

City of Prescott Fiscal Year 2017 Budget



Tentative Budget Adoption
June 7, 2016



FY17 Budget Process to Date

- 1/01/16 Implementation of FY 16 Mid-Year Budget Adjustments
- 1/05/16 Review of City-owned real property for potential disposal
- 2/02/16 FY16 Mid-Year Budget Review
- 2/16/16 Presentation of Market Compensation Plan
- 3/01/16 Presentation of proposed building, fire, and planning fees
- 3/15/16 Delivery of Fire and EMS Services
- 4/05/16 Delivery of Police Services
- 5/12/16 Annual Council Budget Workshop Part 1 (General Fund, Tourism, Golf Course)
- 5/26/16 Annual Council Budget Workshop Part 2 (Streets, Utilities, Solid Waste, Airport)
- 6/07/16 Tentative Budget Adoption

Follow-up from Budget Workshop Part 2

- ❑ Community Outreach Manager position has been added
 - The position will be in the City Manager's Office and cost-recovered from other departments and funds with minimal impact to the General Fund

- ❑ City-wide memberships (Total \$126,860)
 - Upper Verde River Watershed Protection Coalition \$52,000
 - Greater Prescott Reg. Econ. Partnership (GPREP) \$40,000
 - League of Arizona Cities and Towns \$23,200
 - Northern Arizona Council of Governments (NACOG) \$6,900
 - N. Arizona Municipal Water Users Assn. (NAMWUA) \$3,200
 - Prescott Chamber of Commerce \$800
 - Sister Cities International Membership \$580
 - Sister Cities Association Chamber Dues \$180

- ❑ Use of Fire Department auxiliary (volunteer) personnel (see next slide)

Enhancing Fire Department Emergency All-Hazards Response by Use of Auxiliary Personnel

❑ Options for deploying auxiliary personnel to augment emergency resources/lessen impact of reductions have been reviewed with four service areas identified as feasible for volunteer forces. No increase to the proposed FY 2017 Fire Department budget would be incurred for:

- Smoke detector battery changes/snake removals (non-emergency response needs)
- Creation of emergency pre-plans for facilities
- Registered Nurse services for Quality Assurance/Quality Inspection (QA/QI) of EMS
- Battalion Chief assistance

❑ Next Steps for Consideration of Using Auxiliary Personnel

July/August 2016

- Initiate recruitment seeking area residents interested in serving as auxiliary members, with priority for specific skillsets related to the target service areas above
- Conduct initial screening interviews to determine qualifications and accept volunteers into the auxiliary force where manpower will be sufficient to deploy the specific services

September/October

- Provide initial customer service and related specialty training by service area for volunteers
- Initiate service model change to reflect services being provided by auxiliary forces rather than public safety employees

December

- Evaluation of implemented changes and implementation of further adjustments as warranted

Proposed FY17 Tentative Budget

	FY16 Budget	FY16 Estimate	FY17 Budget	% Budget Change
Operating	\$ 84,853,396	\$ 78,752,827	\$ 91,382,735	7.7%
Capital	63,570,466	27,447,554	75,906,026	19.4%
Total	<u>\$ 148,423,862</u>	<u>\$ 106,200,381</u>	<u>\$ 167,288,761</u>	12.7%

Official Budget Forms

CITY OF PRESCOTT

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CITY OF PRESCOTT
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2017

Fiscal Year	S c h	FUNDS							
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
2016	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	33,942,465	38,178,301	196,125		67,331,990	8,774,981	148,423,862
2016	Actual Expenditures/Expenses**	E	31,513,102	20,803,675	195,625		45,810,753	7,863,226	106,186,381
2017	Fund Balance/Net Position at July 1***		29,579,623	26,323,256	147,107		58,296,001	5,087,238	119,433,225
2017	Primary Property Tax Levy	B	1,684,903						1,684,903
2017	Secondary Property Tax Levy	B			41,000				41,000
2017	Estimated Revenues Other than Property Taxes	C	33,782,703	27,670,081	6,288		47,006,106	6,705,901	115,171,079
2017	Other Financing Sources	D					6,156,286		6,156,286
2017	Other Financing (Uses)	D							
2017	Interfund Transfers In	D	61,080	465,066			938,374		1,464,520
2017	Interfund Transfers (Out)	D	1,375,818	76,782			11,920		1,464,520
2017	Reduction for Amounts Not Available:								
LESS:	Internal Loans		4,342,335						4,342,335
2017	Total Financial Resources Available		59,390,156	54,381,621	194,395		112,384,847	11,793,139	238,144,158
2017	Budgeted Expenditures/Expenses	E	35,609,002	52,989,923	193,488		70,258,489	8,237,859	167,288,761

EXPENDITURE LIMITATION COMPARISON

	2016	2017
1. Budgeted expenditures/expenses	\$ 148,423,862	\$ 167,288,761
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	148,423,862	167,288,761
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 148,423,862	\$ 167,288,761
6. EEC expenditure limitation	\$	\$

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

Upcoming Steps in the FY 17 Budget Process

6/21/2016 Public hearing on budget and alternative expenditure limitation

Public hearing for truth in taxation (required for recommended property tax increase)

Roll call vote for primary property tax increase (required for recommended property tax increase)

Adoption of Final Budget by Council (separate special meeting immediately following regular voting meeting)

7/5/2016 Adopt property tax levies