

# PRESCOTT POLICE DEPARTMENT VOLUNTEER APPLICATION FORM

## **VIPS**

### **VOLUNTEERS IN POLICE SERVICE**

#### **CITY OF PRESCOTT POLICE DEPARTMENT**

The Prescott Police Department is always looking for qualified citizens to become involved in exciting volunteer jobs. Volunteers play an important part of our organization and our community. Not only do they save taxpayers' money, but also volunteering benefits them personally in the following ways:

- 1. Job references**
- 2. Learn new job skills**
- 3. Maintain present job skills**
- 4. Experience camaraderie**
- 5. Change of pace from regular job**
- 6. Networking**
- 7. Learn first-hand about their Police Department**

#### **AVAILABLE JOB OPPORTUNITIES**

**Citizen Patrol  
Records Clerk  
Investigations  
Cold Case Detectives  
Dispatch  
Training**

#### **Selection Process**

Becoming a volunteer with the Prescott Police Department is a step-by-step process. Some positions may require a written test, oral board and other interviews. All positions will require the taking & passing of a truth verification test as a condition of acceptance. All applicants must successfully complete a background investigation, an interview with a Police Background Investigator and fingerprinting. Interested applicants need to fill out this questionnaire in full and return it to the police department. If the applicant should have any questions you may call the Volunteer Coordinator, Tommi Dow at 777-1988.



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Explain: \_\_\_\_\_

\_\_\_\_\_

2. Have you ever used or tried an illegal narcotic drug that was not prescribed by a doctor? \_\_\_\_\_ How many times? \_\_\_\_\_

Explain: \_\_\_\_\_

\_\_\_\_\_

3. Have you ever used or tried dangerous drugs that were not prescribed by a doctor? \_\_\_\_\_ How many times? \_\_\_\_\_

Explain: \_\_\_\_\_

\_\_\_\_\_

4. Have you ever tried or used methamphetamines? \_\_\_\_\_

5. How many times? \_\_\_\_\_

6. When was the last time you used any of the above? \_\_\_\_\_

7. Have you ever used or tried marijuana? \_\_\_\_\_

Explain: \_\_\_\_\_

\_\_\_\_\_

8. How many times? \_\_\_\_\_

9. When was the last time? \_\_\_\_\_

10. Have you ever stolen anything from a workplace where you worked or volunteered? \_\_\_\_\_ If yes, what did you take and when? \_\_\_\_\_

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11. Have you ever been fired or asked to resign from a job or volunteer position?

Explain: \_\_\_\_\_

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12. Have you ever committed a crime? \_\_\_\_\_

Explain: \_\_\_\_\_

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13. Have you ever been arrested? \_\_\_\_\_

If yes, explain: \_\_\_\_\_

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14. Have you ever been convicted of a crime? \_\_\_\_\_

If yes, explain: \_\_\_\_\_

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15. Have you ever been involved or associated with any organization that advocates violence, terrorism or anti-government? \_\_\_\_\_

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If yes, name the group \_\_\_\_\_

\_\_\_\_\_

16. When were you last associated with them and where? \_\_\_\_\_

\_\_\_\_\_

17. During the last five years have you driven a motor vehicle while under the influence of drugs and/or alcohol? \_\_\_\_\_

18. How many times? \_\_\_\_\_

19. When was the last time? \_\_\_\_\_

\_\_\_\_\_

20. Have you ever worked or volunteered in any capacity for the City of Prescott or any other municipality or law enforcement agency? \_\_\_\_\_

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Please list Five (5) Personal references other than family:

Name	Address	City	State	Zip	Relation	Phone number

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As a volunteer for the City of Prescott Police Department, I am willing to furnish information for use in determining my qualifications. In this connection, I authorize release of any and all information that you may need concerning me, including information of a confidential or privileged nature. I hereby release you, your organization, or others from liability or damage, which may result from furnishing the information requested. I understand that for security reasons a criminal history check will be conducted and I will be fingerprinted. Further background information will be requested only if a specific volunteer assignment calls for a full security check. I also understand all applicants will be asked to take a lie detector exam. I understand and agree that any illegal activity in which I have been involved that is discovered during this background/criminal history investigation would be disclosed to the proper authorities, if applicable.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness \_\_\_\_\_ Date \_\_\_\_\_

# PRESCOTT POLICE DEPARTMENT VOLUNTEER APPLICATION FORM

## VIP POSITIONS

The Prescott Police Department normally has the following positions available for volunteer work. Please check your desired position.

**CITIZENS ON PATROL:** \_\_\_\_ After successful completion of the COP Training Academy as well as a driving test the volunteer will wear a special uniform and assist with assigned responsibilities. The volunteer will spend most of their time driving and patrolling in a marked police type vehicle. The COP is not allowed to carry any type of firearm while on duty. This volunteer must have a valid Arizona driver's license, a good driving record, and be able to appropriately drive an automobile. COPs must be willing to work varied schedules.

**INVESTIGATIONS:** \_\_\_\_ This position requires the volunteer to assist with Criminal Investigations Section and support special duties of the division. Volunteers should have experience in this field.

**RECORDS:** \_\_\_\_ The Records Section is responsible for maintaining all criminal records from crimes that occur in the City of Prescott. This position may involve computer work and filing. Knowledge of computer data entry is helpful.

**OTHER:** \_\_\_\_ There are times when we have positions open in other areas that you may want to inquire about.

All volunteers are required to work at least 4 hours per week and must successfully pass a polygraph exam and criminal history background check. Volunteers may be required to present a Doctor's clearance. The police department reserves the right for a second opinion in regards to physical examinations.

**From time to time other areas of the department are in need of volunteers. If you have special talents that you would like to share with us please list them or contact our Volunteer Coordinator Tommi Dow at 928-777-1988.**