Email: marlin.kuykendall@prescott-az.gov

*Signature of Authorized Representative: *Marlin D. Kuykendall*

*Date Signed: 05/10/13

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

N/A

Attachment A

Public Participation

AFFIDAVIT OF PUBLICATION

STATE OF ARIZONA)
County of Yavapai) SS.

ANN E REBINSKAS being first duly sworn on his/her oath says:

The s/he is the ADVERTISING ADMIN of PRESCOTT NEWSPAPERS, INC., an Arizona corporation, which owns and publishes the COURIER, a Daily Newspaper published in the City of Prescott, County of Yavapai, Arizona; that the notice attached hereto, namely,

CITY OF PRESCOTT - GRANTS ADMINISTRATION

3 X 6 DISPLAY AD

ANNUAL ACTION PLAN PROGRAM

Ann E Rebinskas

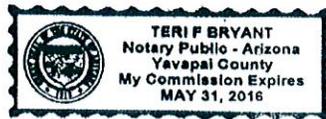
has, to the personal knowledge of affiant, been published in the newspaper aforesaid, according to law, from the 21st day of December 2012 to the 28th day of December 2012

Both inclusive, without change, interruption or omission, amounting in all to 2 insertions, made

on the following dates: 12/21/12 + 12/28/12

Subscribed and sworn before me this 11 day of January 20 13

Terif Bryant
Notary Public



My commission expires _____

of countries had joined in states, an expressing their opposi- No other countries he tion to the law, have joined in Mexico's t- Brewer had said the latest friend-of-court ic foreign governments brief.



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questions.

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778-4653

NOTICE OF PUBLIC HEARING

CITY OF PRESCOTT
Annual Action Plan Program
Community Development Block Grant Program

PUBLIC NOTICE IS HEREBY GIVEN THAT A PUBLIC HEARING will be held by the Community Development Block Grant Citizens Advisory Committee in City Council Chambers, City of Prescott, 201 South Cortez Street, Prescott, Arizona, at 2:00 PM on Wednesday, January 16, 2013 for the purpose of a facilitated discussion regarding the scope and content of the Annual Action Plan for Program Year 2013. Public comment will be accepted regarding community needs and priorities. Public comment will also be accepted regarding the City of Prescott's CDBG application process. Application packets for Non-Profit Providers (501(c)3) are available on the City of Prescott website: www.cityofprescott.net. Agencies submitting proposals should be prepared to discuss their proposed project at the public hearing.

Deadline for receipt of proposal packet applications is Wednesday, January 09, 2013 at 2:00 PM. Applications should be hand delivered or mailed (via US Post Office mail, FedEx or UPS) to: Kathy Dudek, Grants Administrator, City of Prescott, 201 S. Cortez Street, Prescott, AZ 86303. The City of Prescott does not accept faxed or emailed applications. Questions regarding the public hearing and/or application packet should be directed to: Kathy Dudek, Grants Administrator, City of Prescott at (928) 777-1143.

The City of Prescott endeavors to make all public meetings accessible to persons with disabilities and/or non-English speaking persons upon request. With 72 hours advance notice, special assistance can be provided for sight and/or hearing impaired persons at public meetings. Please call 777-1100 or 777-1100 (tdd) to request an accommodation to participate in this meeting.

Publish 2x, The Courier
12-21-12, 12-28-12

12-21-12, 12-28-12



CITIZENS ADVISORY COMMITTEE COMMUNITY DEVELOPMENT BLOCK GRANTS **Workshop Agenda**

CITIZENS ADVISORY COMMITTEE - CDBG
WORKSHOP FOR NON-PROFIT PROVIDERS
WEDNESDAY, NOVEMBER 14, 2012
2:00 PM

COUNCIL CHAMBERS
201 S. CORTEZ STREET
PRESCOTT, ARIZONA
(928) 777-1143

The following workshop agenda will be held on Wednesday, November 14, 2012 at 2:00 PM in Council Chambers, City of Prescott, 201 S. Cortez Street, Prescott, AZ 86303. *Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.*

1. Introductions
2. Revised Application for Non-Profit Providers [501(c)3]
 - a. CDBG National Objectives
 - b. Timeline for Program Year 2013-2014
 - c. Funding criteria
 - d. Eligible / non-eligible projects
 - e. Requirements: timeliness, recordkeeping, monitoring, subrecipient agreements, Davis-Bacon Act, etc.
3. Questions
4. Adjournment

The City of Prescott endeavors to make all public meetings accessible to persons with disabilities. With 72 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 777-1100 (voice) or (TDD) to request an accommodation to participate in this meeting.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall and on the City's website on November 6, 2012 at 4:00 p.m. in accordance with the statement filed with the City Clerk's Office.

Kathy Dudek, Grants Administrator
Community Development Department

**NOTICE OF PUBLIC HEARINGS
CITY OF PRESCOTT
CDBG 2013-2014
ANNUAL ACTION PLAN**

PUBLIC NOTICE IS HEREBY GIVEN THAT PUBLIC HEARINGS will be held by the Prescott City Council, City Hall, 201 S. Cortez Street, Prescott, AZ 86303, on Tuesday, March 26, 2013 and Tuesday, April 23, 2013. Both meetings will be held at 3:00 p.m. in Council Chambers. The Community Development Block Grant (CDBG) 2013-2014 Annual Action Plan draft is anticipated to be voted on at the April 23, 2013 public hearing.

The one-year action plan includes recommendations for the anticipated allocation of \$211,750. A Citizens Advisory Committee advises the Prescott City Council on the use of these funds and has identified the following priority needs for Program Year 2013-2014: Meals on Wheels, emergency weekend meals for the elderly and disabled; Cornucopia Community Advocates, restorative justice program for Prescott juvenile first-time offenders; Adult Care Services (Susan J. Rheem Center), rehabilitation of patio including erosion control for clients with Alzheimer's; Habitat for Humanity/ Coalition for Compassion and Justice, low- to moderate-income owner-occupied home repairs; Prescott Area Women's Shelter, rehabilitation of building for six units of family housing; West Yavapai Guidance Clinic, safety repairs to concrete stairway; and, the City of Prescott Dexter Neighborhood safety improvements. When the Department of Housing and Urban Development allocates the 2013-2014 CDBG funding, projects listed above are subject to change. Projects listed above are not guaranteed to receive funding for the 2013-2014 Program Year.

The 2013-2014 Annual Action Plan includes a 30-day public comment period which will begin on March 26, 2013 and end on April 16, 2013 at 5:00 p.m. Citizens wishing to comment on the action plan may direct their comments to: Grants Administrator, City of Prescott, 201 S. Cortez Street, Prescott, AZ 86303 (Phone: 928-777-1143; Fax: 928-771-5870). All comments received will be considered for inclusion in the Annual Action Plan.

Copies of the 2013-2014 CDBG Annual Action Plan are available for review at the Prescott Public Library (Downtown), 215 E. Goodwin Street; City Hall Lobby and the Office of Grants Administration, 201 S. Cortez Street; and on the City's website: www.cityofprescott.net.

The City of Prescott endeavors to make all public meetings accessible to persons with disabilities. With 72 hours advance notice, special assistance can be provided for sight and/or hearing impaired persons at public meetings. Please call 777-1100 (voice) or (TDD) to request an accommodation to participate in the meeting(s).

2x Publish 03-17-13 and 04-08-13

COUNCIL AGENDA MEMO – March 26, 2013

DEPARTMENT: Community Development - CDBG

AGENDA ITEM: Public Hearing for CDBG 2013-2014 Annual Action Plan

Approved By:

Date:

Department Head: Tom Guice

Finance Director: Mark Woodfill

City Manager: Craig McConnell

Item Summary

As a CDBG entitlement community, the City of Prescott is charged with developing an Annual Action Plan that sets forth how CDBG federal funding will be expended. The plan is an adjunct to the Consolidated Plan 2010-2014 approved by Council May 11, 2010.

Background

The CDBG Citizens Advisory Committee scheduled a public hearing for January 16, 2013, to receive requests from non-profit providers and comments from the public. More than 720 postcards were sent to persons residing in the low- to moderate- income Dexter Neighborhood advising them of the meeting. Letters were also sent to 30 non-profit service providers inviting them to apply for funding. At the public hearing on January 16, 2013, the Citizens Advisory Committee received 14 requests for non-profit funding.

The *anticipated* funding allocation for 2013-2014 is \$211,750.00. Of this amount, a maximum of 15% (\$31,762) may be used for public service projects; 20% for administrative costs (\$42,350) which include legal notification, advertisements, training, and personnel. The balance (\$137,638 plus a \$60,000 carry-over) is to fund rehabilitation, renovation and/or housing activities that benefit low- to moderate- income persons.

Requirements of the Annual Action Plan include a 30-day public comment period which began March 18, 2013, and will end April 16, 2013. Comments received from will be attached to the draft Annual Action Plan scheduled for adoption by Council April 23, 2013.

To be eligible for funding, one of three CDBG national objectives must be met by an application:

- the project must benefit low- to moderate-income persons or clientele
- the project must eliminate slums or blight on an “area” or “spot” basis
- the project must meet an recent “urgent” need that poses a serious and immediate threat to the health or welfare of the community and cannot be corrected with other sources of funding.

Agenda Item: CDBG 2013-2014 Annual Action Plan Public Hearing

Using the Consolidated Plan 2010-2014 and the CDBG national objectives as guides, the Citizens Advisory Committee met January 30, 2013, February 13, 2013 and March 13, 2013, and is recommending that the following projects be funded with the *anticipated* \$271,750.00 (\$211,750.00 allocation plus \$60,000 carry-over):

PROGRAM NAME	PROGRAM TYPE	FUNDING AMOUNT
Fair Housing (CDBG required element)	Fair housing programs, events, education Administration	FY13 Funds \$1,500
Prescott Meals on Wheels	Weekend emergency meals to homebound elderly and special needs populations. LMC Availability/Sustainability Public Services	FY13 Funds \$27,862
Habitat for Humanity <i>*Should this not be required, the Alternative project would be funded</i>	Engineering for off-site improvements Decent Housing LMI/Sustainability	FY13 Funds \$30,000
Coalition for Compassion & Justice	Repair heating / roofing in senior low-income mobile homes LMC Availability/Sustainability Decent Housing	FY13 Funds \$10,000 (to be managed by Habitat)
Adult Care Services	Rehab patio, erosion control, remove shade structure LMI/Sustainability	FY13 Funds \$40,000
Cornucopia	Rehabilitation of 1 st time offenders Public Services	FY13 Funds \$3,900
City of Prescott	ADA ramps, safety lighting improvements LMI/ Sustainability	FY13 Funds \$36,638
Prescott Area Women's Shelter	Rehab building for LMI apartments LMI/ Decent Housing	FY13 Funds \$76,000
West Yavapai Guidance Clinic	Stair Rehab carry over LMI Availability/Sustainability	FY13 Funds \$5,000
Administration	All administrative costs to implement and complete FY12 grant, including: advertising, noticing, bid preparation costs, wages, postage, etc. Administration	FY13 Funds \$40,850
Alternative project should additional funds become available:		
Habitat for Humanity <i>*To be funded if monies become available</i>	Repair heating / roofing in senior low-income mobile homes LMC Availability/Sustainability Decent Housing	FY13 Funds \$30,000 (Separate from CCJ funds above)
Anticipated Total FY2013		\$271,750

Agenda Item: CDBG 2013-2014 Annual Action Plan Public Hearing

Fiscal Impact

The recommended allocations are subject to change upon receipt of the final allocation amount from HUD.

Attachment

- 2013-2014 CDBG Annual Action Plan

Recommended Action: MOVE to close the Public Hearing.

COUNCIL AGENDA MEMO – April 23, 2013

DEPARTMENT: Community Development - CDBG

AGENDA ITEM: Public Hearing for CDBG 2013-2014 Annual Action Plan

Approved By:

Date:

Department Head: Tom Guice

Finance Director: Mark Woodfill

City Manager: Craig McConnell

Item Summary

As a CDBG entitlement community, the City of Prescott is responsible for developing an Annual Action Plan that sets forth how CDBG federal funding will be expended. The plan is an adjunct to the Consolidated Plan 2010-2014 approved by Council May 11, 2010.

Background

The CDBG Citizens Advisory Committee held a public hearing on January 16, 2013, to receive requests from non-profit providers and comments from the public. More than 700 postcards were sent to persons residing in the low- to moderate- income Dexter Neighborhood advising them of the meeting. Letters were also sent to 30 non-profit service providers inviting them to apply for funding. At the public hearing on January 16, 2013, the Citizens Advisory Committee received 14 requests for non-profit funding.

The *anticipated* funding allocation for 2013-2014 is \$211,750.00. Of this amount, a maximum of 15% (\$31,762) may be used for public service projects; 20% for administrative costs (\$42,350) which include legal notification, advertisements, training, and personnel. The balance (\$137,638 plus a \$60,000 carry-over) is to fund rehabilitation, renovation and/or housing activities that benefit low- to moderate- income persons.

Requirements of the Annual Action Plan include a 30-day public comment period which began March 18, 2013, and ended April 16, 2013. No written comments were received.

To be eligible for funding, one of three CDBG national objectives must be met:

- the project must benefit low- to moderate-income persons or clientele
- the project must eliminate slums or blight on an "area" or "spot" basis
- the project must meet a recent "urgent" need that poses a serious and immediate threat to the health or welfare of the community and cannot be corrected with other sources of funding.

Using the Consolidated Plan 2010-2014 and the CDBG national objectives as guides, the Citizens Advisory Committee met January 30, 2013, February 13, 2013 and March

Agenda Item: Public Hearing for CDBG 2013-2014 Annual Action Plan

13, 2013, and is recommending that the following projects be funded with the anticipated \$271,750.00 (\$211,750.00 allocation plus \$60,000 carry-over):

PROGRAM NAME	PROGRAM TYPE	FUNDING AMOUNT
Fair Housing (CDBG required element)	Fair housing programs, events, education Administration	FY13 Funds \$1,500
Prescott Meals on Wheels	Weekend emergency meals to homebound elderly and special needs populations. LMC Availability/Sustainability Public Services	FY13 Funds \$27,862
Habitat for Humanity	Engineering/construction of off-site street improvements for Meany and Short Streets LMI/ Sustainability	FY13 Funds \$30,000
Coalition for Compassion & Justice	Repair heating / roofing in senior low-income mobile homes LMC Availability/Sustainability Decent Housing	FY13 Funds \$10,000 (to be managed by Habitat)
Adult Care Services	Rehab patio, erosion control, remove shade structure LMI/Sustainability	FY13 Funds \$40,000
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West Yavapai Guidance Clinic	Stair Rehab carry over LMI Availability/Sustainability	FY13 Funds \$5,000
Administration	All administrative costs to implement and complete FY12 grant, including: advertising, noticing, bid preparation costs, wages, postage, etc. Administration	FY13 Funds \$40,850
Alternative project should additional funds become available:		
Habitat for Humanity	Repair heating / roofing in senior low-income mobile homes LMC Availability/Sustainability Decent Housing	FY13 Funds - up to \$30,000 (Separate from CCJ funds above)
Anticipated Total FY2013		\$271,750

Agenda Item: Public Hearing for CDBG 2013-2014 Annual Action Plan

Fiscal Impact

The recommended allocations are subject to change upon receipt of the final allocation amount from HUD.

Attachment

- 2013-2014 CDBG Annual Action Plan

Recommended Action: 1) **MOVE** to close the Public Hearing and 2) **MOVE** to approve the CDBG 2013-2014 Annual Action Plan.

Attachment B
SF424
Certifications
Projects



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



5/10/13

Signature/Authorized Official

Date

Marlin Kuykendall

Name

Mayor, City of Prescott

Title

201 S. Cortez Street

Address

Prescott, AZ 86303

City/State/Zip

928-777-1380

Telephone Number

- This certification does not apply.
 This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2011, 2012, 2013, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



05/10/13

Signature/Authorized Official

Date

Marlin Kuykendall

Name

Mayor, City of Prescott

Title

201 S. Cortez Street

Address

Prescott, AZ 86303

City/State/Zip

928-777-1380

Telephone Number

This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City of Prescott	201 S. Cortez St	Prescott	Yavapai	AZ	86303
Fair Housing	201 S. Cortez St	Prescott	Yavapai	AZ	86303
Administration / Comm. Dev.	201 S. Cortez St	Prescott	Yavapai	AZ	86303

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

Jurisdiction

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan



Signature/Authorized Official

May 10, 2012

Date

Marlin D. Kuykendall

Name

Mayor, City of Prescott

Title

201 S. Cortez Street

Address

Prescott, AZ 86303

City/State/Zip

928-777-1380

Telephone Number

Project Name: Southwest Fair Housing						
Description:	IDIS Project #: UOG Code: UOG Code					
Improvements/Renovations of four West Yavapai Guidance clinic locations. WYGC provides an extraordinary amount of services to low to moderate income clientele. The facilities are in need of repairs in order to remain good environment for special needs clientele						
Location:	Priority Need Category					
201 S. Cortez	Select one: Rental Housing					
Explanation:						
This the regularly scheduled Fair Housing presentation to reduce unfair housing practices. \$1,500.						
12/31/2011						
Objective Category						
<input checked="" type="radio"/> Decent Housing						
<input type="radio"/> Suitable Living Environment						
<input type="radio"/> Economic Opportunity						
Specific Objectives						
Outcome Categories	1 Improve access to affordable owner housing for minorities					
<input checked="" type="checkbox"/> Availability/Accessibility	2 Increase range of housing options & related services for persons w/ special needs					
<input type="checkbox"/> Affordability	3 Improve access to affordable owner housing					
<input type="checkbox"/> Sustainability						
Project-level Accomplishments	09 Organizations	Proposed	1	Accompl. Type:	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type:	Proposed		Accompl. Type:	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type:	Proposed		Accompl. Type:	Proposed	
		Underway			Underway	
		Complete			Complete	
Proposed Outcome		Performance Measure		Actual Outcome		
Fair Housing education		Complete educational activity				
05 Public Services (General) 570.201(e)		Matrix Codes				
05J Fair Housing Activities (if CDBG, then subject to 570.201(e))		Matrix Codes				
Matrix Codes		Matrix Codes				
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Prescott Meals on Wheels					
Description:	IDIS Project #: UOG Code: UOG Code				
Weekend emergency meals to home bound special needs populations					
Location:	Priority Need Category				
Various locations throughout Prescott	Select one: Non-homeless Special Needs				
Explanation:					
Provide meals as needed upto \$27,662.					
12/31/2011					
Objective Category					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity					
Specific Objectives					
Outcome Categories	1 Improve the services for low/mod income persons				
<input type="checkbox"/> Availability/Accessibility	2				
<input type="checkbox"/> Affordability	3				
<input checked="" type="checkbox"/> Sustainability					
Project-level Accomplishments	09 Organizations	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome		Performance Measure		Actual Outcome	
Adequate meals to special needs persons		track and report number of meals served			
05A Senior Services 570.201(e)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Habitat for Humanity					
Description:	IDIS Project #: UOG Code: UOG Code				
Engineering or construction of street improvement to assist LMI clients with access to services and safety improvements					
Location:	Priority Need Category				
Meany Street, Short Street	Select one: Infrastructure				
Explanation:					
Improved safety of access to housing. \$30,000					
12/31/2011					
Objective Category					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity					
Outcome Categories	Specific Objectives				
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 Improve quality / increase quantity of public improvements for lower income persons 3				
Project-level Accomplishments	09 Organizations	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Improve safety and access to housing	site inspections to verify completion of project				
05A Senior Services 570.201(e)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Coalition for Compassion and Justice					
Description:	IDIS Project #: UOG Code: UOG Code				
Repairs of heating/roofing for senior low-income manufactured housing					
Location:	Priority Need Category				
Various locations throughout Prescott	Select one: Owner Occupied Housing				
Explanation:					
Improved living conditions for LMI populations. \$10,000					
12/31/2011					
Objective Category					
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity					
Outcome Categories	Specific Objectives				
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 Improve the quality of owner housing 3 Improve access to affordable owner housing for minorities				
Project-level Accomplishments	09 Organizations	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Improved living conditions for LMI population	Final inspections of work				
05A Senior Services 570.201(e)	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Adult Care Services						
Description:	IDIS Project #: UOG Code: UOG Code					
Rehabilitation of facility to correct safety and erosion deficiencies						
Location:	Priority Need Category					
844 Sunset Drive	Select one: Priority Need Category ▼					
Explanation:						
Safety improvements to facilities serving LMI and special needs persons. \$40,000						
12/31/2011						
Objective Category						
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
Specific Objectives						
Outcome Categories	1 Improve the services for low/mod income persons ▼					
<input checked="" type="checkbox"/> Availability/Accessibility	2 ▼					
<input type="checkbox"/> Affordability	3 ▼					
<input type="checkbox"/> Sustainability						
Project-level Accomplishments	09 Organizations ▼	Proposed 1		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
Proposed Outcome		Performance Measure		Actual Outcome		
Safer facility serving LMI clients		Final inspection to verify completion of work				
05A Senior Services 570.201(e) ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼				
Matrix Codes ▼		Matrix Codes ▼				
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Cornucopia							
Description:	IDIS Project #: UOG Code: UOG Code						
Provide counseling services and structured program for rehabilitation of first-time offenders							
Location:	Priority Need Category						
Various locations throughout Prescott	Select one: Priority Need Category ▼						
Explanation:							
Services and counseling for first-time offenders to reduce Recidivism. \$3,900							
12/31/2011							
Objective Category							
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity							
Specific Objectives							
Outcome Categories	1 Improve quality / increase quantity of neighborhood facilities for low-income persons ▼						
<input type="checkbox"/> Availability/Accessibility	2 ▼						
<input type="checkbox"/> Affordability	3 ▼						
<input checked="" type="checkbox"/> Sustainability							
Project-level Accomplishments	09 Organizations ▼	Proposed	1		Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
Proposed Outcome		Performance Measure		Actual Outcome			
Reduction of number of re-offenders		track and report number of first offenders served					
05A Senior Services 570.201(e) ▼				Matrix Codes ▼			
Matrix Codes ▼				Matrix Codes ▼			
Matrix Codes ▼				Matrix Codes ▼			
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: City of Prescott						
Description:	IDIS Project #: UOG Code: UOG Code:					
ADA compliant handicapped ramps and safety lighting improvements in the Dexter Neighborhood (LMI target neighborhood)						
Location:	Priority Need Category					
Various locations throughout LMI target neighborhood	Select one: Infrastructure ▼					
Explanation:						
Adding ADA ramps to improve accessibility for special needs population. Add lighting to improve safety within LMI targeted neighborhood. \$36,638						
12/31/2011						
Objective Category	Specific Objectives					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
Outcome Categories						
<input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability						
	1 Improve the services for low/mod income persons ▼					
	2 Improve quality / increase quantity of public improvements for lower income persons ▼					
	3 Improve quality / increase quantity of neighborhood facilities for low-income persons ▼					
Project-level Accomplishments	09 Organizations ▼	Proposed 1		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
Proposed Outcome	Performance Measure	Actual Outcome				
Improve accessibility and safety	Final inspections of work performed					
03 Public Facilities and Improvements (General) 570.201(c) ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Prescott Area Womens Shelter						
Description:	IDIS Project #: UOG Code: UOG Code					
Rehabilitate shelter building to provide LMI apartments for Homeless/special needs/LMI population						
Location:	Priority Need Category					
336 N. Rush Street	<table border="1"> <tr> <td>Select one:</td> <td>Priority Need Category ▼</td> </tr> </table>	Select one:	Priority Need Category ▼			
Select one:	Priority Need Category ▼					
Explanation:						
12/31/2011	Renovate building to provide apartments for temporary residences for homeless women/families two who will transition from there into permanent housing elsewhere in the community. \$76,000					
Objective Category						
<input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
Specific Objectives						
Outcome Categories	1 Increase the supply of affordable rental housing ▼					
<input checked="" type="checkbox"/> Availability/Accessibility	2 Increase the number of homeless persons moving into permanent housing ▼					
<input type="checkbox"/> Affordability	3					
<input checked="" type="checkbox"/> Sustainability						
Project-level Accomplishments	09 Organizations ▼	Proposed 1	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
Proposed Outcome	Performance Measure	Actual Outcome				
Increase the availability of temporary housing for	Final inspections of work performed, accounting and					
03C Homeless Facilities (not operating costs) 570.201(c) ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: West Yavapai Guidance Clinic					
Description: Facility repairs to improve safety	IDIS Project #: UOG Code: UOG Code				
Location: 642 Dameron Drive	Priority Need Category: Select one: Public Facilities				
Explanation: Repair Stairs and landing to correct safety deficiencies at facility serving LMI and special needs population. \$5,000					
12/31/2011					
Objective Category: <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity					
Specific Objectives:					
Outcome Categories: <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 Improve quality / increase quantity of neighborhood facilities for low-income persons 3				
Project-level Accomplishments	09 Organizations	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Improve safety of facility	Complete work and final inspection				
03E Neighborhood Facilities 570.201(c)	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Program Administration					
Description: Administrative functions for CDBG program	IDIS Project #: UOG Code: UOG Code				
Location: 201 S, Cortez	Priority Need Category: Select one: Planning/Administration				
Explanation: Administration of program. \$40,850					
Objective Category: <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity					
Outcome Categories: <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability					
Specific Objectives:					
1					
2					
3					
Project-level Accomplishments	09 Organizations	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome		Performance Measure		Actual Outcome	
31B Administration - grantee		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Attachment “C”

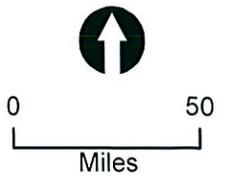
Map Section Geographic Information



Legend

-  Prescott
-  Phoenix
-  Tucson
-  Flagstaff
-  Interstate
-  Bordering States
-  Arizona

Regional Overview Prescott, Arizona



City of Prescott General Area Map

Dexter Neighborhood

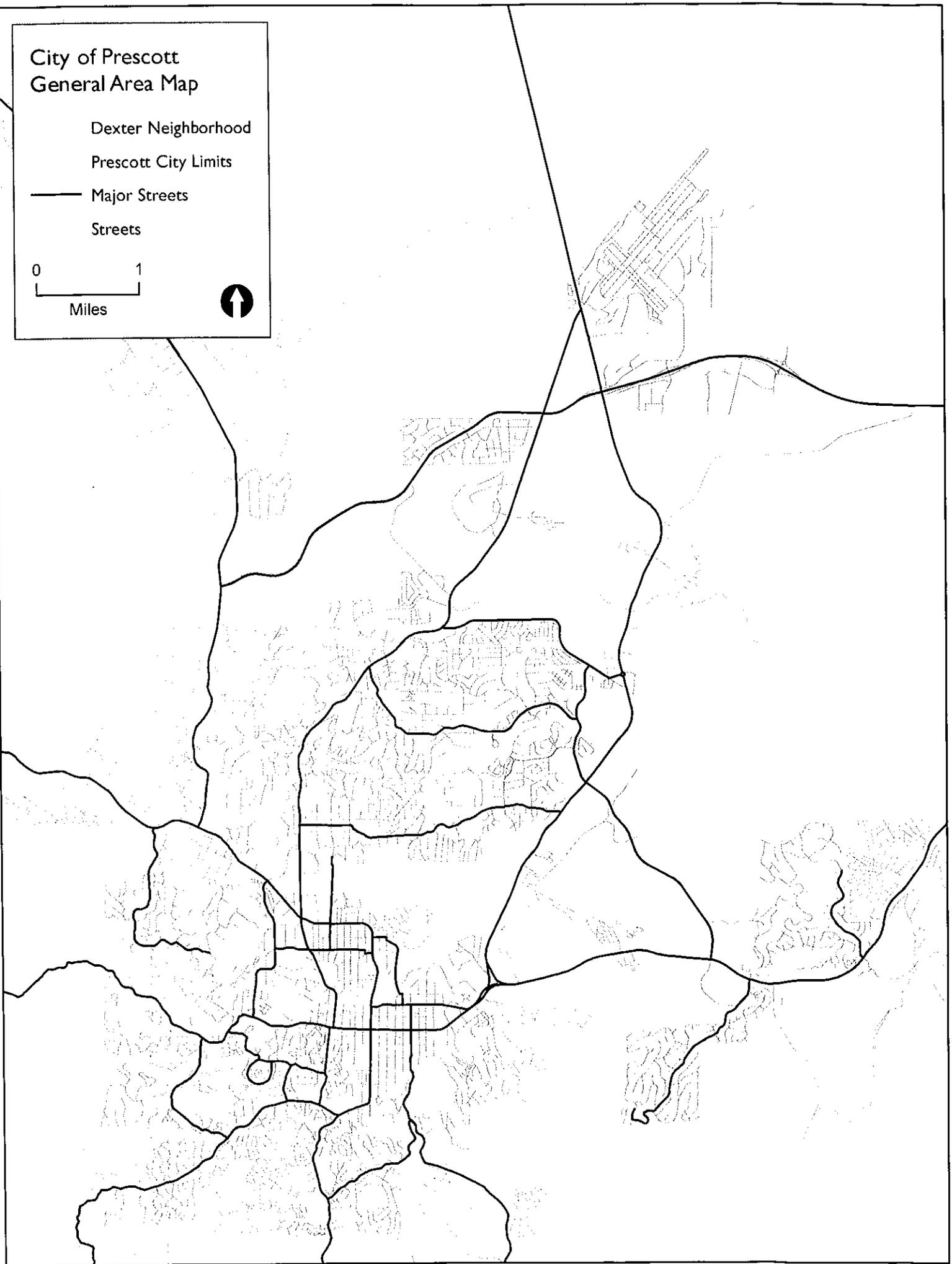
Prescott City Limits

— Major Streets

Streets



Miles



City of Prescott - Dexter Landuse Map

- Major Streets
- Streets
- Single Family Residential
- Industrial
- Multi-Family Residential
- Natural Open Space
- Commercial
- Prescott City Limits

