



City of Prescott 2016 CDBG APPLICATION INFORMATION

Eligible applicants are 501c3 organizations that serve Prescott residents and are in good standing with the corporation commission.

CDBG Funds may be used to provide public services (including labor, supplies, materials and other costs), provided the public service is:

- A new service
- A quantifiable increase in the level of an existing service

CDBG can also be used to fund construction activities.

For your project to be eligible for funding the activity must ultimately serve low to moderate income persons.

SUBMIT ONE ORIGINAL APPLICATION AND 7 COPIES:

- **In an envelope or package marked “CDBG Application 2016”**
- **To the Planning and Zoning Counter at 201 South Cortez Street, Prescott**
- **No later than 12:00 noon on February 24, 2016**
- **Single sided only**
- **Include most recent financial statement**

No electronic or emailed applications will be accepted.

Applications may be typed or hand-written. Keep additional attachments to a minimum.

CDBG Timeline

December 10, 2015 – Application Workshop

February 24, 2016 – Grant Applications due to the City

March 3, 2016 – PAC Meeting for Construction Projects (must submit info by 25th)

March 9, 2016 – Annual Plan Public Hearing #1 – project presentations (Council Chambers, 2:00 p.m.)

March 23, 2016 – Citizen Advisory Committee Ranks Projects

April 12, 2016 – Annual Plan Hearing #2; Plan is presented to Council and the Public

May 10, 2016 – Public Hearing #3 – Council Approves Plan

July 1, 2016 – Funding Year begins (note that funds can only be spent after contracts are finalized)

The Program Year 2016 application package will be available on the City's website for review, download and printing at: <http://www.cityofprescott.net/leadership/grants.php>

For technical assistance please contact Isabel Rollins at the contact information above.